



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, AUGUST 10, 2016**

I. OPENED BUSINESS – 5:30 PM

A. Called Public Session to Order

B. Roll Called

Mrs. Marie Berlanga, President

Mrs. Jodi Massa, Vice-President

Mrs. Josie Perez-Aguilera, Clerk

Mr. Jaime Fernandez, Trustee

Mr. Javier Galvan, Trustee

Mr. Jorge Z. Guzman, Interim Superintendent

C. Approved the Closed Session Agenda

MOTION TO APPROVE CLOSED SESSION AGENDA BY: Jodi Massa SECONDED BY: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

D. Allow for Public Comment on Closed Session Topics

- Mrs. Teresa Garcia addressed the Board to voice her concern that her son, Juan Pablo Garcia, was moved from San Vicente to Rose Ferrero Elementary. She was concerned that he had to walk 40 minutes to get to the school; but also she has a special needs child and is cannot carry her for that long.

Mr. Guzman said he would follow-up with the registrar. However, she is constantly working on the moves and makes sure they are worked through. On first day of school, there is still movement. He also mentioned to the Board that it is a state requirement that in grades K-3, we have less than 25 students per class.

- Mrs. Lorena Cano also addressed the Board that her child was also moved her from San Vicente to Frank Ledesma. She lives in Greenfield and her babysitter is close to San Vicente and won't be able to babysit her children if they are moved to Rose Ferrero.

Mr. Guzman will also follow-up; however, he said we try to accommodate guests in our district and we try not to split siblings but again, our students take priority over guests.

- Mrs. Monica Valdez: Was also concerned that her daughter was moved to Rose Ferrero from San Vicente. Her two other sons are at San Vicente and she could not possible take one to Rose Ferrero and the others to San Vicente, as one of them

would be late to school and she does not have transportation. Her daughter was very upset upon learning she was going to go to Rose Ferrero and it has put emotional stress on her. She feels that they are kicking her out. It was hard for her to adapt herself at this school. She is comfortable with teachers, staff.

- Josefina Trujillo, parent, said she had two concerns. One was all the student moves taking place at San Vicente, she asked that the Board reconsider the movements. She knows a lot of parents that this was happening to and it was affecting the students emotionally. When those kids go to other schools, they will go down academically.

Her second concern had to do with the lack of shade for students at San Vicente during hot days. The parents bought and planted trees but it will be a while until they grow. Kids seek shade by leaning against the walls in the halls. Parents have been told there is no money but it's a safety issue not having shade. She invited Mr. Guzman and Board to walk the site so they have an idea.

- Mr. Misael Perez, parent of a 4th grader at San Vicente also was concerned that his daughter was being moved to Rose Ferrero. He also had babysitting problems if this were to happen.

Trustee Perez asked what was triggering moves. Mr. Guzman said it was the law, that we cannot exceed 25:1 ratio. But if we have enough students to open another class in a certain grade level or a combo class (not the best); they will do that. Mr. Guzman will meet with the registrar and look at the data. The problem is that the state does not see impact this causes for school districts. But if we exceed the enrollment numbers in certain grades, we get penalized.

Trustee Fernandez asked if we had room for another class. Mrs. Pantoja, parent, said we used to have 4 teachers each in grade 5 and 6 now we are down to two each; so there should be an available classroom.

Trustee Massa asked Mr. Guzman to follow-up and share results with the Board. She also asked how they decide who moves to other schools. Mr. Guzman said per Board Policy, it's by lottery.

Mrs. Josefina Trujillo suggested this be resolved prior to school starting to avoid movement trauma.

Mr. Vega, CBO clarified that for K-3 grades there is a student ratio of 24:1 per law. Unless we have negotiated it into the teachers' master agreement, we could lose funding.

- Mrs. Trujillo also brought up the issue of the translation headsets not working.
- Marco Hernandez, CSEA President wanted to let the Board and parents know he was working with the CBO, Mr. Guzman and the Board and said he understood the parents' concerns for shades. He said this was something we can work with CSEA and look into something for the shades and will try to get shades for kids. He also has a child with special needs and understood how important it was to have shade structures. We have to have good communication.

E. Immediately Adjourned to Closed Session – 5:57 p.m.

II. **CLOSED SESSION**

A. Personnel

1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs
2. Pending Litigation
 - a. Settlement Agreement with D. Gonzales
 - b. Settlement Agreement in student case #2016050756
3. Negotiations
 - a. CSEA update
 - b. STA

III. **RECONVENED TO OPEN SESSION – 7:0 PM**

A. Pledge of Allegiance

B. Report of action taken in closed session

By a vote of 5-0, Motion made by Mr. Fernandez and seconded by Mrs. Perez-Aguilera, the following action was taken in closed session:

1. Certificated personnel appointments:

Name	Assignment	Site	Effective Date
Antonio Garcia	To Director/Interim Elementary Principal From Director of Teaching and Learning	SV	08/01/2016
Kester Bantin	Family Student Support Coordinator	MSMS	2016/2017
Daniel Kaplan	Teacher, Science	SHS	2016/2017
Lucia Vega	Teacher, Spanish	SHS	2016/2017
Adam Higgins	Teacher, English	To SHS From MSMS	2016/2017
Laurie Hunt	Teacher, Elementary	To GAB From RF	2016/2017
Claudia Domito	Teacher, Elementary	RF	2016/2017
Jaime Pantoja	Teacher, Elementary	To SV From GAB	2016/2017
Audrey Gammie	Teacher, SpED	JF	2016/2017
Maricela Lopez	Teacher, Elementary	To JF From RF	2016/2017
Cynthia Sumner	Teacher, Elementary	To JF From GAB	2016/2017
John Bullock	Teacher, Elementary	To JF From GAB	2016/2017

Name	Assignment	Site	Effective Date
Tatiana Saengkeo	Teacher, Science	SHS	2016/2017
Azere Wilson	Teacher, English	SHS	2016/2017
Logan Arnold	Teacher, Social Science	SHS	2016/2017
Daniel Zeff	Teacher, Music	To DW From SHS	2016/2017
Martin Nguyen	Substitute Teacher	DW	2016/2017
Sandra Valdivia	Substitute Teacher	DW	2016/2017

