MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, JANUARY 13, 2016

I. **OPENED BUSINESS – 5:30 PM**

A. Called Public Session to Order

B. Roll Called
Mrs. Marie Berlanga, President
Mrs. Jodi Massa, Vice-President
Mrs. Josie Perez-Aguilera, Clerk
Mr. Jaime Fernandez, Trustee
Mr. Javier Galvan, Trustee
Dr. Rupi Boyd, Secretary to the Board

C. Approved the Closed Session Agenda

MOTION TO APPROVE CLOSED SESSION AGENDA BY: Jodi Massa SECONDED BY: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

D. Allowed for Public Comment on Closed Session Topics

E. Immediately Adjourned to Closed Session

II. **CLOSED SESSION**

A. Personnel
1) Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs
2) Pending Litigation
a. Jane Doe vs. Soledad Unified School District
File No. 2543.91325
b. Francisco Salmeron vs. Soledad Unified School District

III. **RECONVENED TO OPEN SESSION – 7:00 p.m.**

A. Pledge of Allegiance by the Soledad High School NJROTC 9th Grade Cadets

B. Report of action taken in closed session
1. Certificated Appointments:

Name	Position	Site
Pauline Braginton	Math Teacher	SHS
Steven Geisler	Substitute (1 period/day)	SHS

2. Student Teachers:

Name	Position	Site
Steven Geisler	(Volunteer) Student Teaching	SHS

3. Classified Appointments:

Name	Position	Site
Valerie Ovalle	Health Aide	JF
Gilbert Ramos	Family Student Liaison	SHS
Eduard Siono-Bailon	Substitute	DW

4. Approval the Teacher on Waivers or Permits

Name	Position	Type of Credential	Grade	Site	Ed Code if Applicable
Sandra Cante	Teacher, SpED (Moderate/ Severe)	Provisional Internship Permit : Education Specialist (Moderate/Severe) w/ELL Auth	K-6	JF	
Nicholas Twitchell	Teacher, Social Science/ Physical Education	Provisional Internship Permit: S/S: Physical Education w/ELL Auth	9-12	SHS	
Margarita Villasenor	Teacher, Elementary	Provisional Internship Permit: M/S w/ELL Auth	K-6	GAB	

5. Leaves of Absence

Employee	Position	Type	Site	Eff. Dates
Elyse Handley	Teacher	Maternity/FMLA	JF	03/16/2016-04/29/2016

Amanda Handley	Teacher	Maternity/FMLA	FL	02/25/2016-05/20/2016
Employee	**Position**	**Type**	**Site**	**Eff. Dates**
Margarita Villasenor	Teacher	Maternity/FMLA	Gab	02/15/2016-05/13/2016
Valerie Flores	Inst. Aide	Maternity	JF	01/30/2016-05/1/2016
Antolina Zuniga	Custodian	FMLA	MOT	12/11/2015-01/8/2016
Cristal Valencia	Inst. Aide III	Maternity	FL	01/29/2016-04/06/2016
Delia Sanchez	Secretary III	Child Bonding	RF	02/01/2016-06/30/2016

6. Accepted the following Resignations/Terminations/Retirements:

Employee	**Position**	**Site**	**Reason**	**Eff. Dates**
Alfredo Vasquez Jr.	Custodian	RF	Resignation	12/17/2015
Carmen Morales	Instructional Aide	JF	Resignation	12/30/2015
Samantha Barrera	Head Softball Coach	SHS	Resignation	11/12/2015

7. Approved of New/Change in Positions

Position		**Unit**	**Hrs/Day**	**FTE**	**Site**
Health Aide	Class	CSEA	7	1	SHS

8. 39-Month Reemployment

Employee	**Position**	**Site**	**Effective Dates**
Jose Serrano	Custodian I	MOT	December 31, 2015

9. Extra Curricular Assignments:

Employee	**Position**	**Site**
Laura Zapien	Student Council Advisor	FL
Alxis De La Rosa	Yearbook Advisor (split)	JF
Abbie Madsen	Yearbook Advisor (split)	JF
Andrea Amundson	Activities Director (split)	SHS
Darcie Adams	Activities Director (split)	SHS
Mike Clifford	FFA Advisor	SHS
Peter Gage	History Dept Chair	SHS
Riley Cullen	Yearbook Advisor	SHS
Mark Wirth	Foreign Language Dept Chair	SHS

