



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, JULY 27, 2016**

I. OPENED BUSINESS – 5:30 PM

A. Called Public Session to Order

B. Roll Called

Mrs. Marie Berlanga, President

Mrs. Jodi Massa, Vice-President

Mrs. Josie Perez-Aguilera, Clerk

Mr. Jaime Fernandez, Trustee

Mr. Javier Galvan, Trustee – ABSENT

Mr. Jorge Z. Guzman, Interim Superintendent

C. Approved Closed Session Agenda

MOTION TO APPROVE CLOSED SESSION AGENDA BY: Jodi Massa SECONDED BY: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

D. Allowed for Public Comment on Closed Session Topics

1. Mr. Steve Brusa addressed the Board about not about blame the punishments will come and it was above his pay rate. He said that we need to move forward and it must be made positively, honestly, with full disclosure and without ignorance. Ignorance is inexcusable. Thousands of information in palm of our hand and there was no reason that no one knows their job. It's accessible on the phone such as the Robert's Rules of Order. He said we need to move forward with conversations that need to take place and arm yourselves with information, board and audience. Some people refuse to see the light. Don't stay in the dark.

2. Chris Bourke, addressed the Board and said he had become the spokesperson and was speaking for some. He was disappointed that at the last meeting, the Board was in closed session for two hours and came out of closed session and the condition was the same as when you went in. He said it looked like it made no sense to have a meeting for no purpose. He was very disappointed that Cesar Vega and Lisa Kleinhofer were not released. People are talking about Board recalls and this was a perfect condition for a recall and doable. He prefers not to do that. The Board should be given the opportunity to clean up their own mess. He said that the Board was manipulated by the Southern

California Gang. It is a cancer that should be cut off. He hopes that they will be gone by September and he could probably ask people to hold off until September. He has spoken to LULAC; Civil rights, and said he did not want to make their lives miserable. He said that Mr. Guzman was in a bad place and should be replaced as Interim. He addressed Mr. Guzman and said the community is disappointed in him. That he was an administrator and one of them that he was supposed to look out for them and it did not happen.

3. Maria Vidal, Parent, addressed the Board in Spanish and an English version of the speech was distributed to the Board. “We the parents of students of Soledad Unified School District are requesting an interim superintendent that is not a current employee of the district. We believe it is needed to begin the rebuilding process not only with the community and staff but the school board as well. Clearly you were misled as we were. We believe that Mr. Guzman is not the person for the job. He may not be named in the investigation, but we feel he either had knowledge and did not act, or was a willing participant by not stopping it or alerting personnel of the problem. It is difficult to rebuild relationships with staff and parents when there is no trust. An interim superintendent outside of the Soledad district can begin to build trust and begin to put procedures in place in order to rectify the problems and ‘status quo procedures and attitude towards staff and community.’ This outside person also would be able to make sure hiring procedures and qualifications for jobs were also met and terminate all personnel who were involved in the misappropriation of funds or covering up for those who did. We also feel independent audits are needed on all accounts including general fund, LCAP, Main Street Middle School building, college and career pathways grant, etc., so the board and the entire community can be assured of no other irregularities. We have learned that our current CBO left his former district where the superintendent and CBO were accused of financial fraud and that district was left almost bankrupt. The similarities between the district of San Ysidro and our district are haunting. In order to rebuild and go forward, we must know and the board must know where we stand financially. Transparency will be the key to rebuilding trust. Unfortunately too many left in charge in the district office are still part of the problem. Until what part they played is known, an independent audit needs to be done as well as hiring an interim superintendent who is not a current employee of the district can begin changes needed to rebuild this district. Our children only get one chance at a quality education they so deserve. Monies need to be spent on programs and resources they need to be successful in the future. While the financial issues are the main concern, it is not our only concern. We believe that many of the changes Dr. Boyd made

have been detrimental to our students and their education. This includes the loss of highly skilled teachers, quality district staff, and support staff that have left us to go to other districts. We are concerned with the lack of discipline on several of the school sites and lack of support for teachers, the lack of progress with our ELL learners, the lack of data to support if growth was made or even if a target goal was used. We have so many people at the district office paid from LCAP with no data to support if they are even needed and what they are truly in charge of. We want to be part of the process to help decide LCAP instead of waiting for it to be approved to see what was written. We must work together to make this district what it was and can be again. We are here to work and get involved. We are asking our elected officials for help in making sure this happens.

4. Marta Vega, parent of a student who was being moved to San Vicente elementary to Rose Ferrero. She was not in agreement with the move since her son has been at San Vicente since he started school. She said her son did not want to move and he was nervous since he found out. She said it was not right her child was being moved and not others. Mrs. Vega said she did not want her son to be bullied or problems by being moved.
5. Carrie Sebor, Teacher at Main Street Middle school requested that either an audio or video of the board meetings be posted on the website as it would add one more layer of transparency and people would be able to refer back to the meetings.
6. Glenda Woodrow, Teacher and STA President said her issue and not big but was important. Ms. Woodrow stated that teachers have a contract and it is important that it be followed. She felt it was not currently being followed. There were two instances that she knows that the proper steps were not taken. There are steps (1-2-3-4) and each one by over looked by the statement in the contract that states that “it meets the needs of the district.” All teachers meet the needs of the district. There is a lot of moving of teacher because a teacher does not get along with administrator. She hopes the process is followed and as union president she will go through the political route. She said she and others have spent hours working on the contract to be overlooked.
7. Ellen Brusa, retired administrator for the district, said she has spoken a couple of times before the Board. She said Soledad was a good place to educate kids and be here. No one in this room is here because they don't care. The recent FCMAT report brought up concerns that need to be addressed. Dr. Kotowski will be here to address concerns. She believed that

we can move forward. As a former teacher and teacher leader, she came upon a sign that said, “How does this decision affect children?” It is a good quote to keep in the forefront. She has also observed the Professional Governance Standards posted in the Board room that outlines what the roles of the board are. What can we do if we don’t like if something is happening, needs to be clear. Everyone wants to start the year in a positive way. She made a recommendation for our district to start by establishing a culture of trust and building trust back up within the community and staff. It will have an impact and to start working forward.

- 8. President Berlanga said she wanted to start the year in a positive manner. She said that the Board was here for the students and is there to support the teachers and staff.

President Berlanga introduced new staff: Mr. Jeffrey James, Principal at Soledad High School, who said he had received a very warm welcome to Soledad and was very impressed with the spirit of the staff and impressed with the facilities. He looks forward to working with everyone.

Mr. James also introduced Kaniz Frank, Student Services Coordinator for Soledad High School.

President Berlanga opened up for more comments. There were no other comments.

- E. Adjourned to Closed Session

II. **CLOSED SESSION**

A. Personnel

- 1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs

III. **RECONVENED TO OPEN SESSION – 7:19 p.m.**

A. Pledge of Allegiance

B. Report of action taken in closed session

The board gave further direction to administration on ongoing personnel matters.