2. Classified personnel appointments:

Name	Position	Site
Teresa Chavez	Secretary I	Food Service Gab
Carmen Reyes	Instructional Aide III	SHS
Gustavo Martinez	Custodian II/Bus Driver	MOTF
Sergio Macias	Groundsman/Bus Driver	MOTF
Savino Martinez	Campus Security I	MSMS
Jennifer Batres	Campus Security I	SHS
Lizbeth Valladares	Instructional Aide III RSP	RF
Jocelyn Ramos	Substitute	DW
April Regalado	Substitute	DW

3. Approval of Teacher on Waivers or Permits

Name	Position	Type of Credential	Grade	Site	Ed Code (if applicable)
Fabian Barrera	CTE Instructor: Public Service	VTW: ELL Authorization	9-12	SHS	
Miriam Juarez	Teacher, Substitute	CBEST Waiver	K-12	DW	
Tiffany Muro-Garza	Teacher, CTE (Agriculture and Natural Sciences)	VTW: ELL Authorization	9-12	SHS	

4. Acceptance of resignations:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Eff. Dates</u>
Maria Cisneros-Morales	Inst. Aide III-JK	Gab	Resignation	07/29/2016
April Regalado	Inst. Aide III	RF	Resignation	08/09/2016
Clarissa Fernandez	Health Aide IV	SHS	Resignation	08/19/2016
Monica Escutia	Teacher, Foreign Language	SHS	Resignation	08/03/2016

5. Approved Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Eff. Dates</u>
Ezequiel Zuniga	Mobile System Admin	DW	FMLA	08/01/16-08/12/16

6. Approval of Change in Position(s)

<u>Position</u>	<u>Unit</u>	<u>Range</u>	<u>Work days</u>	<u>FTE</u>	<u>Site</u>
Open Instructional Aide IV Pos 280	CSEA	16	180	1	SHS

7. Approval of After School Program assignments/positions

<u>Employee</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Site</u>
Roxanna Argueta	Classified Group Leader	08/15/16	JF
Mayra Diaz	Classified Group Leader	08/15/16	JF
Sofia Regalado	Classified Group Leader	08/15/16	JF
Priscilla Galvan	Classified Group Leader	08/15/16	JF
Adela Chavez	Nutrition Aide	08/15/16	JF
Tina Miller	Lead Teacher * Share w/J Read Cap	08/15/16	SV
Janelle Read-Cap	Lead Teacher * Share w/T Miller	08/15/16	SV
Yoko Martel	Classified Group Leader	08/15/16	SV
Lizbeth Ruiz	Classified Group Leader	08/15/16	SV
Angela Hernandez	Classified Group Leader	08/15/16	SV

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Employee	Position	Eff. Date	Site
Leticia Landeros	Classified Group Leader	08/15/16	SV
Maritza Ozuna	Nutrition Aide	08/15/16	SV
Francisco Pinedo	Lead Teacher * Share w/H Rocha	08/15/16	Gab
Hilda Rocha	Lead Teacher * Share w/F Pinedo	08/15/16	Gab
Monica Oliveros	Classified Group Leader	08/15/16	Gab
Lorena Calderon	Classified Group Leader	08/15/16	Gab
Anna Alicia Guzman	Classified Group Leader	08/15/16	Gab
Alma Alvarez	Classified Group Leader	08/15/16	Gab
Luvilily Ramos	Nutrition Aide	08/15/16	Gab
Manuel Basaldua	Lead Teacher	08/15/16	FL
Cindy Hernandez	Classified Group Leader	08/15/16	FL
Nicolas Rodriguez	Classified Group Leader	08/15/16	FL
Yvette Tarango	Classified Group Leader	08/15/16	FL
Isabel Mejia	Classified Group Leader	08/15/16	FL
Carissa Bailon	Nutrition Aide	08/15/16	FL
Natalie Keller	Lead Teacher * Share w/N Mallabox	08/15/16	RF
Natasha Mallabox	Lead Teacher * Share w/N Keller	08/15/16	RF
Daisy Diaz	Classified Group Leader	08/15/16	RF
Carmen Reyes	Classified Group Leader	08/15/16	RF
Delia Morga	Classified Group Leader	08/15/16	RF
Elena Alcantar	Classified Group Leader	08/15/16	RF
Mariela Gonzalez	Nutrition Aide	08/15/16	RF

Employee	Position	Eff. Date	Site
Rebecca Lamont	Lead Teacher	08/15/16	MSMS
Esther Figueroa	Classified Group Leader	08/15/16	MSMS
Christina Ledesma	Nutrition Aide	08/15/16	MSMS

8. Extra Curricular Assignments:

Employee	Position	Site
Darcie Adams	Activities/ASB Director	SHS
Luke Dilger	Dept Chair - Math	SHS
Heather Durham	Dept Chair - English	SHS
Aaron Arias	Drama Advisor	SHS
Aaron Arias	Chorus Advisor	SHS
George Kingston	MESA Advisor	SHS
Darcie Adams	Activities/ASB Director	SHS
Luke Dilger	Dept Chair - Math	SHS
Heather Durham	Dept Chair - English	SHS
Aaron Arias	Drama Advisor	SHS
Aaron Arias	Chorus Advisor	SHS
George Kingston	MESA Advisor	SHS
Lauren Carminati	Agriculture FFA Advisor	SHS
Robin Word	Agriculture FFA Advisor	SHS
Patrick Graham	Student Publications Yrbk	SHS
Monica Medina	Dance Team Club Adv	SHS
Daniel Zeff	Football Assistant Varsity	SHS

Employee	Position	Site
Antonio“Tony” Garcia	Football Assistant Varsity Coach	SHS
Nicholas Twitchell	Basketball Boys JV Coach	SHS
Efren Castro	Football Varsity Coach	SHS
Daniel Bulone	Yearbook Advisor	MSMS

9. The Board also gave direction on settlement agreements

C. Approved the Board Agenda

MOTION TO APPROVE AGENDA BY: Jodi Massa SECONDED BY: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

- a. Ms. Jessie Swift, Principal at Main Street, took this opportunity to publicly thank the community, parents and students for their flexibility as they piloted the online registration this year. There were a few kinks, but overall it worked out. She also thanked the Board for allowing her to pilot the registration.
- b. Ms. Cathy Thompson, Learning Director at Jack Francioni & Ms. Natalie Macias, Learning Director at Frank Ledesma, had the privilege of being the summer school principals. They had 15 future educators of Soledad who helped in the classrooms. They thanked Dr. Bailey for overseeing the program and helping guide the students. It was a great experience for everyone and the Future Teachers of Soledad participants were sad to see summer school end. Students did not participate in field trips to the Tech Museum and Children’s Museum this year due to the amount of time spent on the road; instead they had two assemblies: On women in history and animals from the Monterey County Zoo.