Robin Word	FFA Advisor	SHS
George Kingston	MESA Advisor	SHS
Employee	**Position**	**Site**
Monica Medina	Dance Team Advisor	SHS
Alfredo Flores	Social Science Dept Chair	SHS
Joel Ramirez	Softball Varsity Head Coach	SHS
Samantha Barrera	Softball Varsity Assistant Head Coach	SHS
Tony Garcia	Assistant Varsity Baseball Coach (volunteer)	SHS
Savino Martinez	Head JV Baseball Coach	SHS
Lawrence Fernando	JV Baseball Coach (volunteer)	SHS
Diego Garcia	JV Baseball Coach (volunteer)	SHS

10. Approved the following new hourly positions to be paid from the Adult Education Grant:

- GED/ABE Teacher (English/Spanish)
- ESL Teacher
- HiSET Test Proctor

MOTION TO APPROVE CLOSED SESSION PERSONNEL ITEMS BY: Jodi Massa SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

C. Approved the Board Agenda

MOTION TO APPROVE AGENDA BY: Jodi Massa SECONDED BY: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mrs. NAYS: None ABSENT: None

IV. COMMUNICATIONS

A. Oral Communications

1. Audience
   - Mr. Graig Stephens and Mrs. Julie Carrillo, from the Historical Society, showed some Native American Baskets that were recently purchased by the Society from funds that were donated by the Soledad Lions and Lioness Club.

2. Students of the Month
   a. Main Street Middle School: Benjamin Pajas
   b. Soledad High School: David Lee

3. School Site Council Reports:
   a. Main Street Middle School - Activities included:
      - Students put together six holiday food baskets for needy families during the holidays

- Kendama Tournament was held to promote healthy competition amongst students
- iPad Roll out took place and check out sessions continue for the students that have not picked them up
- Ms. Day and Ms. Zieber will take their students to visit the Historical Society on Friday
- Winter Wonderland Dance will be held next Friday
- Monthly spirit week coming up, please keep an eye on the flyer that will be coming out

b. Soledad High School

Sophia Reeder and Andrew Perez gave the following report on student activities:

Old News: Over 100 ASB, NJROTC, and SHS students participated in the annual COPS Giving Tree at the YMCA held on December 18 as well as wrapping of the presents on December 16 and 17.

New News: ASB is currently holding their annual Little Caesar's Pizza Kit Fundraiser. On Friday, January 29, ASB will be hosting the Winter Sports rally at lunch.

Club Props: FFA will be taking to the Salinas Valley Fair 58 market hogs, 27 market lambs, 1 steer, 4 goats, poultry and rabbits. Close to 100 students will be representing Soledad High School. Alicia Massa will be moving on to the Regionals public speaking contest in Creed recitation. Judging season has officially started. This year FFA will have a new team competing in Agriculture Sales and Service. Students present on a given agricultural commodity, give a sales pitch, perform a cold call in customer service, and take an Ag Sales knowledge test. Also, the Vegetable Crop and Floriculture judging team is getting ready for their first contest which will take place at Hartnell College on January 30th. **Mock Trial Club:** will be competing in its first Mock Trial Competition which will take place at the Monterey County Court House in Monterey on January 28th at 5:30PM. Should the team win the county competition, it will advance to the state level in Sacramento sometime in March 2016. The winning team from the state will advance to the National Competition in Washington, D.C.

Sports Props: Boys' Basketball: Varsity completed a successful non-league schedule with six wins and four losses. It is one of the best starts in school history. Over the holiday break the JV team placed second at the Watsonville tournament. **Girls' Soccer:** Girls' Varsity participated in the Watsonville tournament during preseason and did an outstanding job, placing second in our bracket. They went 5-1 in preseason. They started league last Friday against Carmel and

took a win 4-0. They played yesterday against Santa Catalina and took a win 7-0. Their next home game is on Thursday 1/14 vs King City. The girls are doing a great job both academically and on the field. **Wrestling:** is having a wonderful season. Jose Villalobos and Mathew Sarabia placed 1st, with Robert Silva placing 2nd at the Mustang Classic tournament on Saturday January 2. At the Girls' Trojan Wrath the same day, Perla Meza placed 1st, Vanesa Sanchez and Evelia De Jesus placed 2nd, while Jasmine Villacorta took 3rd. **Softball:** has been holding conditioning sessions during the winter break. Tryouts begin February 1st and it will be their most competitive tryout yet, with a high Freshmen turn out.