- 1. Certificated personnel appointments:

Name	Assignment	Site	Effective Date
Nathan Douty	Learning Director	GAB	2016-17 School Year
Michelle Farrer	Learning Director	SV	2016-17 School Year

Name	Assignment	Site	Effective Date
Michelle Ross	Learning Director	RF	2016-17 School Year
JoAnne Strong	Learning Director	SHS	2016-17 School Year
Jeffrey Byler	Teacher, Elementary	JF	2016-17 School Year
Lorena Chavez	Teacher, SPED	JF	2016-17 School Year
Marisela Chavez	Teacher, Elementary	JF	2016-17 School Year
Luisa Horde	Teacher, Elementary	JF	2016-17 School Year
Shayli Cottman	Teacher, Elementary (Job Share)	FL	2016-17 School Year
Amanda Handley	Teacher, Elementary (Job Share)	FL	2016-17 School Year
Joseph Fantham	Teacher, Elementary	FL	2016-17 School Year
Estefania Reyes	Teacher, Elementary	FL	2016-17 School Year
Beau McCoy	Teacher, Elementary	RF	2016-17 School Year
Charlee Salazar	Teacher, SPED	RF	2016-17 School Year
Joaquin Garcia	Teacher, Elementary	GAB	2016-17 School Year
Delia Sanchez	Teacher, Elementary	TBD	2016-17 School Year
Kimberly Amador	Teacher, Social Science	MSMS	2016-17 School Year
Leticia Lara Contreras	Teacher, Foreign Lang (Span)	MSMS	2016-17 School Year
Thomas Ford	Teacher, Science	MSMS	2016-17 School Year
Jessica Nelson	Teacher, English	MSMS	2016-17 School Year
Hector Zapien	Teacher, English	MSMS	2016-17 School Year
Anna Baughman	Teacher, Music	SHS	2016-17 School Year
Jeffrey Bynes	Teacher, SpED	SHS	2016-17 School Year
Lynn Feiser	Teacher, Mathematics	SHS	2016-17 School Year
Sandy Fuerte	Teacher, SPED	SHS	2016-17 School Year
Dianna Hill	Teacher, SpED	SHS	2016-17 School Year
Youngkwang Jew	Teacher, Science	SHS	2016-17 School Year
Samuel Long	Teacher, Science	SHS	2016-17 School Year
Todd Parizo	Teacher, Social Science	SHS	2016-17 School Year
Sonnabell Galisa	Speech Therapist	DW	2016-17 School Year
Jose Luis Garza	Substitute Teacher	DW	2016-17 School Year
Margarita Villasenor	Substitute Teacher	DW	2016-17 School Year

2. Classified personnel appointments:

Name	Position	Site
Guadalupe Reyes	Accountant	DO-Buss
Ana Medina	Secretary III from Admin Assistant (HS)	RF
Rachel Perez	Secretary I	MOT

Name	Position	Site
Oscar Villalobos	Custodian II/Bus Driver	MOT
Nicholas Reyes	Custodian II/Bus Driver	MOT
Ramiro Santibanez	Custodian II/Bus Driver	MOT
Yoko Martel	Food Service Worker II	FL
Adam Medeiros	Instructional Aide III SPED	HS
Clarrissa Carrillo	Instructional Aide III SDC	GAB
Guadalupe Vera	Classified Substitute	DW
Nathan Benabides	Classified Substitute	DW

3. Approved the following teachers on waivers or permits:

Name	Position	Type of Credential	Grade	Site	Ed Code (if applicable)
Manuel Basaldua	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	FL	
Marisela Chavez	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	FL	
Alicia Galvez	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	FL	
Estefania Reyes	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	FL	
Mariela Perez	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	FL	
Jeffrey Byler	Teacher, Elementary	Short Term Staff Permit: Multiple Subjects	K-6	JF	

Name	Position	Type of Credential	Grade	Site	Ed Code (if applicable)
Lorena Chavez	Teacher, SpED	Short Term Staff Permit: Education Specialist (M/M)	K-6	JF	
Luisa Horde	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	JF	
Delia Sanchez	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	JF	
Beau Mc Coy	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	RF	
Joaquin Garcia	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	GAB	
Cristina Valladarez	Teacher, SpED	Provisional Internship Permit: Education Specialist (M/M)	7-8	MSM S	
Kevin Pena	Teacher, Mathematics	Provisional Internship Permit: Mathematics	7-8	MSM S	
Hector Zapien	Teacher, English	Short Term Staff Permit: English	7-8	MSM S	
Leticia Lara-Contreras	Teacher, Foreign Language (Spanish)	Provisional Internship Permit: Foreign Language	7-8	MSM S	

Name	Position	Type of Credential	Grade	Site	Ed Code (if applicable)
Lynn Feiser	Teacher, Mathematics	Variable Term Waiver: Mathematics	9-12	SHS	
Savannah Johnson	Teacher, Science	Provisional Internship Permit: Science	9-12	SHS	
Mathias Mulengwa	Teacher, Mathematics	Variable Term Waiver: Mathematics	9-12	SHS	
Sandra Valdivia	Teacher, Substitute	CBEST Waiver	K-12	DW	
Jose Luis Garza	Teacher, Substitute	CBEST Waiver	K-12	DW	

4. Accepted the following resignations/terminations/retirements:

Employee	Position	Site	Reason	Eff. Dates
Kristine Vasquez	Principal	SV	Resign	06/30/2016
Denise Estrella	Director of Special Proj	DW	Resign	06/30/2016
James Showalter	Family Student Supp Coord	MSMS	Resign	06/30/2016
Carly Aho	Teacher, Elementary	RF	Resign	7/11/2016
Delia Sanchez	Secretary III	RF	Resign	06/30/2016
Peter Gage	Teacher, Social Science	SHS	Resign	06/10/2016
Daniel Ferguson	Teacher, SpEd	SHS	Resign	06/10/2016
Manuel Trujillo	Campus Security I	SHS	Resign	06/30/2016
Jennifer McCord	Teacher, RSP	FL	Resign	06/29/2016
Becky Goldfinch	Teacher, SpEd	JF	Resign	06/30/2016
Samantha Uribe	Instructional Aide III SPED	JF	Resign	07/26/2016
Mayra Rodriguez	Substitute Teacher	DW	Resign	06/30/2016
Elizette Aguirre	Secretary I	DOA	Resign	08/12/2016
Alex Aguilera	Mechanic I	MOT	Resign	08/31/2016
Jonathan Alvarado	Campus Security I	MSMS	Resign	06/10/2016
Astrid Leon	Instructional Aide III SpEd	Gab	Resign	07/20/2016
Joseph Morales	Future Teachers of Soledad	FL/IT	Resign	07/08/2016

5. Leaves of Absence

Employee	Position	Site	Type	Eff. Dates
Jennifer Clark	Teacher	MSMS	FMLA	09/12/16 - 12/16/16