2. Monterey County Office of Education Independent Study Program in Soledad – Mr. Garcia / Dr. Chandalee Wood, MCOE

Dr. Wood addressed the Board about a program the County would like to partner with the District to offer to Soledad Students who would like to attend an Alternative Education Program. Dr. Wood shared the history of the program and said it has been around for 40 years or longer. The County would run the program and the district would provide a space to hold the class.

- Many students are in probation, are English learners, Special Education, foster youth and homeless and take priority in the program. The program helps to get them back on track the goal is to return the students to a comprehensive high school. Some need more than a regular high school environment. This program is project-based learning through case management. The County has social workers, mental health specialists; and foster youth liaison, etc. The county would provide highly skilled qualified teachers in small subgroups through creative scheduling. Each class has an aide. The program has been in Soledad for many years. The county has seen an increase in students from Soledad from 30 to 60-75 students per year. Some have been due to an increase in Interdistrict agreements. Many stated they have had issues due to anxiety and bullying. These students were interested in attending what was previously Chalone program under IDS model. However, Mr. Guzman said that the program was closed because the model being used was not rigorous enough in meeting the students' needs. That is why it ceased to exist.

The MCOE program being presented is a blended learning model which would offer a minimum 3 days a week (2 hrs.) and hope to engage them for a full schedule.

- Soledad would provide classroom and office spaces; use of other common spaces: restrooms, parking, etc.
- Some location spaces being considered is the building used by preschool in front of the district office; and Pinnacles High School.
- Students would be also able to participate on elective courses at the high school and P.E. Students will have a lot of additional support.
- All equipment would be provided by the county.
- Shared the ADA by the county and Soledad
- This type of program will be the first in Monterey County; but they are used in other counties in California. It's a push in model. The rate of those students to transition is more successful.
- Each student has an individual plan, including transition. It will be only for Soledad students.
- Trustee Fernandez asked if students have a choice to go back to Soledad High. Yes; however, they review each student individual needs. For some students it is best they stay at the county program. But students have different tiers in the program. They start with Tier 1 full program with county to Tier 3 ready to go back to the comprehensive high school. They will work gradually in stages.
- Mr. Guzman recommended the partnership as it would be beneficial to all.
- Mr. Guzman was given direction by the Board to proceed with this program for the 2016/2017 school year.

3. Main Street Middle School Construction Update & Options – direction from the Board – Mr. John Dominguez

Mr. Dominguez from School Site Solutions and Program Manager gave a long and detailed report on the Main Street Middle School Construction. Present at the meeting

were also, Jim Kisel, Principal Architect from LPA, Inc. – Project Architects; Kevin McIntosh, Project Manager, Blach Construction, Inc.

Goals

- Offer clarity by providing up-to-date and accurate information on the status of the Main Street Middle School (MSMS) Construction Project
- Provide a quick overview of the construction process and various cost categories
- Provide a budget update on the project
- Provide project scope options for moving forward

Revised the Measure C - \$40 Million General Obligation Bond

- Passed in November, 2012 with 75% approval
- This bond required a 2/3 (66.67%) approval by voters
- Bond language allowed for proceeds to be used for middle school construction and/or renovation at other school sites
- Focus is now on the MSMS project

Measure C Issuance Schedule so far:

- Bond issuances occur when money is actually needed, not all at once
- Issuance #1 was in 2013 for \$5 million (A letter from DWK (attorneys) indicated \$6 million – that was incorrect)
- Issuance #2 occurred in 2014 for \$22 million
- That totals \$27 million in available bond funds so far
- Issuance #3 may occur in 2017 when the funds are needed -- \$13 million
- With Issuance #3, that will be the total of \$40 million

Project Status as of July 2016: Increment #1:

- Increment #1 – Site Development - This was essentially complete in July, 2016
- Blach Construction, Inc. - Construction Contract
 - Original Amount: \$2,637,621
 - Contract Decreases/Savings: \$307,489
 - Final Contract Amount: \$2,330,132
- Scope of Work: Turf removal, site rough grading, soil treatment for proposed future construction, permitting and removal of underground tank, building pads constructed, installation of underground utilities, imported clean fill for excavated areas
- Current Status: Watering the soil, dust and weed control the site, maintaining the fencing, preventing and repairing any vandalism. Waiting on DSA Plan Approval for buildings

Project Status as of July 2016: Increment #1:

- Architectural plans are at Division of State Architect for review and approval – anticipated approval in September/October, 2016
- **Through validation of budget review and reconciliation of actual**

expenditures, the project is currently over budget

- School Site Solutions, Inc. has reviewed past expenditures and developed a revised preliminary budget
- Through review and discussion with District, it appears that scope increases and changes have been approved without the necessary accompanying budget increases and/or deleting other scope to bring the project within budget

How did this project go over budget?

- School Site Solutions, Inc. has reviewed:
 - Past Expenditures – and Measure C expenditures for past four years from the beginning of the bond
 - Current and anticipated bond funds
 - Information and data from the project team and school district staff
- Past Expenditures: with some minor exceptions, the expenditures appear to be appropriately funded out of Measure C funds. The Monterey County Office of Education as well as the district's annual audit will continue the review of past expenditures to confirm.
- From our review, the budget overruns may be due to lack of adequate budget controls during planning and design – wanting to build more without having the funds to do so.
- In addition, some cost categories have been underestimated.
- Finally, better and more frequent communication between the project team and the district will improve project delivery.