4. Recognition of Mrs. Melissa Armer as the Finalist for the California League of Middle Schools Region 5 Educator of the Year – Ms. Leslie Davis, Learning Director shared the information.

5. Board Member comments:
   - Trustee Massa wished everyone a Happy New Year and welcomed everyone back.
   - Trustee Perez-Aguilera said she was glad to hear of the great students' accomplishments. She asked about the iPad roll out and hoped they would be used effectively. She also congratulated Mrs. Armer for her dedication to the students and hopes to see more teachers go forward to county and state wide level recognition.
   - Trustee Galvan also congratulated Mrs. Armer and the students of the month. He said he was very proud of everyone. Trustee Galvan also mentioned that the Board had been invited to some events: The Cops Giving Tree function, where Trustee Perez-Aguilera, Ms. Aldaco, Ms. Estrella, Ms. Adams, and Captain Gomez – to name a few; attended the event. The function was for less deserving families and one child from each family received a bike and the rest family gets a gift. It was a great feeling being there. He said it would not have happened without the dedication of staff. Last week he attended Professional Development sessions at the high school. He thanked Ms. Austin for the invitation and was glad to see teacher engagement.
   - Trustee Fernandez also welcomed everyone back and congratulated the Students of the Month as they are the leaders of the future. He also thanked the students for their presentations.
   - President Berlanga welcomed everyone back and a Happy New Year.

   ▪ ***Followed by a five (5) minute recess***

B. Administrative Reports
   1. MOTF Director's Report

2. Presentations

1. Main Street Middle School Construction Project Update – Blach Construction

Accomplishments:

- Design Complete
- DSA Approval for Increment 1
- Board approved contract for development Inc. 1
- Contract Validation Complete
- Construction Team Assembled
- Increment 2 has been submitted to DSA. DSA is backlogged and approval has been moved to Los Angeles DSA office. This will affect timeline to break ground
- January 25, 2016 Adjustments
- Heavy Equipment February 1, 2016

Staff will be informing parents on the changes to the pick-up and drop off area for students. Currently the off-load and loading areas are by the MOT yard. Mr. Nieto recommended that we use the area off Main Street to drop off/pick-up students. However, this will also cause more congestion and traffic. The focus is on Main Street; including completing temporary parking for staff. Mr. Nieto said they also completed 35 slots in back of Main Street. City will paint red lines on curbs in front so as not to cause so much congestion. They will also paint a drop off for SpEd students. There will be a big adjustments coming our way.

City suggested putting temporary stop sings. Mr. Nieto will take those into consideration and make the necessary adjustments. Dr. Boyd asked if there would be enough notification time for parents and staff if they are going to start work in February. Mr. Nieto has spoken to Ms. Swift and she is ready to start with the messenger system to notify parents, per Ms. Leslie Davis. Dr. Boyd suggested moving the drop-off, pick-up area off Benito Street as there is a gate there. Dr. Boyd also suggested Mr. Nieto get the input from staff to see if they have any suggestions. Mr. Nieto will do that. Trustee Perez-Aguilera suggested that there be an officer parked in the mornings to make their presence.
Trustee Fernandez asked about using the staff parking lot as the drop off/pick-up area. Mr. Nieto said that there would not be enough room as they are losing ½ of the parking lot, except handicap parking.

Kevin McIntosh, Blach Construction reported on the timeline as

follows:

Construction Schedule Increment 1

- 1/18/2016 Soft Start
- 2/1/2016 Demo & Grub
- 3/1/2016 Earthwork
- 4/1/2016 Building pads
- 5/1/2016 Utilities

Increment 2

- 4/15/2016 Tentative DSA approval – waiting for their approval. DSA does not give them hard dates. They ask but they don't give them firm dates
- 6/1/2016 Mobilize
- 8/31/2017 Complete Construction
- All is predicated on start date.
    - Working with staff if late start
    - Monthly update with DSA

Dr. Boyd asked Mr. McIntosh and Mr. Nieto to give an update to the Board so they are aware of the possible delay, due to DSA being backlogged. Trustee Perez Aguilera asked if this delay was going to affect the Budget. Mr. McIntosh said no, the cost implication with DSA does not hurt the overall project; unless the board wants to accelerate. Mr. McIntosh said his company is very aware of the budgets and cognizant they need to stay on budget and the district's expectations.