6. Approved the New/Elimination/Change in Positions

Position	Unit	Hrs/ days	Changes	Work Days	FTE	Site
Bond Proj Mgr	CL Mgt	8	Eliminate	260	1	DW
Director 2- Special Projects	CE Mgt	8	Eliminate	260	1	DO
Stdnt Sales Clerk Pos 628	CSEA	2	Eliminate	180	1	SHS
Secretary I	CSEA	8	New	260	1	Food Serv
Budget Analyst	CL Mgt	8	From Buss Dept To SHS	260	1	SHS
Custodian II/Bus Driver * Pos 538	CSEA	To 8 From 4	Add *Bus Driver requirement	260	1	MOT
Teacher RSP Pos 500	STA	7	To RF From MS	180	1	RF
Teacher SDC Pos 213	STA	7	To JF From Trans Ctr	180	1	JF
Teacher RSP Pos 151	STA	7	To FL From HS	180	1	FL
Speech Therapist Pos 194	Cert	7.5	To MS From RF	186	1	MS
FSW I Pos 471	CSEA	4	To 5 hours From 4 hours	180	1	SHS
FSW I Pos 379	CSEA	2	To 4 hours From 2 hours	180	1	MS
FSW I Pos 242	CSEA	3	To 4 hours From 3 hours	180	1	SHS
FSW II Pos 258	CSEA	6	To SHS From FL	180	1	SHS
FSW I Pos 261	CSEA	2	To 6 hours From 2 hours	180	1	FL
Cafeteria Clerk Pos 487	CSEA	3	To 4 hours From 3 hours	190	1	SHS
Stdnt Sales Clerk Pos 375	CSEA	2	To 4 hours From 2 hours	180	1	SHS
Stdnt Sales Clerk Pos 381	CSEA	2	To 4 hours (MS) From 2 hours (HS)	180	1	MS

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Position	Unit	Hrs/ days	Changes	Work Days	FTE	Site
Inst Aide III RSP Pos 700	CSEA	5.50	To IA III SPED From IA III RSP	180	1	SHS
Inst Aide III SPED Pos 278	CSEA	To 5.5 From 4	To IA III RSP From IA III SPED	180	1	JF
Inst Aide III RSP Pos 520	CSEA	5.5	To IA III SDC From IA III RSP	180	1	Gab
Ins Aide IV SPED Pos 488	CSEA	5.5	To Trans Ctr From SV	180	1	Trans Ctr
Inst Aide III SPED Pos 293	CSEA	5.5	To MS From JF	180	1	MS
Inst Aide IV SPED Pos 275	CSEA	7.0	To MS From JF	180	1	MS
Inst Aide IV SPED Pos 322	CSEA	5.5	To SV From MS	180	1	SV
Inst Aide III SPED Pos 478	CSEA	5.5	To IA III SDC From IA III SPED	180	1	SHS
Inst Aide III SPED Pos 548	CSEA	5.5	To IA III RSP From IA III SPED	180	1	CEC
Inst Aide III SPED Pos 515	CSEA	5.5	To IA III RSP From IA III SPED	180	1	SHS
Inst Aide III SPED Pos 245	CSEA	5.5	To IA III RSP (RF) From IA III SPED (MS)	180	1	RF
Inst Aide III SPED Pos 304	CSEA	5.5	To IA III SDC From IA III SPED	180	1	JF
Inst Aide III RSP Pos 519	CSEA	5.5	To IA III SDC From IA III RSP	180	1	Gab
Inst Aide III RSP Pos 312	CSEA	5.5	To IA III SDC From IA III RSP	180	1	MS
Inst Aide III SPED Pos 251	CSEA	4.0	To IA III SDC (MS) From IA III SPED (JF)	180	1	MS
Inst Aide III SDC Pos 551	CSEA	1.0	To MS From JF	180	1	MS
Inst Aide II SPED Pos 382	CSEA	5.5	To Inst Aide II SDC Inst Aide II SPED	180	1	SHS
Inst Aide IV SPED Pos 489	CSEA	5.5	To SV From MS	180	1	SV
Inst Aide III SPED Pos 301	CSEA	5.5	To IA III RSP (FL) From IA III SPED (JF)	180	1	FL
Inst Aide III SPED Pos 300	CSEA	5.5	To SHS From MS	180	1	SHS
Inst Aide III SPED Pos 350	CSEA	5.5	To JF From Gab	180	1	JF

Position	Unit	Hrs/ days	Changes	Work Days	FTE	Site
Inst Aide IV SPED Pos 357	CSEA	5.5	To Transition Ctr From MS	180	1	Trans Ctr
Inst Aide IV SPED Pos 288	CSEA	5.5	To SV From MS	180	1	SV
Inst Aide III SPED Pos 701	CSEA	5.5	To IA III RSP From IA III SPED	180	1	FL
Inst Aide III SPED Pos 303	CSEA	5.5	To IA III SDC From IA III SPED	180	1	JF
Inst Aide IV SPED Pos 325	CSEA	5.5	To SHS From Trans Ctr	180	1	SHS
Inst Aide III SPED Pos 521	CSEA	5.5	To IA III SDC From IA III SPED	180	1	Gab
Inst Aide IV SPED Pos 503	CSEA	5.5	To SHS From Trans Ctr	180	1	SHS
Inst Aide III SPED Pos 279	CSEA	5.5	To MS From JF	180	1	JF
Inst Aide III SPED Pos 478	CSEA	5.5	To IA III RSP (SV) From IA III SPED (SHS)	180	1	SV
Inst Aide III SPED Pos 290	CSEA	5.5	To IA III SDC (MS) From IA III SPED (JF)	180	1	MS
Inst Aide III SPED Pos 491	CSEA	5.5	To MS From SV	180	1	MS
Inst Aide III RSP Pos 623	CSEA	5.5	To MS From SV	180	1	MS
Inst Aide III SPED Pos 296	CSEA	5.5	To IA III SDC From IA III SPED	180	1	JF
Inst Aide III SPED Pos 321	CSEA	5.5	To IA III RSP From IA III SPED	180	1	MS
Inst Aide IV SPED Pos 327	CSEA	5.5	To HS From Trans Ctr	180	1	HS
Inst Aide IV SPED Pos 286	CSEA	5.5	To HS From SV	180	1	HS
Inst Aide III SPED Pos 287	CSEA	5.5	To IA III SDC (Gab) From IA III SPED (JF)	180	1	Gab

7. Extra Curricular Assignments:

Employee	District Employee	Position	Site	Type	Eff.Dates
Glenda Woodrow	Yes	Basketball Girls 8th Grade Coach	MSMS	Stipend	11/01/16-03/01/17

Employee	District Employee	Position	Site	Type	Eff.Dates
Glenda Woodrow	Yes	Volleyball Girls 8th Grade Coach	MSMS	Stipend	08/01/16-10/01/16

MOTION TO APPROVE PERSONNEL BY: Jaime Fernandez SECONDED BY: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

C. Approved the Board Agenda

MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY: Jodi Massa AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

IV. **COMMUNICATIONS**

A. Oral Communications

1. Audience

a. Mr. Chris Bourke, again addressed the Board and said they needed to itself why did no one tell you what was going on in this district. Why was not that staff, parents or district staff did not come to you? Because they did not trust you. You can regain it by trust, transparency. He said the district had lost an entire district leadership team, some beloved principals left. These were signs of concern. You are the experts. If he (Mr. Bourke) could discover all that he did in a short time; why did you not pick up on it? Trust can be rebuilt and he said they were not the enemy to please talk to them, not down to them. They just want the best quality education for our students.

b. Andria Brinson, Chamber President she addressed the Interim Superintendent, and said that his staff had given out the wrong information to many people about when the meeting started today. There was a representative from Assembly Member Luis Alejo's Office, Ms. Ruby Naranjo, who was given the incorrect time of when the meeting was to begin. Ms. Brinson stated she was also a SPED advocate and President of the Mission-Chamber of Commerce, representative of Migrant, Hispanic, and adult parents with special needs and stressed the importance of getting the correct time for the board meeting.