Types and costs for a typical school construction project:

- Hard Costs – Actual Construction – estimated at 70%-75%
- Soft Costs – or Construction-related costs --- estimated at 20%-30%
 - These are the other items that are required to bring the project to construction – including architect, engineers, testing, inspection, plan check fees, California Department of Education fees, geotechnical/geo-hazard and other studies and analyses
- Contingencies – Three Types
 - Project Contingencies – to achieve quality plans (previous errors and omissions), also any changes required by Division of State Architect (DSA) in plan check
 - Construction Contingencies – the costs related to the project contingencies above
 - Owner Contingencies – amounts for owner-requested changes
- Inflation – We are in an inflationary environment currently estimated at 4-6% per year
 - Many school districts have passed local general obligation bonds
 - State School Facility Bond scheduled for November election
 - Not enough workforce in the trades and in various geographical areas – less competition makes the prices of construction rise
 - Steel costs are increasing again, like in the early 2000's

Project Budget and Expenditures as of June 30, 2016:

Main Street Middle School Project Increment #1 and Increment #2				
Budget and Expenditures Overview July 2016				
	Budget/Expend	Total B/E	Increment #2 %	Total Project %
Total Measure C Funds*	\$40,000,000			
Actual and Proj. Interest	<u>\$500,159</u>			
Total Available Funds		\$40,500,159		
Expenditures to Date				
Increment #1 and #2 Soft Costs	\$2,598,164			
Increment #1 Construction	\$2,696,777			
Total Expenditures to Date		<u>\$5,294,941</u>		
Total Unexpended Avail. Funds		\$35,205,218		
Increment #2 Construction	\$29,050,000		83%	78%
Inc. #2 Contingencies and DSA Comment	\$2,142,500		6%	5%
Inflation @ 6%	\$1,597,750		5%	<u>4%</u>
Inc. #2 Soft Costs	<u>\$2,414,968</u>		7%	12%
Total Remaining Proj Costs		\$35,205,218		100%
*Furn/Equip/Tech through other funds				
Cannot be paid for out of non-Prop 39 bonds				

Construction Budget Challenge:

Main Street Middle School Project Increment #1 and Increment #2		
Scope and Construction Cost Estimates -- Hard Construction Costs Only		
	Estimated Cost	
Blach Cost Estimate -- May, 2016	\$38,500,000	(Precon Agreement)
Cost Savings -- Scope Reduction work	<u>(\$4,717,213)</u>	
Prepared by LPA, Blach Construction, and District		
New Cost Estimate		\$33,782,787
Target Budget (Hard Cost)	\$29,050,000	
Difference -- Overbudget		<u>\$4,732,787</u>
Increment #2 Current Scope:		

- Increment #2 -- Current scope: construction of 4 new 2-story buildings: classrooms, science/STEAM classrooms, library/administration, and

- gym/multi-purpose room, associated planting, paving and site improvements
- Increment #2 – also including potential demolition of the existing MSMS campus if budget permitted
- Additional scope decreases are required in order to align the estimated costs with the revised and updated budget

Project Team is committed to a Successful Project – A Phased MSMS Project

- SSS, Inc., LPA and Blach Construction have met and have diligently worked on budget reconciliation and project scope/budget alignment
- Your Project Team met on July 20, 2016 to review the existing budget, brainstorm on scope options and to provide next steps and critical path
- Your Project Team has developed three proposed scope options and one recommendation in order to complete this project on budget
- The recommended scope option includes phasing over several increments for MSMS project completion
- Once approved by the District, the scope changes can be accomplished without disrupting and stopping the DSA plan check process, thereby saving needed budget

Scope Options – Option #1

- Delete main and small towers
- Deferral of Building C (eastern classroom building) to a future increment
- Improving/modernizing 6 to 8 classrooms on existing campus and path of travel connection between new and existing buildings
- Provide for interim housing of students
- Minimal schedule impact, will provide savings and ability to plan for next increment

Scope Options – Option #2

- Delete main and small towers, simplify entry plaza
- Minimize improvements at Court Yard
- Delete sunshade fins at exterior windows
- This option does not require deletion of a building
- ***However....this option does not achieve required cost savings***

Scope Options – Option #3

- Redesign one or more buildings to one-story
- Or delete library on 2nd floor of Administration building and convert to classrooms (would require use of existing library)
- This will require substantial redesign of those buildings
- This would add months to the schedule and would essentially be a new project
- This would cause additional inflation costs, which would add several millions of dollars to the project cost, which would in turn require even more

down scoping

- This would require substantial additional architect fees, engineering fees, etc., again requiring even more down scoping to meet the budget

Next Steps:

- CA Dept. of Education (CDE) Approval of Plans (SSS, Inc.)
- DSA Approval (LPA)
- Coordination of project on-site (SSS, Inc.)
- Determine occupancy schedule and interim housing needs (Project team)
- Bidding of subcontractors and trades (Blach/SSS, Inc.)
- Guaranteed Maximum Price (GMP) Development and Approval (District, Blach, SSS, Inc.)
- Lease-Leaseback Validation Procedure (SSS. Inc./Attorney)

Potential Timeline:

- **Many unknowns still make the final schedule tentative at this time**
- Budget reconciliation and scope determination – August, 2016
- CDE Plan Submittal – End of August, 2016
- Potential DSA Plan Approval – September/October, 2016
- Possible Bidding of Subcontractors – Following DSA Plan Approval – Sept/Oct.
- Possible Guaranteed Max. Price (GMP) – November, 2016
- Validation of Lease-Leaseback Process – January, 2017
- Possible Commencement of Construction – January/February 2017
- Construction Completion – 16 months – early summer, 2018
- Packing/Moving – May, 2018
- Move-In/Occupancy – August, 2018

Questions/Concerns:

- President Berlanga had concerns about the library being so far away from students and parking for teachers.
- Clarification that in Option 3 – there is no preschool center, it was removed
- Concern from everyone that in Option 1 there is no room for student grown and we'd be where we started from.
- Concern from the project manager that the district is over budget by \$4 million. That is why phases are being recommended when the District does have money or becomes eligible.
- Currently, the district has no eligibility under state program and won't have for a while. Even if state bond passes, the district would only receive around \$200,000 even with new development in the city.
- Mr. Dominguez said that the longer the district takes in making a decision, the longer we take in getting DSA approval.
- After much discussion with the Board, it was decided that Mr. Dominguez will send the Board additional requested information (summary on the capacity under each option and costs for each option. Mr. Guzman will meet with staff to review the report and then send to the Board prior to August 24

so they already have the information prior and the board can analyze before making a decision.