2. Food Service Program Update – Mr. Cesar Vega
National School Lunch Program (NSLP)
Breakfast

Jeff Brown, Sodexo gave the following report on the National School Lunch Program, in which the district participates:

Breakfast

- choose 3 out of 5 items offered
- 1 item must be ½ c fruit
- Remaining items include
    - Whole grain entrees
    - Meat or meat alternative
    - Milk
    - 100% fruit juice

Grade specific calorie minimums and maximums with sodium restrictions

Trustee Perez-Aguilera asked what meat alternatives were: Mr. Brown said they include turkey, string cheese.

Lunch:

- Choose 3 out of 5 components offered
- 1 component must be ½ c fruit or vegetable – there are salad bars at the schools
- Remaining components include
    - whole grain, meat or meat alternative, juices, milk
    - Grade specific calorie minimums and maximums with sodium restrictions

Sodexo started at beginning of the year a program called "Think Californian" where they use more local, fresh food and more clean food. (Hot dogs with no nitrate, soy fillers, 100% beef, 100% cheeses) – see them on the menu. Menus are posted on the website. New recipes that are made from scratch and include local fresh products.

Opportunities to look forward:

- Speeding service at SHS and middle schools. Students tend to not eat when they see long lunch lines so they go to the vending machines, or don't eat.
- Continue to work on menu development. Sodexo will be meeting with the menu advisory committee. Anyone in the community who wants to join, please contact the district office.
- Look at better plans for minimum days – food service counts drops. They are looking at ways to be more efficient.
- Marketing and better systems – increase benefits – letters home over the summer to let parents know what they are doing.
- Moving approval of application to food service office for quicker processing.
- Offering incentives to classrooms and teachers to capture more applications. When a district moves to provision 2 status, the applications are very important. Personnel will be setting up tables during events at the schools to help/encourage parents to fill out applications. Trustee Perez-Aguilera asked if they have bilingual staff helping parents with applications. The answer was yes. Trustee Massa mentioned that students in grades K-6 are given the same meal portions and has heard that the older students are not getting enough food. Mr. Hoyle from Sodexo said that

food standards for K-6 are the same; however, the younger kids are getting a bigger portion than they should. It is a challenge; they are trying to develop meals that are filling. They encourage kids to eat more fruits and vegetables and take as much as they want to fill up.

- Mr. Hoyle said we need to educate and steer kids to eat more of those and move away from entrees that carry all carbs and calories. Trustee Massa asked how much selection there was within the fruits and vegetables. Mr. Hoyle said three of each. Plus at the secondary schools, they have topping bars.
- President Berlanga said she was surprised to hear that kids are not eating on early release days. What is being done about this? Mr. Vega said that was one reason of creating the committee is to review issues.

Program Updates

- Focus on the upcoming administrative review audit scheduled for March 2016
- State application for Supper Meals
  - In conjunction with our afterschool snacks program thru ASES – provide actual meals. Free meals.
  - Supper Meals are free through the NSLP
  - Meet the same nutritional requirements from lunch

Wellness & Menu Committee Development

- Creation of a Menu Committee
- Online menu tools
- Think California movement, "Choose to Eat Well"

Provision II Update

- Current Provision II school sites; SV/GAB
- New provision II school sites for 2016/17: SHS/MSMS
- New provision II school sites for 2017/18: RF; FL: JF

Goal for every student gets a free meal no matter what their income and the getting the district on status 2 participation will allow the district to do that. Mr. Vega stated that it requires a lot of labor and time to get parents to fill out applications.

Mr. Hoyle said that the percentages under the National School Lunch Program are set for next 5 years. These percentages also drive the LCAP formula. The staff wants to make sure they are doing a good job of making sure that those percentages are as high as they can be; as they controls other areas. They are trying getting status 2 on 2-3

schools at a time to give diligence to get the numbers where they should be. In five years, you will do those schools again. So you want that rotation. There is also marketing, communication, and work to make sure that numbers stay up as much as possible. Again, they affect funding for other programs. Trustee Perez-Aguilera asked what the percentage was. Mr. Hoyle said it was 92%. There are also parents who refuse to apply for free meals and refuse to fill out an application. President Berlanga asked if during testing time, students are provided with snacks. The answer was yes. Mr. Hoyle said those are also reimbursable and it does not come out of the district's or teachers' budgets.

3. Graduation set-up and guidance from the Board

Mr. Nieto, Facilities/Project Manager presented options for the graduation ceremony set-up. He also asked for guidance from the Board.