Ms. Brinson said she was a board certified advocate in South Monterey Area and has 545 clients. She had a great meeting with Mr. Guzman, Interim Superintendent and has been friends with him. She is going against the popular vote and said he was a man of integrity and has known him and personally for years. She was happy with the choice and knows he will be retiring soon. Now, she said it was time to clean house. It is time to heal and

move on. Mr. Bourke spoke about no trust and little trust and that won't happen until we clean house. She mentioned someone who had or had fraud charges against him. Left a district in financial problems and had no expertise. There were people at the district office shredding documents; looking for information about Deneen Newman. She knows because she has a lot of friends in the district office. It's time to clean house. Ms. Brinson said that in listening to all the moving of Special Ed Aides scared the "crap" out of her, that's too much movement. She offered her expertise to the district. She also mentioned that Interim Superintendent, Mr. Guzman had given her a copy of the SPED audit and the overspending in SPED and was grateful for that. She also mentioned that in order to restore trust, there has to be an audit of the Main Street Middle School bond so all friends can see. She also mentioned the LCAP funds, employee costs; and any other audits needs to happen especially on grants. One of the problems is that her district office contacts said that they spent \$800-900 on chairs. That money could have gone to something different. Put it in arts and crafts but she was concerned. She will happy to give any of the recommendations.

- Trustees Fernandez and Perez-Aguilera asked that members of the public be allowed to finish their comments.
- c. Mrs. Maria Sanchez, Representative of PANSC parents of special needs children addressed the Board about the cuts in the SpEd program. She felt that the special needs students were not given the importance they deserve. The organization has been educating parents on their rights for the last five years. She said if the parents wanted they could file lawsuits against the district and the district would not be able to handle them. She asked that the district look at other areas/positons to make reductions such as excessive salaries. She also asked for President Berlanga to resign from the Board.
2. Discussion regarding the FCMAT Extraordinary Audit Report requested by the Monterey County Office of Education: Dr. Nancy Kotowski, Monterey County Superintendent of Schools and Marie Berlanga, Board President

Dr. Kotowski began by stating that there had been tremendous progress in putting things in place in many of the areas of findings. Dr. Kotowski said that the initial response to the 15 recommendations, each serious and needed attention. On July 6 in accordance with law the District did submit the response and the county completed the review. However the timeline was unrealistic. She did state that the County does realize there was a short time frame for the district to respond. In the meantime, the County is working closely with the district on the format and response to make sure it is done correctly. It needs to include action that needs to be take, the person responsible and a target date. What's the evidence that it has been completed? There also needs to be verification that the adopted plan is being properly implemented and monitored to ensure that all of the recommendations are being met (when/where and how we know they are going to be met). Also the response needs to have a realistic

timeline. The County has worked very closely with the district to present the format so the community can see and go through it and be clear as to what is going to be done.

MCOE in letter to the Board indicated a similar format on how we are going to look at Business/HR, policies and procedures. Do they exist and have existed in the past. At this time the policies that need to be developed and brought forward to the Board for a first/second reading need to be developed and implemented. It needs to be clear that those policies and procedures are clear that they are being communicated throughout district community. There is a section on implementation process such as the group of people being trained (H.R. Staff, Business, and Administration); who is the target group who is going to be informed. A copy of the format being recommended was shared. Dr. Kotowski mentioned that Mr. Bousum, Associate Superintendent of Fiscal Services at the County Office of Education, will be with the district in every way to support them. Dr. Kotowski said there had been such a great responsiveness from the staff. It is happening in Soledad and everything is moving that direction in getting the systems in place.

Mr. Bousum, Associate Superintendent at MCOE also gave a status report. He said the county has been providing technical support and guidance to the business office in the past few weeks. He said a letter was sent on July 13th to the Superintendent and the Board regarding budget technical corrections. Eleven of these were fatal errors which prevented the budget from being uploaded in the financial system. In addition the budget could not be uploaded into state system. Fortunately, subsequent to that date, the district's CBO has worked closely with the county and corrected the errors and uploaded to MCOE and State system fairly quickly. On July 15 Mr. Bousum met with CBO scheduled training needs on ESCAPE and facility issues for district staff. On July 18, Colleen Staley, Senior Executive Director of Finance came to district and met with the Fiscal Director and CBO and provided calendar deadlines from the state. On July 21 District Business Office was notified that they were on a full warrant audit. Usually the county only does a random audit of 10% of the warrants, where the district provides backup information is sent to MCOE to review. The district's warrants have been under 100% audit for one week. The county will be providing training in ESCAPE on August 8 and 9 in Soledad for all staff that needs it. Today, on July 27, 2016, the county conditionally approved the district's budget. The budget had some errors that needed to be fixed before approved. The budget errors 5 errors; 16/17 errors that needs to be addressed. The corrections need to be fixed, revised and presented to the Board on August 10 for board approval. The County is there to assist the district.

Trustee Perez-Aguilera asked about the budget findings, were these technical errors, software training errors or what was it. Mr. Bousum said that it was his opinion that staff was not properly trained on budget development and balances. For example, in the negotiated settlement, the county did not see it included in the adopted budget. Some were issues in general accounting statements not put in the budget. Staff needs more training; not in the Escape system but rather in general budget development.

The county will be talking and training for the staff on August 8-9.

Trustee Perez-Aguilera asked if Mr. Bousum had seen similar issues in other districts. Mr. Bousum said that you see this happen when there is staff turnover. It was not specific to Soledad.

Trustee Perez-Aguilera asked when Escape was rolled out. The answer was the 2012/2013 school year.

Dr. Kotowski thanked Mr. Bousum and his team and introduced the Executive Director for Finance, Colleen Stanley who was present at the meeting and provided hands on time with the Business Department. She also introduced Ron Panziera, County Board for our area and Mr. Josh Jorn, Executive Director for General Services. Dr. Kotowski said this was a quick learning community and said she expected that it would not take a lot with all the great cooperation from the district.

She concluded with one comment and does go back to question on how to monitor on LCAP: the County has developed a good tool presented to superintendents and will help the district. It includes goal planning on spending money, budget for that aspect of LCAP; status report on how it is moving along with the implementation of the plan. The County has been using it and they have taken it to the County Board 4 times last year. It gives you a status, budget associated with each item and explanation why the money was moved. With this template, the Board and Community will know where you are with the LCAP expenditures. It also helps with the systems, procedures, and communications for the district to be able to remain on track.

Mr. Brusa asked who was going to oversee the FCMAT to make sure these things are implemented and things are being done. Dr. Kotowski said the Board was responsible to make sure plan is working and MCOE is responsible to oversee to make sure things are happening. MCOE will be here working very closely to make sure that systems will be in place.