3. Solar Panel Project – Mr. John Dominguez:

Public Hearing:

The Soledad Unified School District applied and was approved for a zero interest loan for conservation to design and install solar panels at Soledad High School. In order to comply with requirements of Government Code Section 4217, a Public hearing was held to award contract to a vendor to do the installation. District posted notice at Soledad High School and the District Office. Tonight hear comments from public Government Code section 4217.

Opened: 8:39 p.m. Closed: 8:40 p.m.

Presentation by OpTerra Energy Services: Mr. David Baldwin

- OpTerra has done work with energy panels at Salinas City School District, Monterey County Office of Education and Hartnell College
- Community Engagement:
 - Educational Connections by real-world data; provide professional development to staff; STEM instructional materials and career connections
 - Engages community in ground-breaking or ribbon cutting and hands-on STEM activities
- Proposing parking canopies in the parking lot at Soledad High.
- Funding
 - CEC Loan: \$2,000,000
 - Total project cost: \$2,000,000
 - First year energy savings: \$46,519
 - Lifetime Energy Savings: \$4,145,598
- Project will begin February 2017

Questions:

- Trustee Perez-Aguilera asked if there were additional maintenance costs. Saving Operations and maintenance costs is included. They use a measurement verification system; how production is doing and students can use as learning tool.
- Solar panels have a 25 year warranty and inverters also. Bumpers 10 year; OpTerra will come back to report to the Board annually.
- Trustee Fernandez asked if these projects can be done at the other schools. The answer was yes.
- Mr. Lucio Puga, parent, asked since everyone is doing solar panels, will PG&E drop their prices. Mr. Baldwin said that would never happen.
- Mr. Erasmo Aguilar asked where the power would go to, just the high school? The answer was yes.

- Trustee Perez-Aguilera asked about the financing and payment schedule. Mr. Baldwin said they start building and the company bills the district and be reimbursed by CEC. Mr. Dominguez said that come back with a contract on August 24 for the Board to approve.
- Trustee Perez-Aguilera would like to Mr. Dominguez to bring back bullet points on payment plans on August 24, or before if possible. She also asked Mr. Vega to include this in the report she requested on all contracts the district has and add a funding source column.
Mr. Dominguez said it was a complicated program where it allows districts to use money for energy savings and cannot be used for a lot of things.

4. 2016/2017 Amended Budget – Mr. Cubias

- Per Education Code Section 42127, the Monterey County Office of Education reviewed the 2016-17 Adopted Budget of the Soledad Unified School District and granted the district a Conditional Approval due to several Technical Errors in the budget.
- The Technical Errors have been corrected and the Revised Budget reflects changes in revenues, expenditures and fund ending balances.
- The Monterey County Office of Education has verified that budget changes are in compliance with the criteria and standards of the educational code.

<u>FY 2016-17</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>
Revenues	57,042,098	56,295,223
Expenditures	(53,355,758)	(55,526,907)
Transfers Out	(342,461)	(342,461)
Contributions	(7,980,516)	(8,132,268)
Net	3,343,805	425,855
Beginning Balance	8,746,373	8,191,963
Ending Balance	12,090,252	8,617,818
Components of Ending Balance		
Required Reserve 10%	5,335,575	3,944,819
Revolving Cash	7,500	7,500
Restricted	3,043,805	1,619,873
Assigned	3,505,476	1,250,000
Unassigned	197,896	1,795,626
Total	12,090,252	8,617,818

General Fund Revenues \$56,295,223
 Unrestricted: 50,448,571

Restricted: 5,846,652

Expenditures by Category	
Certificated Salaries	\$20,947,627
Classified Salaries	7,457,821
Employee Benefits	10,980,444
Books and supplies	3,930,475
Services, Other operations	8,351,905
Capital Outlay	1,415,452
Other outgo	2,443,183

Multi-year projections General Fund:

	Projected Unrestricted 2016-17	Projected Unrestricted 2017-18	Projected Unrestricted 2018-19
Projected Beginning Balance	8,191,963	8,617,818	10,446,319
Revenues	56,295,223	58,282,885	60,055,044
Expenditures	(55,869,368)	(56,454,383)	(58,899,450)
Net Change	425,855	1,828,501	1,155,593
Projected Ending Balance	8,617,818	10,446,319	11,601,912
Components of Ending Balance			-
Required Reserve 10%	3,944,819	5,645,438	5,889,945
Revolving Cash	7,500	7,500	7,500
Assigned (Books and Science Center)	1,250,000	1,250,000	1,250,000
Restricted	1,619,873	1,619,873	1,619,873
Unassigned	1,795,626	1,923,508	2,834,594
Total	8,617,818	10,446,319	11,601,912

Fund	Beginning Balance	Rev	Exp	Ending Bal
Adult Education (Fund 11)	361,122	570,015	945,948	327,650
Child Development (12)	0	637,417	637,417	0
Cafeteria (13)	549,421	2,984,502	3,009,144	524,779
Deferred Maintenance (14)	759	0	0	759
Sp. Rsrv- Other than Capital Outlay (17)	826,497	0	0	826,497
Sp. Rsrv-OPEB (20)	158,238	0	0	158,238
Building (21)	19,756,004	40,000	6,050,121	13,402,631

Fund	Beginning Balance	Rev	Exp	Ending Bal
Capital Facility (25)	(4,514)	10,297	10,297	(4,514)
Reserve Fund for Capital Outlay (40)	1,000,000	0	0	1,000,000

Questions/Comments:

- Mr. Cubias stated that original budget had errors when uploading. The Biggest impact were the one time funds and rolled over into new budget and should not have. Mr. Puga, parent said that any cuts made be so we can fund the new school. Mr. Guzman said this would not happen as we are working on recovering and building trust and being transparent.
- Mr.Vega, CBO said our number 1 priority is the students and have worked on cutting back on contracts.
- Trustee Galvan thanked Mr. Garry Bousum, Associate Superintendent of Finance at Monterey County Office of Education and Colleen Stanley, Executive Director for being at the Board meeting and for all the help they have provided the district.

