



**AGENDA**  
**REGULAR MEETING OF THE**  
**GOVERNING BOARD OF THE**  
**SOLEDAD UNIFIED SCHOOL DISTRICT**  
**DISTRICT OFFICE BOARD ROOM**  
**1261 METZ ROAD, SOLEDAD, CA 93960**  
**WEDNESDAY, DECEMBER 14, 2016**

The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.

**I. OPEN BUSINESS – 5:30 PM**

- A. Call Public Session to Order
  
- B. Roll Call  
Mrs. Marie Berlanga, President  
Mrs. Jodi Massa, Vice-President  
Mrs. Josie Perez-Aguilera, Clerk  
Mr. Jaime Fernandez, Trustee  
Mr. Javier Galvan, Trustee  
Mr. Jorge Z. Guzman, Superintendent
  
- C. Approval of Closed Session Agenda

**MOTION TO APPROVE CLOSED SESSION AGENDA BY: \_\_\_\_\_**  
**SECONDED BY: \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_**

- D. Allow for Public Comment on Closed Session Topics
  
- E. Immediately Adjourn to Closed Session

**II. CLOSED SESSION**

- A. Personnel
  - 1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs
  
  - 2. STA Negotiations Update
  
  - 3. Pending Litigation
    - a. Settlement Agreement with J. Salgado
  
  - 4. Student Expulsions:
    - a. No. SE-16-17-02
    - b. No. SE-16-17-03

III. **RECONVENE TO OPEN SESSION – 7:00 p.m.**

- A. Pledge of Allegiance
- B. Report of action taken in closed session
- C. Approval of Board Agenda

**MOTION TO APPROVE AGENDA BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

IV. **ANNUAL ORGANIZATION OF THE GOVERNING BOARD**

A. Election of the Board Officers

All newly elected officers of the Board shall serve a one-year term until the next organizational meeting in December 2017. Upon conclusion of the election of office of President, the newly elected President will assume the position and conduct the remainder of the meeting. The term of office will be for one year.

1. Election of the President of the Board

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

2. Election of the Vice-President of the Board

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

3. Election of the Clerk of the Board

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

- B. Establishment of the Regular Board Meeting Dates and Time  
In accordance with Board Bylaw 9320, the Board of Trustees is asked to establish the second Wednesday of each month for its regular monthly meetings unless such day falls on a holiday. For the month of January 2017, the Board Meeting shall be held on the third Wednesday. There will be two meetings in the month of June on the second and fourth Wednesdays to close out the school year.

*Open for Comments:*

**MOTION TO APPROVE BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_  
**AYES:** \_\_\_\_\_ **NAYS:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

- C. Election of representative to the Executive Council of Monterey County School Boards Association  
The Executive Council meets three times a year (February, April and either June/July). The Executive Council will be responsible for nominating and electing the officers and alternates of MCSBA, adopting and/or amending the MCSBA bylaws, giving direction on the agenda for the Annual Organizational Dinner Meeting, and planning the calendar of events for MCSBA for each school year. The President, Vice-President, Treasurer and alternates of MCSBA shall be selected from members of the Executive Council.

*Open for Comments:*

NOMINEE: \_\_\_\_\_ BY: \_\_\_\_\_  
 SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_  
 NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_

V. **COMMUNICATIONS**

Members of the public are welcome to participate in the meetings of the Board. When the Board President recognizes a member of the public for oral comment, such comment shall be three (3) minutes or less, at the discretion of the Board President. Comments of the public will be accepted during the Oral and Written Communications component of the agenda only. No action will be taken by the Board on matters not on the agenda, unless Government Code Section 54954 is evoked by the Trustees. This meeting of the Trustees shall be recorded on a digital recorder.

- A. Oral Communications
  - 1. Audience
  - 2. Student of the Month
    - a. Main Street Middle School
    - b. Soledad High School
    - c. Community Education Center

3. Student Council Report
    - a. Main Street Middle School
    - b. Soledad High School
    - c. Community Education Center
  4. Employees of the Month
  5. Sports Recognition
    - a. Soledad High School Varsity Football Coaches
  6. Presentation by Mr. Ivan Ibarra and students
  7. National FFA Convention – Matthew Zamudio
  8. Facilities Report – Mr. John Dominguez
    - a. School Facility Program Eligibility - School Site Solutions
    - b. Johnson Controls
    - c. Emergency Repair Program
    - d. High School Solar Project
    - e. Main Street Middle School
    - f. Developer Fees Increase
  9. Board Member comments
    - ***Followed by a five (5) minute recess***
- B. Educational Services – Dr. Witwer
1. LCAP Update
  2. Graduation V.I.P. recommendations – Ms. Swift, Mr. James and Mr. Lopez
- C. Administrative Reports
1. Director of Technology’s Report – (Pages 1-3)
  2. Elementary Parent/Teacher Conference Reports – (Pages 4-8)
- D. Superintendent ’ s Reports
1. Enrollment Report/Class Size – (Appendix Pages 9-11)
  2. Williams Lawsuit Report
  3. FCMAT Update
  4. CSBA Conference 2016 Report
  5. Other