Board and administration, the community will hold them accountable.

Ms. Brinson asked about getting the information and out in Spanish to our community, including the LCAP to help keep the district accountable. It is a complicated document and the parents need the information in an understandable manner. Interim Superintendent Guzman said that the district has been working on developing new tools with Dr. Guss and Mr. Bousum and the training that will be provided to staff. Once that is completed, it will be reported back to the Board then to the County for approval. Once all that is done and completed, then we will have the document translated, meetings will be held, and posted on the website and made available to all parents. Mr. Guzman said this was new learning for all of us and they will approach that way with guidance of board and county.

Dr. Kotowski said some best practice include being transparent with the Board, due

diligence, bringing everything to the Board for approval, using the formats shared by the county with the district, having a detailed action plan. All these tools they have prepared will help in holding administration accountable. Also, setting of the goals for the superintendent in his/her evaluation. Some good steps are: having a tool, plan, implementation and communication.

Trustee Perez-Aguilera: - how many other districts have implemented these tools. Dr. Kotowski said that Salinas High has used the LCAP tool. It is automated to be uploaded and you can enter information. It was a toll presented statewide. It is uploaded into the document and then rolled out. The forma is easy to monitor and followed. Once developed and presented for board approval and you have tool for monitoring.

Trustee Perez-Aguilera asked how many district/counties in other language other than English and is it only in English. Dr. Kotowski said it was only English because the tool is for administration. You could have it translated for your community if it needs to. It would be another task you'd have to do.

Mr. Bourke suggested that if it's the LCAP format is updated quarterly and posted on the website and also translated, it would show openness and transparency, hence alleviating some of the concerns. Mr. Guzman agreed and said it sounded like a good tool for every county to use. Once we complete it and get the Board's direction, we will put it in the website and communicate across the whole system.

Dr. Kotowski said that the LCAP should be posted on the website so people can see how money is being spent for those disadvantaged students, how the money is earmarked for students and how it is being used.

Jaime Calderon, Parent of a senior at Soledad High asked the Board how they are how was the board and community implement the practices so fraud does not happen. Mr. Guzman that that really rests on the Board holding administration accountable. Dr. Kotowski said also having oversight and her team will work with the district to make sure practices are put in place. If they choose not to follow these policies and procedures it will be up to them.

Mr. Guzman said that the procedures and policies have been in place for the last 25 years year. They are revised regularly. Plus the county is auditing 100% of our warrants is also a plus.

Mr. Puga, parent, said he has known Mr. Guzman for many years and was happy to see him as Interim and supports him. One of his questions was about the policies in place for 25 years. How many people knew about this person not following them and the threat of retaliation? How can this be prevented? How can people report without being afraid of retaliation? He asked that they try to establish procedures and follow them. But relationship is a factor.

Trustee Perez-Aguilera addressing Mr. Calderon & Mr. Puga. She said district policies are online for everyone to look at them. Also bringing these to the staff's attention that if someone is not following, to report it. Like Mr. Brusa said, you can go online do research. Does person have valid issue or concern. Always ask; you may get redirected but the Board is there to listen. The Board may not share information because of Brown Act; but they will listen. How we hold them accountable is in closed session. The Board is changing practices and what we can do or not. Wherever you see them in town, if there is a concern, approach them. They don't want to micro-manage but they will look into their concern and address it.

President Berlanga said the Board has directed Mr. Guzman to let staff know that they should not be afraid to speak up. In this whole process, the Board has learned a lot. She made it clear that they need to know what is going on. They trusted the Superintendent to communicate with them. The Board has had a trusting relationship with all superintendents. This has been her first experience with this and a lot was not shared with the Board. They took her at her word and thought she was telling them everything and she was not. They trusted her. They've had awesome Superintendents such as Dr. Guss and Mr. Guzman. Just let the Board know what is going on.

Ms. Brinson said that sounded great and they want to believe it but when contacts in the district office say that the staff had a meeting with an attorney on the phone saying everything was ok it concerns her. Whether it was true or not, she has family work in district office; she does not care and hopes they keep the open door policy for staff. She asked for them to be open to gain their trust back and mean it.

Maria Vidal, parent thanked them for having an open door policy again. The Hispanic community needs that.

Trustee Fernandez said he appreciated Mr. Calderon's question. He said following the chain of command and doing follow ups. He knows now, that staff had orders for people not to talk to the board about certain things. Mr. Fernandez said coming from military/law enforcement, he understands the chain of command. Your orders come from the top but eventually someone spoke out and they know who it was. Unfortunately this happened and does not agree with how it was done; but approves that it all came out. He said he has 29 years in law enforcement and understands the chain of command. But policies and procedures will be established when that happens. Again for employee that did it, we appreciate it. Changes will be made and we will not find ourselves in this position again and having employees understand that. He sat down with lots of folks and most cases had positive results. At very least having a policy of open door is important and we can take down the elephant in the room. Trustee Perez-Aguilera said having a non-threatening school environment is key. Let our teachers teach.

Dr. Kotowski responded in reference to the chain of command and you have to have it in any organization. For example if the Board has an open door policy

then it trickles down to all levels. People come in with a concern you hear them out without an oppressive and stifling environment. If you model that, it will go throughout the whole district. The leadership starts at the top. It's about collaboration and work as we interact and to also be patient with each other. We don't know it all and we are all constantly learning.

Mrs. Sanchez, parent said she has a son in high school and a few times more than two, her son mentioned to her that a very good teacher was leaving and the teacher had nothing good to say about the district. This is also a red flag. She said she appreciates the open door policy and the standard operating procedures and good changes they will be seeing.

President Berlanga said she has lived over 20+ years in the community and considers this her hometown. She has had more than one child attend our district and is dedicated. They are opening the doors for anyone to approach the Board on anything. They will not take sides and will listen. She reiterated that the Board is dedicated and the district and students were top priorities for all board members. On behalf of the Board, their doors are always open. If they don't know the answer, they will find it or refer them to someone. They want to give you the best teachers /education for students.

Ms. Woodrow, President of STA and teacher said this has been a long dragged out process and not fun; but it needed to be done and staff was afraid of retaliation. Thanks to Mr. Bourke and Ms. Sebor, they pushed her to sign the papers to get the process going to get the information they needed regarding Dr. Boyd because it hurts kids. People started coming out of woodwork; people were fed up and concerned. She said she was really happy to move forward. Know that it will take time for people to have trust, talk is cheap; and they don't want to be slapped again. She was glad the Board is open to it. We have excellent teachers but last year we picked up 14 new teachers and lost half of them. They would have stayed here but didn't. It is serious when administrators leave and go to the MCOE because they are afraid of retaliation. Glad that you are willing to have an open the door policy.