5. Board Member comments

There were no comments.

B. Educational Services

1. LCAP Update & Input – Dr. Witwer

Dr. Witwer reviewed the District Goals in the LCAP Plan:

Safe Schools, Community & Family Engagement, Highly Qualified Staff, College & career Ready and Proficiency for All

- We are working with MCOE to update our LCAP Plan.
- After gathering all stakeholder feedback from last year, we looked at trends from this feedback.
- We held a stakeholder meeting on Monday, August 8. The feedback from this meeting was that parents want us to:
 - Translate all documents into Spanish
 - Put documents in a simple language so that they can understand
- We will meet again on August 25 at 6:30 at the SHS with our stakeholders.
 - MCOE will be here to support & answer questions
 - Goal is to meet in small breakout groups to finish our work
- In the meantime, we are working with MCOE to simplify our Action Steps under each Goal so that it is easier to read & understand.
- The Goal is that we will have LCAP ready for the Board to approve in Sept. so that we meet the October 8 deadline.

Questions, Comments, Concerns:

- As revisions are made, Dr. Witwer will come back and report to make it clear to the Board and community.
- Mr. Guzman said that we needed to emphasize goal on English Learners and special population.
- LCAP is 100 pages and will need to be translated. There was some frustration, it came from the lack of trust and what came out is a stakeholder committee. The goal will be to meet quarterly and use tool that the county is talking about for monitoring.
- President Berlanga asked if the automatic systems communication was going out to parents in both languages. Mrs. Trujillo, Director of Technology stated it's in their corresponding language in Aeries. Some – is there translation (in English and Spanish). It goes out to corresponding language in Aeries. The site secretaries go over this information with parents when they register.
- Mr. Puga asked if someone checks the translations because some pieces are translated incorrectly.
- Ms. Woodrow said that they were being told that the LCAP was on the website but it was not there or the new one to compare. Glenda –
- President Berlanga thanked parents for coming to give input. After the meeting, she met with staff and they discussed what next steps to take to help make it easier and understanding for all.
- Dr. Witwer said they will have translators and this was a big take away from the meeting. (Language and translation and doing a better job.) They are working with MCOE and will post before meeting. “Pending revision”
- Asked to also post the budget online.
- Mrs. Hilda Reeder, parent, said that translation was a big obstacle. Equipment was not working. She asked that a professional translator be hired as it was a big obstacle and communication was not accurate and clear.
- Dr. Witwer said the county would be providing a translator. The district will also have instructional aides that translate to help at the August 25th meeting. Looking at using county translator. Goal is to have instructional aides to come and help translate.

2. Special Education Report – Mr. Miranda/Mrs. Morones

Student Study Team (SST)

- This general education function provides 3 different meetings to brainstorm ideas and interventions to assist the student who is currently not having success in the general education setting.
- After 3 meetings discussing and providing strategies and interventions have been put into place with fidelity with no significant gains made, a recommendation is made by the SST to refer for special education assessment

Qualifying for Special Education

- After being assessed for special education and the Individual Education Plan

(IEP) team agrees that the student qualifies and is best served in special education, there are specific programs that may meet the students' needs to access the curriculum.

- **Resource Program (RSP)** – Provides accommodations to the student in the general education setting, while being pulled out of the general education setting or inclusion as needed. Maximum caseload per resource specialist is 28 students.
- **Special Day Class (SDC)** – Provides more intense academic support in a separate class with other special education students outside of the general education setting. The recommended case load for the mild/moderate setting is 12-15 students. The recommended caseload for the moderate/severe caseload is 8-12 students depending upon age-level and unique make-up of each class.
- Total Students in Special Education - 640

Schools and Programs

- San Vicente Elementary – RSP, SDC-Moderate/Severe Preschool and K-2
- Gabilan Elementary – RSP and SDC-Mild/Moderate K-2
- Rose Ferrero Elementary – RSP
- Frank Ledesma Elementary – RSP
- Jack Franscioni Elementary – RSP, SDC Mild/Moderate 3-4, 5-6, SDC-Moderate/Severe 3-7
- Main Street Middle –RSP and SDC Mild/Moderate 7 and 8
- Soledad High/Pinnacles– RSP, SDC Mild/Moderate 9-12, SDC Moderate/Severe 8-12
- Adult Transition Center – SDC Moderate/Severe ages 18-22

Cost by school site – Salary & Benefits

Certificated-Classified-Benefits

San Vicente	187,257
Gabilan	385,051
Rose Ferrero	99,145
Frank Ledesma	163,385
Jack Franscioni	732,610
Main Street	685,749
Soledad High	890,241
Pinnacles	129,792
District	302,058
Districtwide – includes Regional Program Mod/Severe teachers and aides, psychologist, SLP, OT	3,077,493
MCOE Services	1,537,787
Total	\$8,191,608

Special Education Staffing

Site	Teachers	SLP	OT	Aides	1:1 Aides
San Vicente	3	1	.25	9	1
Gabilan	2	1	.25	5.27	2
Rose Ferrero	2	1	.25	2	0
Jack Franscioni	4	1	.25	8	4
Frank Ledesma	1.75	1	.25	3	1
Main Street	4.25	1	.25	5	5
SHS/Pinnacles	8	1	.25	9.45	4
Adult Transition	1	1	.25	2	1

Other Services provided by SUSD in Soledad

- Speech and Language
- Adaptive Physical Education
- Occupational Therapy
- Physical Therapy
- Mental Health
- Psycho-Social Cognitive Assessments

Services provided outside of the district

- MCOE Programs:
- Therapeutic Intervention Program (TIP)
- Program for Deaf and Hard of Hearing
- Program for Autism Spectrum Disorders
- Students with multiple disabilities, orthopedic handicaps and medically fragile