VI. **CONSENT CALENDAR**

Items listed under the Consent Calendar are considered routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote, unless a member of the Board requests specific items be discussed and/or removed from the Consent Calendar. The item shall be removed and given individual consideration for action as a regular agenda item. It is understood that the administration recommends approval of all of the Consent Calendar. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.
1. Approval of minutes of regular meeting of November 9, 2016 – (Pages 12-31)
  2. Approval of List of Bill Warrants – (Pages 32-59)
  3. Approval for the Soledad Education Foundation to hold its Annual Carnival fundraiser from March 16-19, 2017 at Frank Ledesma Elementary
  4. Approval of an amendment of the agreement for speech pathology services with Boca Grande Speech Therapy, Inc. – (Pages 60-73)
  5. Ratification of agreement for Regional Operation of Special Education Programs and Individual Service Agreement with Gonzales Unified School District – (Pages 74-84)
  6. Approval of an amended Memorandum of Understanding with Brian Palmer, Math Consultant – (Pages 85-88)
  7. Approval of an agreement with Core Innovate – (Pages 89-92)
  8. Approval of a Quote Estimate for the Jack Francioni Elementary Yearbook – (Pages 93-95)
  9. Approval for district administrators/counselor to attend 14<sup>th</sup> Annual International Conference on Positive Behavior in Denver, Colorado February 28, 2017 to March 4, 2017 – (Pages 96-99)
  10. Approval of an overnight/out of state field trip for Soledad NJROTC to attend the National Level Drill Competition February 24-26 2017 in Las Vegas, Nevada – (Pages 100-101)

- 11. Ratification of an Agreement for Partnership with Hartnell Community College for Members of the Salinas Valley Adult Education Consortium – (Pages 102-131)
- 12. Approval of the Emergency Safety Plans for Frank Ledesma, Gabilan, Jack Francioni, Rose Ferrero, San Vicente, Main Street, Soledad High and Pinnacles High Schools – (Pages 132-292)

*Open for Comments:*

**MOTION TO APPROVE CONSENT CALENDAR BY: \_\_\_\_\_**  
**SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_**

B. Personnel Items

- 1. Approval of the Evaluation Handbook – (Pages 293-376)

*Open for comments:*

**MOTION TO APPROVE PERSONNEL ITEMS BY: \_\_\_\_\_**  
**SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_**

C. Business Items

- 1. Approval of a Project Development Agreement with Johnson Controls to develop a combined Proposition 39 and Energy Services Project – (Pages 377-384)
- 2. Approval of a proposal from Pitney Bowes for mail processing services – (Pages 385-392)
- 3. Approval of a Consulting Services Agreement with School Innovations & Achievement to assist with the Mandated Reimbursement Process Program – (Pages 393-399)

*Open for Comments:*

**MOTION TO APPROVE BUSINESS ITEMS BY: \_\_\_\_\_**  
**SECONDED: \_\_\_\_\_ AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_**

- D. Approval of First Interim Report & Presentation – (Pages 400-534)

*Open for Comments:*

**MOTION TO APPROVE FIRST INTERIM BY:\_\_\_\_\_**  
**SECONDED:\_\_\_\_\_AYES:\_\_\_\_\_NAYS:\_\_\_\_\_ABSENT:\_\_\_\_\_**

VII. **RESOLUTIONS**

A. No. 12-01-16 – Signing School Orders – (Page 535)

*Open for comments:*

**MOTION TO APPROVE NO. 12-01-16 BY:\_\_\_\_\_ SECONDED:\_\_\_\_\_**  
**AYES:\_\_\_\_\_NAYS:\_\_\_\_\_ABSENT:\_\_\_\_\_**

VIII. **BOARD POLICIES**

A. First reading BP 3350 – Travel Expenses – (Pages 536-538)

B. First Reading BP 3515.1 – Unmanned Aircraft Systems (UAS or Drones) – (Pages 539-540)

C. Adoption – Manual Maintenance September 2016 – (Pages 541-607)

*Open for comments:*

**MOTION TO ADOPT MANUAL MAINTENANCE SEPTEMBER 2016 BY:\_\_\_\_\_**  
**SECONDED:\_\_\_\_\_AYES:\_\_\_\_\_NAYS:\_\_\_\_\_ABSENT:\_\_\_\_\_**

D. Adoption – Manual Maintenance October 2016 – (Pages 608-674)

*Open for comments:*

**MOTION TO ADOPT MANUAL MAINTENANCE OCTOBER 2016 BY:\_\_\_\_\_**  
**SECONDED:\_\_\_\_\_AYES:\_\_\_\_\_NAYS:\_\_\_\_\_ABSENT:\_\_\_\_\_**

E. Adoption – AR 5121 – Grades/Evaluation of Student Achievement – (Pages 675-678)

*Open for comments:*

**MOTION TO ADOPT AR 5121 BY:\_\_\_\_\_ SECONDED:\_\_\_\_\_**  
**AYES:\_\_\_\_\_NAYS:\_\_\_\_\_ABSENT:\_\_\_\_\_**

IX. NEW ITEMS OF BUSINESS

X. ADJOURNMENT