Dr. Guss, Deputy Superintendent at MCOE clarified that of the 24 employees; only 4 went to work at the county. She said that for years Soledad had been an amazing family. Years of hard work put Soledad on the map; we could go to county, region, state and they would be hearing about Soledad. Soledad was blessed with a gentleman who studied Soledad for his dissertation about Soledad students' achievement scores that were much better and Soledad was doing so well and state was seeing that they were rising much faster. There were vision/mission goals established for the district. Absolutely amazing district with a positive culture for many years. She could never say no when you ask her to do something. The point Dr. Guss wanted to make was that Soledad is an amazing district and with this bump in road, you can get over it and be the best district and sky rocket with your eyes open and assistance from Board. She thanked them for their leadership and said the comments made by President Berlanga were hard comments for her to make; but

continue to hold everyone accountable.

President Berlanga said she had met with Dr. Kotowski and Dr. Guss a couple of times and thanked them for their help in working with the district to steer us in the right path.

Assembly member Luis Alejo's representative, Ruby Naranjo said she was there to represent the Assembly member and would be getting input and honored Dr. Kotowski and the county is stepping in to help and working together. She spoke to community members and will be communicating with the Assembly member about the concerns but also positive things they heard. Thank you for what you are doing and to community to voice concerns. She thanked everyone for working together.

3. Establishment of a Facilities/Technology Advisory Committee: Marie Berlanga, Board President. President Berlanga read a statement on behalf of the Board:

"The Board is aware that there is some concern in the community that there are some irregularities with the bond expenditures. I want to assure the public that these concerns were heard and as a result we have hired a consultant, John Dominguez from School Site Solutions who is working with Monterey County Office of Education's Executive Director of General Services, Josh Jorn. They have conducted a thorough review of the status of the middle school project and we are going to hear a full report shortly.

Because transparency is important to us I would like to establish a standing Board Facilities and Technology Advisory Committee that will review all facilities and technology projects and contracts, prior to them coming to the Board for approval. The committee meetings will be subject to the Brown Act and will be properly noticed to allow for participation from the public. The committee will receive regular updates on the progress of facilities projects within the district's Facilities Master Plan which include the construction of a new middle school, and all major technology projects. By design, the Board Facilities and Technology Advisory Committee will serve as a steering committee for all facilities projects within the district. They will advise the project management team on defining priorities as it pertains to scope of work and potential construction and consulting contracts.

I am suggesting that the committee be composed of the following participants:

- *Two board members and one alternate who I will appoint tonight*
- *The Director of Maintenance and Operations*
- *One member of the Bond Oversight Committee to be appointed by the chair of that committee*
- *The Chief Business Official*
- *The Director of Technology*
- *A representative from each union, and*
- *The Principal/s of the affected school site.*

The meetings will be open to the public so that anyone who would like to attend and keep themselves informed about the various facilities and technology projects in the district will have the opportunity to do so. Now that I have shared the goal of this committee I would like to open this item up for Board discussion.

At this time, President Berlanga asked for Board representatives to serve on the Committee and asked Trustee Perez-Aguilera to join. However, she respectfully declined due to other obligations. Trustees Fernandez & Massa will represent the board in the committee with an alternate pending.

Public have comments:

Mr. Alfredo Flores asked if there should be a community member in the committee. Everyone agreed and he was asked to serve in the committee. He accepted.

4. Report on the Main Street Middle School Construction: John Dominguez, School Site Solutions

Mr. Dominguez gave a detailed report of the Main Street Construction and the Bond expenditures. (Reference the PowerPoint Presentation that is attached to the minutes). There were many questions from audience.

Summary:

- There is no \$1 million dollars missing. It was a typo on the letter by DWK stating the release of the first \$6 million of bond money. Instead, it should have said \$5 million. This was also verified by School Site Works, Inc.
- The project is on track. Phase 1 is completed. The District is waiting for approval by the Department of the State Architect in Los Angeles to approve Phase II which is the actual construction. The district expects the plans to be released by September/October.
- The project is over budget and some cuts/modifications need to be done. (Approximately \$4 million). Three options were given to the Board for consideration. Board will make their decision at a later time.
- Establishment of a Committee (other than Bond Oversight Committee – adding another layer of accountability. The Committee will review and approve all contracts before the Board takes action to approve.

Comments:

- Mr. Bourke asked about safety concerns with option 1. Mr. Dominguez: said safety is always a concern. Blach Construction will present a safety plan during construction and that's how projects roll out. The noise and safety will be an issue.

- Mr. Bourke asked if another entity could find a few million what was there a deadline to receive the money. Mr. Dominguez said that any time, they will take the money. He said there are lots of programs and grants of funding; but require a lot of participation or strings attached. If anyone knows a source of funding, please let him know. Some have requirements in meeting goals of procurement process in acquiring money.
- Ms. Seborá thanked Mr. Dominguez for the presentation She liked Option 1 and as suggested keeping 6th graders for many reasons at the elementary sites.
- Mr. Puga was thankful for the presentation for clarification. He is part of the oversight committee and in reality things were not clear. We are delayed for one year and they were not established timeline for delivery of project.
- Mr. Dominguez stated that we are at the mercy of the Office of the State Architect then the project was moved from Oakland to Los Angeles which caused a time crunch for 5-6 months. Then the downturn of economy and downsizing of state agencies also caused of changes in DSA codes and approval and it extended the timeline.
- Mr. Dominguez explained some of the process used by the state for school eligibility for construction. Right now, our district has zero eligibility.
- August 10, the board will need to give them their decision on the options presented.
- Trustee Fernandez asked how we can build the school without making any changes. He wants to go by the school in 5-10 years and say what a great school this is.
- Mr. Dominguez reminded them how he used the word “phase-in”. It would require commitment from community and board. The district has no state eligibility for any bond or state program and developer fees the district receives for construction is not enough to do what they want to do. He suggested that you bring in Dale Scott so he can explain how the bond program works.
- Trustee Perez-Aguilera asked how it was determined that \$40 Million was needed for the construction and how much it cost to build Frank Ledesma & Jack Franscioni. Mr. Guzman said that Frank Ledesma cost approximately \$10 million and Jack Franscioni around \$16 Million but will get accurate figures. Dr. Guss said that Rose Ferrero qualified for hardship funding under the Leroy Green Grant. What saved the district money was that we used the same architectural firm and same plans for all the new elementary schools, to save money. The \$40 million for this Main Street project, remember, 3-4 years ago were in economic recession and building costs were much lower. Dale Scott – heat of recession – building costs were much lower. They had the IBI group submit three different drawings and \$40 million would then easily build a school with the soft costs and hard costs.
- Mr. Dominguez said that you are not seeing middle schools being built in the state. It costs an average of \$300 per sq. ft. to build a middle school
- You have to compare apples to apples in this deal.
- President Perez-Aguilera asked who was going to track the project and manage the bond money. Mr. Dominguez said they will be recommending a program for

the district to use to do all this. But it will managed by the Business Department.