In 5 short months our 2016 graduation

- Guest Seating capacity
- 306 2015 graduates
- over 1200 guests
- Guest view

At other meeting he will present vendors, security, etc. to the Board.

Current home field seating capacity – 1000

Last year we had standing room only. Line stretched to entrance and there was a lot of congestion. Options are:

- Adding portable seating capacity: Bleachers, easy installation/breakdown; or
- Adding permanent seating capacity – by Rose Ferrero which would allow for guest view
- Current graduate seating is close to track. Close to home field seating.
- If we move graduates to mid field, we would be able to use home and visitor seating: 1500 available seats.
- Guest view would be farther

Mr. Nieto discussed:
Permanent seating vs. portable
Permanent seating - $423 per seat
Portable seating - $119 per seat
Renting possibility

Mr. Nieto requested guidance from the Board. President Berlanga mentioned that one year they did open both sides; however, the parents were walking on the field with their children and kept interrupting the ceremony. If this is done, she asked that the area is secured with a fence so no one gets interrupts the ceremony. But the visibility is far.

Trustee Galvan asked what the high school thought. Mr. Walker, Assistant Principal, said security is a big concern. People coming in and wanting to see their child, the congestion around ramp was a problem.

Ms. Woodrow, Teacher said that maybe bringing in portable bleachers and limiting the VIP section to real VIPs, angling the bleachers on the track.

Trustee Fernandez agreed to open up both sides of the field. But he'd like to use the money to purchase the bleachers or rent them on the security at the event. Maybe talk to the Soledad PD to see if they have reserve officers that would be willing to work the event because he had many concerns about the security company the district used last year. They were afraid to search people or remove them from the premises. We should not be concerned about those things. Open up both sides; pay additional dollars for security. You just have to hire the people.
Trustee Fernandez was also concern about what a VIP is. To him a parent with 7 children is not a VIP when they are running around the track.

Superintendent Boyd clarified if the Board's preference was to open both sides of the field for seating, instead of paying for additional bleachers, use the money to pay for security. The answer was affirmative.

But because they wanted students' input; direction was given to first work with the Soledad High School ASB and give them 3 samples and bring back the results to the Board if anything is different. Time is of the essence so the results will be emailed to the Board.

D. Superintendent's Reports

1. Enrollment Report/Class Size
   Enrollment was at 4,833 as of December 18, 2015.

2. Williams Lawsuit Report: There were no complaints filed for this period

under facilities, textbooks or credentials.

3. LCAP Update – Mr. Guzman

Mr. Guzman, Associate Superintendent reviewed the LCAP Goals & timelines with the Board:

LCAP Goals:

1. All Students Graduate College and Career Ready
2. Proficiency for All: SUSD will provide a High Quality and Comprehensive Instructional Program
3. Safe and Secure Environment: All District departments and school sites will provide a safe and secure environment for all staff and students
4. Community and Family Engagement: SUSD will ensure students, staff, and parents, are both satisfied and engaged
5. High Quality Staff: SUSD will attract, recruit, support, and retain highly effective and diverse workforce

Actions	**Timeline**	**Responsible: Accountability**
District Leadership Retreat at the Pinnacles National Park: Focus on communicating our Five LCAP Goals, reinforcing our commitment to the five goals. • Secondary and Elementary Directors develop PD around LCAP goals, as a result of retreat; consistent messaging • District Wide Professional Development Day; focus on inclusion strategies, data and delivery of LCAP priorities for consistent messaging and clarity	August 5 August 6-10 August 12	■ Dr. Dianne Witwer ■ Antonio Garcia ■ Denise Estrella ■ Erin Ramirez ■ Anthony Miranda ■ Jorge Z. Guzman ■ Lisa Kleinhofer ■ Annette Trujillo ■ Cesar Vega ■ Dr. Rupi Boyd ■ Principals: • E. Austin • J. Swift • J. Lopez • M. Harris • K. Vasquez • R. Silva • P. Moreno • H. Rosewood ■ Coordinators • N. Macias • ■ DLAC, SSC, ASB, Migrant PAC ■ LCAP Stake Holder Committee
Board Retreat with District Leadership Team: Review, presentation of Executive Summary on LCAP, chart prototypes, focusing on our five goals, communicating the five goals and priorities. Our board liked the LCAP posters, and individual site posters on the data; they also liked the idea of the committees to continue their work on communication plan, safety, etc.	Saturday, September 26, 2015	
District Wide Curriculum Council: Review the goals , share out implementation	September 22	
School Sites: Principal's and Directors presentation of LCAP to School Site Councils , Migrant, ELAC, DELAC; implementation, feedback on progress, expenditure update	District Wide Calendar schedule September- June	