Special Education Costs to MCOE in 2015/2016 (April projection)

- Average base cost per student - \$36,569 (19.86 students)
- Occupational Therapy per student - \$4,370 (13.31 students)
- Speech and Language Therapy per student \$4,350 (14.1 students)
- Infant Program - \$7,362 (1.85 students)
- Transportation per student \$34,152 (16.25 students)
- 1:1 aide and Rider Contracts - \$162,158 (2 Riders)
- Itinerant Hearing and Vision Services - \$41,965 (Average monthly minutes 499 minutes)
- Total Cost - \$ 1,618,480

MCOE Bill-Back enrollment contribution:

Year	MCOE Students	Student Transportation	Total
2013-14	32.65	24.65	\$2,026,534
2014-15	25.43	19.71	1,770,313
2015-16	19.86	16.25	1,618,480

School year	SUSD Total Enrollment	SPED Enrollment
2013-14	4,924	507
2014-15	5,037	560
2015-16	5,017	658

Contribution to SPED

2013-14	7,333,598
2014-15	7,976,623
2015-16	8,191,607

Measures to lower costs by SUSD

- Take back students from MCOE as appropriate (3 returned from 2015-16 school year)-Ongoing
- Take back students from Gonzales High School to SHS Moderate/Severe Program (5 returned-1 in process)
- Reviewing appropriateness of FAPE (Free and Appropriate Public Education) Plans for 1:1 Aide Support by the IEP Teams
- Starting our own programs that MCOE currently operate through creative recruiting (More competitive salaries and/or stipends)
- Taking back transportation from MCOE in July 2017
- Evaluate SST process in the referral and assessment process for the possibility of over identification to SPED

Comments/questions

- Mr. Vega mentioned that the district is looking at taking back transportation and with his assessment, they are looking at hiring three, 6 hr. drivers and looking at purchasing vans versus buses.
- Trustee Perez-Aguilera asked if the increase was in a specific level. It was at the elementary level.
- Mr. Guzman said this report gives us the data by school expenditure. They will focus on those sites with higher expenditures. Obviously we have fragile students that need it the 1:1 help. We also need to have a powerful regular education program, training and retraining and not over referring.
- Dr. Witwer said that today she had her first meeting with counselors and spoke about honing on the SST process. Talked about revving up RTI and social emotional counseling in small groups to help and having interventions for SST process.
- Mr. Guzman said this was a huge concern financially and the program is not sustainable.
- Mrs. Hilda Reeder said that Special Ed needs to reform; one issue of concern was what Mr. Vega said about purchasing vans. She said is you buy vans to

transport special education student, you will have behavior issues as some of these students kick the seats and would sit very close to each other and ask that they consider this to avoid any future problems. There are also toddlers with older kids, it's just a bad mix.

- Mr. Guzman thanked Mrs. Reeder and unfortunately said the tragedy is that federal government does not fully fund special education. The reality is that we spend approximately \$36,000 per child in special education and only approximately \$7,000 per regular education child.
 - Mr. Vega said he would look and research the comments of Mrs. Reeder. He also said that 3-4 months ago we had a special education audit and he will look at recommendations and see if we can find strategies to use to minimize costs.
 - Mr. Vega said that cost/interventions have to be accurate and effective. Over last year we went over a million and a half. H&W benefits are also going up; all this will effect multi-year projections. We continue the same practices we will get to limit when we will not be in good shape.
 - Trustee Perez-Aguilera would like to see a break down by student and how much we are using per students. Don't have to show the name, but she'd like to look at the information.
3. Preschool – Mr. Guzman gave kudos to Mrs. Lori Morones for obtaining the licensing for our State Preschool Program. The program started in the Metz Road district location.
4. SRO Agreement with City of Soledad: Mr. Guzman asked for Board direction about entering into an agreement for an SRO with the City of Soledad. Trustee Massa thought it was a good partnership. Trustees Fernandez and Galvan thought it was too much money to pay to a police officer that is not at the high school full time. We get the same services if you call the police department without paying anything. The SRO's main focus is always the City not the high school. If something happens at the high school, we get them anyway. The direction to Mr. Guzman from the Board was not to renew the agreement.

C. Administrative Reports

1. Director of Technology's Report

D. Superintendent's Reports

1. Williams Lawsuit Report & site visit schedule
There were no complaints filed for this period under facilities, textbooks and credentials.
The site visits have been scheduled for September.
2. FCMAT Update
The Draft response was shared with the board and is being translated.
- Action Plan for implementation including Board policies under the Business Department and H.R. Challenge will be to train staff and make

sure they know what the policies are. Trainings for staff will be scheduled.

- District Office – a Draft staff assignments document was distributed to the Board. This form has been in place for years. It's to clarify the segregation of duties, as stated in the FCMAT report.
- Mr. Vega, CBO said that the draft will be shared with the county and they will give us feedback. The District is working very closely with the county.

3. **Mission & Vision Statement: Direction from the Board**
Mr. Guzman shared the current statement and would like to get input from the Board and include staff and students. Board agreed.
4. **Board Retreat – Saturday, August 20, 2016**
5. **STA Sunshine Openers for 2016/2017** were shared with the Board and Mr. Guzman also shared the District's openers which will be sent to STA. Negotiations for this year with STA are scheduled for September 1st.
6. **Local Taxing Entities – already addressed previously by Mr. Guzman**
7. **Bond Advisory Committee on School Construction (BACSC)**
Committee will include: Mrs. Jodi Massa, Mr. Jaime Fernandez, Mr. Alfredo Flores, Mr. Chris Bourke, Mr. Marco Hernandez, Mr. Lucio Puga, Mr. John Dominguez, Mr. Horacio Pantoja, Mr. Cesar Vega, and Ms. Jessie Swift. There was discussion on meeting on Wednesdays at 4:30 p.m. Ms. Torres, Secretary, will be sending meeting reminders to all committee members.
8. **Soberanes Fire Update:** Mr. Guzman sent an email to all staff giving direction to staff and has been forwarding all advisories from the county office.
9. **BTSA Report:** Ms. Turner gave the following report to the Board:

Overall

- NTSDC will meet with each teacher/coach/mentor in an ongoing basis for progress.
 - NTSDC will meet monthly with Learning Directors for collaboration for supporting teachers, to facilitate specific seminar practices, etc.
 - Site Learning Directors will provide strategic instructional and classroom environment support: observations, reflective coaching.
 - HR will meet with each new teacher at least once per semester for progress reports on credential, support, etc.