- Trustee Perez-Aguilera asked how we went over budget. Mr. Vega said that he had shared his concerns with the project with the previous superintendent. He has only managed this program up until three months ago. That's when he reached out to Mr. Dominguez because there was no contract, or expense ledgers sent to his office. Escape provides some level of supervision but it's not the same as what the program Mr. Dominguez is recommending for construction projects. Trustee Perez-Aguilera wants to see a year to date expense ledger, projections, etc. Mr. Vega said the reason they brought Mr. Dominguez on board to get the project under control and clear out rumors, comments that funds were missing.
- Trustee Perez-Aguilera wants a detailed budget print out of funds, grants, projects by category and who is responsible for overseeing these
- Mr. Dominguez said he is very conservative on how he approaches a project. He also has done forensics on this project and conducted a budget analysis and reconciliation and it was clear and did not find any misappropriation of funds. The Board and community should be proud of this. Regarding Mr. Fernandez's comment on how projects are funded; he does not want the district to be on financial crisis. A district only gets what they are eligible for. If you want project to continue to be over budget and under delivered because of lack of money you will end up in hardship. You are only eligible for state hardship funds when that happens. This worked for the district for a while; but district has to have matching funds. You can get these funds with a loan that the district takes out with a low interest rate or a GOB and you pay it back through the General Fund, and he does not recommend this. So the district doesn't have a lot of choices.
- Mr. Lucio Rios said that the district is not in a position to ask for more money. Conditions were different when we passed bond. Secondly, the community is expecting something to be moving right now. Then what happens 6-7 months from now and the economy changes again and the project is delayed or the costs go up. This is how long it takes to build a project. DSA takes their time.
- Mr. Dominguez said that there was a lack of budget discipline with whoever was in charge of the project for the district. The board was also asking for more and more and the project was more expensive.
- Mr. Rios said there was frustration in community. Salinas High School broke ground and started building. People are waiting for this.
- Mr. Dominguez said he understood but Salinas had designed their school before they passed the bond.
- Mr. Bourke said it would be very hard to pass another bond in the community if you are looking for extra money. The morale is different.
- Mr. Bousum said that the district is receiving an extra \$1 million of revenue and maybe that could be earmarked for the project.
- Kevin McIntosh from Blach Construction said there were escalation costs, that is the amount of increase what we saw in 2015 to 10% and in some places it was

6% in a project this size. If you go back to redesign the school, it's a long lengthy and costly process.

- Mr. Puga said he was happy to hear President Berlanga was establishing this committee. He along with Mr. Francioni and others had been asking for an update and budget and had not received it.
- Trustee Fernandez was still adamant about taking down the tower. Jim Kelsey from LPA said the original schematics did not have towers. You could go back and put a tower at a later date. The tower is not attached to the building.
- Mr. Dominguez recommended a School Facilities Funding 101 if board wants to learn more on how schools are funded. The tower is just eye candy and don't do anything other than they are pretty expensive.
- President Berlanga said they wanted the school to have a Mission Style.
- Mr. Brusa said the towers are expensive and follow the recommendation to phase them in when you have the money.
- Trustee Perez-Aguilera said that aesthetics are important but not that important. Another alternative is to build it without tower. She agreed about coming back and enhancing the school later on.
- Mr. Rios said the high school was built for growth, is this same. The answer was not in these plans.
- Mr. Puga said we are where we are now. Towers are beautiful but we need to work within our budget.
- Trustee Massa weighed in and asked to spread the word about the status of the project. Understanding that we are not planning for the 6th graders to go there but keeping them at the elementary schools for now. Both Ms. Woodrow and Ms. Seborra said they spoke for everyone at the middle school, that 6th graders are best kept at the elementary schools for many reasons including the negative influence other kids have on them. Mr. Rios asked if the elementary schools could handle all 6th graders. Mr. Guzman said they would have to do a study. The original thinking of having 6th move to the middle school was to allow for growth because we know that there are no funds from state to build another elementary school. Taking a look at projections (with new housing); we are going to exceed capacity at the elementary sites.
- Dr. Guss said the existing elementary schools have infrastructure for portables. There was an entire back row of portables at San Vicente and Rose Ferrero and were removed, that's something to keep in mind.
- Mr. Guzman will ask Mr. Dominguez to look at those sites and come up with a revised master facility plan. Also a Developer Fee study and demographic study.

5. Board Member comments

- *Followed by a five (5) minute recess*

B. Educational Services – Dr. Witwer/Mr. Garcia

1. Dr. Witwer and Mr. Garcia reviewed the Agenda for the beginning of school Staff Development. It was suggested that Mrs. Aguilar, Director of Technology spend 5 minutes with staff on how to report inappropriate emails and/or images. Staff is

afraid to report when they get an inappropriate image because they might be accused of looking them up erroneously. Ms. Aguilar will address their concerns and go through reporting this with all staff.

C. Director's Report

- a. Director of Technology's Report
- b. End-of-year Special Education Report

D. Superintendent's Reports

1. Board Retreat Saturday, August 20, 2016 at Soledad High School Multi
2. Opening of School 2016/2017
3. Williams Lawsuit Report
No complaints were filed for this period under facilities, textbooks or credentials.
4. Migrant Program Update
Dr. Vela informed the board of their intentions to run the Migrant Program and met with parents and staff. There is no need for a formal board action as the County will be applying for the grant and will be administering it and students will receive the services.
5. CNA Graduation – 7/29/16 at Eden Valley – 11 am.
6. Board Policies – Mr. Guzman asked for Board participation in updating Board Policies. The Board will rotate in meeting with Mr. Guzman to review the quarterly updates.
7. MCOE Escape Training for staff will take place August 8 & 9. This is a response action on the FCMAT
8. Independent Study Program: Mr. Guzman and Mr. Garcia met with Dr. Guss and her staff to talk about an Independent Study Program to be held in Soledad. It is a blended program model. It is an Alternative Education program and there will be a board presentation on August 10th. It will require the district to provide two rooms for the program. The county and district would share in the ADA and costs. Mr. Garcia will be meeting with the county staff this Friday. We want to start the program this school year.
9. We are 98% staffed with teachers. We need a couple of positions at the secondary level but we are fully staffed at the elementary sites.

President Berlanga asked if the principals are receiving training on evaluations. The answer was yes. Dr. Witwer will work with them on this topic and a new revised format.

10. Trustee Perez-Aguilera want to see a tracking of contracts with dollar amounts, initial approval dates, and year to date expenditures. Mr. Vega will send to the Board starting end of August.