STA and CSEA Presidents:	November 16	
LCAP Committee: Update on LCAP, progress, expenditures, budget; feedback	November 17	
LCAP Committee: Update on LCAP, progress, expenditures, budget, input	March 22	
STA, CSEA Presidents touch down on the LCAP, progress, input, budget	March 24	
Develop and disseminate surveys, responding to district LCAP Goals	March 21-April 12	
Gather data, analysis of data based on district's metrics; add budget elements, funding based on goals or revised goals	April 11-15	
Update, revise the LCAP plan	April 16,17	
Review updated plan with stakeholders; i.e. SSC, Migrant, ELAC, DLAC. , High school ASB, unions.	April 20-April 24	
District team to review input and adjust LCAP as necessary; input from MCOE Team	April 27-30	
Board public update with CBO	April 13	
LCAP public hearing announcement, advertisement and posting	May 26	
Board of Trustees Public Hearing on LCAP	June 8	
LCAP revisions based on input and board direction	June, 9, 10	
MCOE TEAM review and input	June 13,14	
Board approval of the LCAP	June 24	
LCAP Submission to Monterey County Office of Education	June 25	
School Improvement Plans updates, align to LCAP goals	ASAP	

Definite process of LCAP. Stated that this is the 2nd year we are involved and it is still a learning process. Used the new state template and it took a while to figure it out. We gave also completed the process of approval by board and county. Now we are in the in implementation phase. We have 5 goals.

1. All students graduate college and career ready
2. Proficiency for all: SUSD will provide a high quality and comprehensive instructional program
3. Safe and secure environment
4. Community and family engagement:
5. High Quality Staff

At beginning of school year met with staff to review LCAP goals. In September we met with Board and got input. Out of the input they printed the poster to make it visual and simple for the community and stakeholders. The

administrative team was engaged to come up with Professional Development. The goals were presented by principals to staff.

Next happening is during the spring break and based on feedback, we will adjust the plan. Staff will look at assessments/metrics, and make adjustments and refinements. Some may be minor and some may be major if some actions are not working. It will be critical for the Board will be the public hearing and will present to Board at the June 8th meeting in conjunction with budget. There will be an opportunity to look at revising the LCAP Plan and will bring to board for approval at the end of June.

Reminder: That the LCAP is also connected to LCFF and we may and probably will receive additional dollars for 2016/2017. Mr. Guzman said he plans on meeting directly with the unions in March to get their input. The Community meeting was poorly attended last year. Will also met with the Curriculum Council which includes parent representatives. He will be taking the LCAP to the School Site Councils, Migrant Council, ELAC, etc., to also get their input. Trustee Perez-Aguilera asked how we are communicating with parents. Mr. Guzman said through the councils mentioned above. He also presents the information to the Soledad Rotary and Lions Club.
Trustee Perez-Aguilera was referring more to Spanish-speaking parents, can the LCAP be translated. Mr. Guzman said it could; but the document is long. The LCAP and poster are on the district's website.

V. **CONSENT CALENDAR**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of December 9, 2015

2. Approved the List of Bill Warrants

FUND	DATE	AMOUNT
General	12/01/2015	$ 527,938.94
	12/03/2015	478,152.47
	12/08/2015	29,539.45
	12/10/2015	44,869.61
	12/17/2015	60,584.95
	12/29/2015	169,545.78
		347,614.03
		$1,658,245.23

FUND	DATE	AMOUNT
Adult Education	12/01/2015	$ 115.16
	12/10/2015	1,503.25
	12/15/2015	89.29
	12/29/2015	277.73
		$1,985.43
Child Development	12/29/2015	378.62
Cafeteria	12/01/2015	$ 240.31
	12/08/2015	101,134.79
	12/29/2015	325.67
		$101,700.77
Building Fund	12/01/2015	$25,374.18
	12/08/2015	622.61
	12/29/2015	2,741.18
		$28,737.97
TOTAL ALL FUNDS		**$1,791,048.02**

3. Ratified an Memorandum of Understanding with Templeton Unified School District as the Lead Education Agency for the South Coast Region Agricultural Education Consortium California Career Pathways Trust Grantee