Induction – Center for Teacher Innovation, Riverside COE

- Six instructional cycles per year
- Induction coach at site first/district if none at site available
- Site – primary support
- Site Learning Directors support teachers
- Site peer observations conducted by Learning Directors/NTSCD
- NTSCD meets with each induction teacher on an ongoing basis through the year.
- The HR department will meet with each intern teacher one time per semester.
- Opportunities for off-campus PD through MCOE/other venues.

University Interns – enrolled in preliminary credential program

- University coach
- Site mentor – per university requirements
- Site Learning Directors support teachers
- NTSCD meets with each university intern teacher on an ongoing basis through the year.
- Site peer observations conducted by Learning Directors/NTSCD
- The HR department will meet with each intern teacher one time per semester.
- Opportunities for off-campus PD through MCOE/other venues.

Emergency –

- ongoing PD with New Teacher Support Coordinator
- reflective coaching with NTSC&D ongoing throughout the year
- one 1.5 hr. PD seminar per month Sept. – May
- one 0.5 hour HW preparation prior to PD
- Site Learning Directors support teachers
- Site peer observations conducted by Learning Directors/NTSC&D
- Opportunities for off-campus PD through MCOE/other venues.

Trustee Perez-Aguilera reported that she attended, along with Mr. Guzman a Cohort regarding a Teacher Talent Incubator Program with Hartnell. There are 25 students in the program and 9 were Soledad High School Graduates. She was happy to see how our students were participating going through the program at Hartnell and transferring to CSUMB.

V. **CONSENT CALENDAR**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of special meeting of July 20, 2016
2. Approved the minutes of regular meeting of July 27, 2016
3. Approved the List of Bill Warrants

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	07/21/2016	\$ 84,461.80
	07/28/2016	116,662.73
	08/02/2016	<u>170,865.75</u>
		\$371,990.28
Adult Education	07/28/2016	\$ 1,144.99
	08/02/2016	<u>941.76</u>
		2,086.75
Child Development	07/21/2016	\$ 160.78
	07/28/2016	<u>5,246.45</u>
		5,407.23
Cafeteria	07/21/2016	2,738.72
Building Fund	07/21/2016	\$190,479.17
	08/02/2016	4,229.23
		\$194,708.40
Total All Funds		\$576,931.38

4. Approved a Memorandum of Understanding with YWCA of Monterey County for Youth Education and Advocacy (YEA) Prevention Program –
5. Approved a Memorandum of Understanding with Sunrise House for YATV Program
6. Approved a Memorandum of Understanding with the Catholic Charities of the Diocese of Monterey to provide local assistance for Soledad families
7. Ratified an Agreement with the Monterey County Office of Education for the Least Restrictive Environment for Soledad students in the moderate-severe program

8. Ratified the services provided by Schoolyard Communications for the parent notification booklets for the 2016/2017 school year
9. Approved a Contract with Acellus an online learning program for credit recovery for secondary schools
10. Approved the Expository Reading and Writing Course for Soledad High School
11. Approved the Honors Mathematics III Courses for Soledad High School
12. Approved new courses for Main Street Middle School: Introduction to Spanish and Spanish I

Open for comments: None

MOTION TO APPROVE CONSENT CALENDAR BY: Jaime Fernandez SECONDED: Jodi Massa AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

B. Business Items:

1. Approved a proposal to purchase a 2010 Ford E350 from Salinas Valley Ford
2. Approved a Consulting Services with Brandon Leach for the Soledad High School Solar Project DSA
3. Approved a Consulting Services with Brandon Leach for to advise and assist the Maintenance, Operations & Transportation Department to close out minor DSA related projects districtwide
4. Approved the renew a Consulting Agreement with Gertrud Robinson for the 2016/2017 school year
5. Approved a Software Services Agreement with Colbi Technologies for budget tracking
6. Approved a contract with Triple AAA Fence Company for a link fence and gages at utility enclosure at Main Street Middle School
7. Approved an agreement with School Facility Consultants for a Developer Fee Justification Study
8. Approved and reviewed of an Agreement with Milani & Associates for the Phase 1 Environmental Assessment and Title 5 School Facilities Construction Site Selection Standard Assessment
9. Approved the Amendment #1 Preconstruction Services Agreement for with Blach Construction for Phase II for Main Street Middle School

10. Approved a professional services agreement with Thomas K. DeLapp
11. Approved an Agreement with Lozano Smith for legal services effective August 2, 2016

Open for comments: None

MOTION TO APPROVE BUSINESS ITEMS BY: Jodi Massa SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

C. Major Business Items

1. Approval of Revised Budget for 2016/2017

Open for comments: None

MOTION TO APPROVE REVISED BUDGET BY: Javier Galvan SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VI. RESOLUTIONS

- A. No. 8-01-16 - Designating Dianne Witwer as the representative for the school district for licensing matters

Open for comments: None

MOTION TO APPROVE NO. 8-01-16 BY: Jodi Massa SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

- B. No. 8-02-16 - Energy Services Contract with OpTerra for the Design, Installation and Commissioning of the Solar/Photovoltaic System

Resolution 8-02-16 pulled

- C. No 8-03-16 – CEQA Exemption for Energy Conservation Facilities Project

Open for comments: None

MOTION TO APPROVE NO. 8-03-16 BY: Jodi Massa SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

- D. No. 8-04-16 – Adopting a Conflict of Interest Code

Open for comments: None

MOTION TO APPROVE NO. 8-04-16 BY: Javier Galvan SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VII. **NEW ITEMS OF BUSINESS**
There were no new items of business

VIII. **ADJOURNMENT**
Meeting adjourned at 10:51 p.m.

Board approved: September 14, 2016