V. **CONSENT CALENDAR**

- A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.
 1. Approved the minutes of regular meeting of June 8, 2016
 2. Approved the minutes of special meeting of June 22, 2016
 3. Approved the minutes of special meeting of July 14, 2016
 4. Approved the List of Bill Warrants

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	06/02/2016	\$ 356,259.73
	06/07/2016	267,675.26
	06/09/2016	28,065.37
	06/14/2016	48,970.23
	06/16/2016	159,597.26
	06/21/2016	161,929.22
	06/23/2016	54,169.51
	06/28/2016	94,124.81
	06/30/2016	105,433.66
	07/05/2016	69,631.91
	07/07/2016	503,947.60
	07/12/2016	188,160.82
	07/14/2016	26,838.08
	07/19/2016	<u>134,242.51</u>
	\$2,199,045.97	
Adult Education	06/02/2016	\$ 3,759.98
	06/07/2016	15,491.54
	06/14/2016	447.46
	06/16/2016	625.00
	06/21/2016	111.56
	06/23/2016	1,804.18
	06/30/2016	19,655.23
	07/05/2016	50.23
07/14/2016	<u>412.91</u>	
	\$16,377.17	

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
Child Development	06/02/2016	\$ 1,768.56
	06/14/2016	517.80
	06/16/2016	2,204.10
	06/21/2016	229.45
	06/23/2016	981.30
	06/30/2016	7,973.00
	07/05/2016	178.92
	07/07/2016	2,020.46
	07/12/2016	325.86
	07/14/2016	48.57
	07/19/2016	<u>129.15</u>
		\$16,377.17
 Cafeteria	06/07/2016	 \$ 303,034.89
	06/09/2016	1,427.09
	06/14/2016	3,543.94
	06/30/2016	1,292.20
	07/05/2016	100.00
	07/14/2016	67,957.20
	07/19/2016	<u>1,383.02</u>
		\$378,734.34
 Building Fund	06/02/2016	 3,491.25
	06/14/2016	69,646.50
	06/16/2016	38,299.18
	06/21/2016	62,666.66
	06/23/2016	322.32
	06/30/2016	14,599.01
	07/05/2016	978.50
	07/07/2016	7,127.53
	07/12/2016	241,204.28
	07/14/2016	909,289.36
	07/19/2016	2,500.00
		<u>30,632.15</u>
		\$1,379,756.74
 Capital Facilities	06/14/2016	 \$5,000
 TOTAL ALL FUNDS		 \$4,021,272.40

5. Approved the purchase new playground structure from School Outfitters for the new Metz Road State Preschool
6. Ratified an Agreement with Health Educational Services for Pediatric First Aid with CPR Adult, Child, and Infant to special education and state preschool staff

7. Ratified an Agreement with Monterey County Office of Education for special education students for physical therapy assessment and/or services
8. Ratified an Agreement with Therapy Works for an occupational therapist services
9. Ratified an Agreement with 360 Degrees Customers, Inc. to provide three Speech and Language Pathologists/Therapists
10. Ratified an Agreement with Tucci Learning Solutions to provide Behavioral Specialist services
11. Ratified an Agreement with Laurie Coleman for Speech and Language Pathologist/Therapist services
12. Ratified an Agreement with Goodfellow Occupational Therapy
13. Approval of an Agreement for the Regional Operation of Special Education Programs and Services under the Monterey County SELPA and Soledad Unified School District (SUSD) and South Monterey County Joint Union High School District (SMCJUHS) – (Pages 178-185)
14. Approved an Agreement for the Regional Operation of Special Education Programs and Services under the Monterey County SELPA and Soledad Unified School District (SUSD) and Greenfield Union School District (GUSD)
15. Approved an Agreement for the Regional Operation of Special Education Programs and Services under the Monterey County SELPA and Soledad Unified School District (SUSD) and Gonzales Unified School District (GUSD)
16. Approved an Agreement for the Regional Operation of Special Education Programs and Services under the Monterey County SELPA and Soledad Unified School District (SUSD) and King City Union School District (KCUSD)
17. Ratified for an overnight field trip for Soledad High School FFA students to participate in the Leadership Development Training in Watsonville, California on July 14-16, 2016
18. Ratified of new ELA adoption for grades K-12 and new Mathematics Adoption for grades 6-8 and 9-12
19. Approved a Memorandum of Understanding with Community Human Services for the Positive Parenting Program to Soledad Families
20. Approved a Memorandum of Understanding with the Child Abuse Prevention Council

21. Approved Memorandum of Understanding with Partners4Peace, Strengthening Families Program
22. Ratified an out of state trip for Jess Hogg, Swim Coach to travel to Ohio to pick-up donated swim equipment and acceptance of donated equipment
23. Approved a Memorandum of Understanding with Riverside County Superintendent of Schools for participation in the Center for Teacher Innovation Induction Program
24. Declared district property/equipment as obsolete and recommend for proper E-Waste disposal
25. Declared district property/equipment as obsolete and accept recommendation to sell, auction, or donate said property
26. Approved an Agreement with the Monterey County Office of Education for the use of a District owned classroom and/or other relocatable buildings at Rose Ferrero Elementary School (#A) for the purpose of providing regional Special Education services to Monterey County students

Open for comments: There were no comments

MOTION TO APPROVE CONSENT CALENDAR BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

B. Personnel Items

1. Job Description – Budget Analyst
2. Approved the Declaration of Need for Fully Qualified Educators for the 2016/2017 School Year

Open for comments: There were no comments

MOTION TO APPROVE PERSONNEL ITEMS BY: Josie Perez-Aguilera SECONDED: Jodi Massa AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

C. Business Items:

1. Ratified the acceptance of a quote from Rain for Rent to install temporary irrigation lines to maintain moisture levels at ground where the new school will be built
2. Approved an Agreement with Class Leasing, LLC for two (2) 24X40 Classroom Portables to be located at Rose Ferrero Elementary

3. Approved an Agreement with Class Leasing, LLC for four (4) 24X40 relocatable classrooms for San Vicente Elementary School
4. Approved the purchase of 17 iPad Carts for elementary school sites
5. Approved the purchase of 30 iPads and iPad Cart for JK, TK and K
6. Ratified to continue Manual Maintenance and Gamut Online services with CSBA for the 2016/2017 school year
7. Approved the Deductive Owner Change Order No. 003 for Main Street Middle School Construction
8. Approved the proposal to purchase Smartlink Furniture for San Vicente Elementary School
9. Approved a Proposal for Project Management Services with School Site Solutions, Inc. for the Soledad High School Solar Project
10. Approved an Agreement with OpenEdge Credit Card Processing Services for ASB Payments

Open for comments: There were no comments

MOTION TO APPROVE BUSINESS ITEMS BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: Mr. Galvan

VI. **NEW ITEMS OF BUSINESS**

- Trustee Massa asked Mr. Guzman to follow up on the LCAP tool Dr. Kotowski talked about. Mr. Guzman will look into it.
- Solar Panel Project at Soledad High School. There will be a presentation made to the Board on this project, what the project will look like and the cost analysis. Mr. Dominguez stated that the project will take 6-7 months.
- Trustee Fernandez brought up a concern he had about ragged old flags being flown at the sites. He said this was disrespectful and asked who was responsible at the sites to put them up and take down. This was a custodial task. Mr. Fernandez suggested that the NJOTC check the flags and put them up and take them down. Also to make sure they are in good condition.
- Trustee Fernandez said he grew up in South Texas and brought up this topic last year about when he visited Texas, he saw that every high school at end of year at graduation gets a banner and places it at a key location of the top 10 students with their picture and would like to see something similar done here. It would be an incentive for the students to want to be in the top 10. Mr. Guzman will follow-up with staff to recognize top students.

VII. **ADJOURNMENT TO CLOSED SESSION – 11:45 p.m.**

VIII. **RECONVENED FROM CLOSED SESSION – 12:04 a.m.**

- A. Report of action taken in Closed Session
The Board gave further direction and clarification regarding the ongoing personnel investigation.

IX. **ADJOURNMENT**

Meeting adjourned at 12:06 a.m.

Board approved: August 10, 2016