4. Ratified an Agreement for Field Experience and Student Teaching with California Polytechnic State University, San Luis Obispo

5. Ratified an Agreement for Transportation with Gonzales Unified School District

6. Ratified of an Agreement with Deaf & Hard of Hearing Service Center

7. Approved an out of state trip for Migrant Education Program Students March 20-23, 2016 to Washington, D.C.

8. Approved an overnight trip for the Soledad High School Boys & Girls Wrestlers to attend the Central Coast Section Finals in San Jose February 19-20, 2016

9. Approved an overnight trip for the Soledad High School Girls Wrestlers to attend the Central Coast Section State Finals on February 26-27, 2016

10. Approved an overnight trip for Soledad High School Boys Wrestlers to attend the CCS-CIF State Boys' Finals on March 4-5, 2016

11. Approved of an overnight field trip for the 5th grade students at Frank Ledesma Elementary to attend Science Camp February 29-March 2, 2016 at Camp Ocean Pines in Cambria, California

12. Approved an overnight field trip for the 6th grade students at Gabilan Elementary to attend Science Camp March 1-16, 2016 in Cambria, California

13. Approved a Memorandum of Understanding with Hartnell College related to the Salinas Valley Adult Education Consortium and AB104 legislation –

14. Ratified an Agreement with Tucci Learning Solutions

15. Approved an Agreement with Mobius Educational Consulting for professional development

16. Approved the updated Student Technology Acceptable Agreement and Student Internet Safety Policy

17. Approved declaring certain district property and equipment as surplus and dispose of said items per Board Policy 3270

Open for Comments: None were made

MOTION TO APPROVE CONSENT CALENDAR BY: Jack Franscioni SECONDED: Jodi Massa AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VI. **OUT OF STATE CONFERENCES/TRIPS**

A. Participation of district staff in out of State Conferences and/or trips

1. Approved Main Street Teachers and the Principal to attend an out of state Pre-AP Conference in San Antonio Texas February 26-27, 2016

2. Approved district staff to participate in out of state recruitment fairs –

3. Approved for Board Members to attend the National School Boards Conference (NSBA) in Boston, Massachusetts April 9-11, 2016

Opened for Comments:
Ms. Kleinhofer, Assistant Superintendent addressed the out of state recruitment fairs planned to Minnesota, Nebraska, Michigan and Pittsburgh, PA. Trustee Massa asked how many people were hired at the recruitment fairs last year. Ms. Kleinhofer said about three. Trustee Fernandez said he'd like a report on where staff has gone, how many hired and how many are still here. Ms. Kleinhofer will compile the report. Dr. Boyd reported that tonight, Ms. Austin, Principal at Soledad High was at a recruitment fair in San Diego. Trustee Perez-Aguilera asked what strategies are used for internal people. Ms. Kleinhofer said that last year they met with over 20 instructional aides to encourage them to pursue a teaching credential to get them in the classroom. They were offered a tuition reduction from certain programs and were opened to everyone who was interested. For example, National University is offering a full ride to get a degree. The Career Fair that Ms. Austin is attending is for the alumni who graduated and have not found a job.

MOTION TO APPROVE OUT OF STATE CONFERENCES/TRIPS BY: Jaime Fernandez SECONDED BY: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VII. **PERSONNEL ITEMS**

A. Job Descriptions:

1. Approval of the following job descriptions under the Adult Education Grant

GED/ABE Teacher (English/Spanish)
ESL Teacher
HiSET Test Proctor

Opened for Comments: None were made

MOTION TO APPROVE PERSONNEL ITEMS BY: Marie Berlanga SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VIII. **GENERAL BUSINESS ITEMS**

A. Construction projects, acceptances of bids, major purchases, major policy and/or procedures.

1. Authorized submission of an application for State Funding and/or reimbursement from future State Facilities Bond Money

2. Approved an agreement for construction inspection and materials services with Moore Twining Associates for the new Main Street Middle School

3. Approved the purchase a 2015 Ford Transit Wagon from Salinas Valley Ford

4. Approved a contract with Total Compensation Systems, Inc. to conduct GASB 43/45 Actuarial Services

5. Approved an application for Horacio Pantoja to enroll in the Maintenance Management Certification Program

6. Ratified the purchase bus engine parts for Bus #1 in amount of $10,144.24

7. Ratified the purchase bus engine parts and labor installation for Bus #12 in the amount of $6,711.55

8. Approved a purchase agreement with Tebron Company, Inc. for web filtering software for the district's network system

9. Approved the upgrades to the Aeries Software System (Student Information System)

Opened for Comments: Ms. Woodrow was happy to hear that the Board was opening items for comments.

MOTION TO APPROVE GENERAL BUSINESS ITEMS BY: Jodi Massa SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

IX. **RESOLUTIONS**

A. No.1-01-16 – Enter into a transaction with the California State Department of Education to provide child development services for the 2015/16 school year

Opened for Comments: None were made

MOTION TO APPROVE NO. 1-01-16 BY: Javier Galvan SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

X. **BOARD POLICIES**

A. BP 5127 – Graduation Ceremonies and Activities

Opened for Comments: The BP needs to be amended to remove the requirements of the CAHSEE, which are no longer required.

MOTION TO APPROVE BP 5127 WITH AMENDMENTS BY: Jodi Massa SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

XI. **NEW ITEMS OF BUSINESS**

- Trustee Fernandez brought up two concerns. First, he said he sees that at every board meeting, the principals, assistant principals, and directors are at every meeting. He knows they put in 16-17 hr. days by the end of a board meeting day. Then they have to drive home and get up the next day to be here at 7 a.m. He asked if there was a reason why they all have to be at the meeting every month. Unless they have presentations, he would understand. Trustee Perez-Aguilera asked what the expectation was. Dr. Boyd said she asked that when she started to work here. In San Diego, she was never required to attend a Board meeting. But she was told it was past practice. Mr. Fernandez asked that Dr. Boyd check into this and if it's not necessary they attend, they should not be required to attend the board meeting. Ms. Woodrow agreed and said she had asked that for the last 10 years.

- The second question Trustee Fernandez had was in regards to rumors going around that there is a company by the name of Boyd's Asphalt that works for us. He asked if there was any relationship between the company and Dr. Boyd. Dr. Boyd said no, there is no relation and she does not own Boyd's Asphalt. Mr. Nieto, Project Manager, said that he was the one that contracted the company. Dr. Boyd had no idea or clue they were working for the district. The reason he hired them was because they are a reputable asphalt company who responded to him every time he called.

- Trustee Perez-Aguilera asked about the High School's WASC Report and if each individual board member is required to complete it. Dr. Boyd said that the Board will be invited to come to dinner with the WASC committee during the visit which is scheduled for April 2016. She will send the dates to the board. The Board does not need to fill out anything on the WASC report that is the responsibility of the school site.
- Trustee Perez-Aguilera said she was aware the Governor's Budget proposal for K-12 included money for internet Infrastructure. She asked what type of infrastructure did we need. Dr. Boyd mentioned that our internet was slow this week. For some reason

the county cut us from 1G to 250 MG. But we are back to 1G. Mr. Vega, CBO said with the funding we receive for E-Rate, it will help to offset the cost of telecommunications. Mr. Vega has sent an email to ATT to meet with them to get more bandwidth for the district. He also wants to discuss other possibilities such as antenna and/or routers to increase the bandwidth. Mr. Vega was concerned when the county cut our speed because his staff was not able to use the Escape system to pay the bills to figure out the process. But it was restored.

- Trustee Perez-Aguilera asked if there was a plan in place if we have a similar issue. Mr. Vega said, yes; and that is why he also contacted ATT. Trustee Perez-Aguilera said she'd like to see something in writing and hoped that we don't experience this issue again. Mr. Vega said when MCOE reduces the speed, it's out of our control; all we can do is to contact them. The other plan is to work around this when this happens, which is blocking video streaming and other sites that take a lot of bandwidth. The students come first. We've also sent our business staff to the county to work there and process accounts payable.
- Trustee Perez-Aguilera said that at the last board meeting they talked about a teacher deficit and a report being submitted to the county and asked for an update. Mr. Vega, CBO said, yes the teacher deficit was discussed and why we did not meet 55%. Part of the report required that we do a research of comparison with local districts. He mistakenly put King City instead of South County Joint Union High School District. But the numbers remained the same. We met 52.5%; not 55% which equated to 18 positions that were not filled. This year the district did meet the 55%. Greenfield also had the same issue. The money is still there; however, it cannot be used for salaries.

XI. **ADJOURNMENT**

Meeting adjourned at 9:25 p.m.

Board approved February 10, 2016