



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, MAY 10, 2017**

I. OPENED BUSINESS – 5:33 PM

A. Called Public Session to Order

B. Roll Called

Mrs. Jodi Massa, President
Mrs. Josie Perez-Aguilera, Vice-President
Mrs. Marie Berlanga, Clerk
Mr. Jaime Fernandez, Trustee
Mr. Javier Galvan, Trustee
Mr. Jorge Z. Guzman, Superintendent

President Massa made the following statement:

“The Agenda for tonight’s Board meeting was posted on Friday, May 5, 2017. On Sunday, May 7, 2017, the Board met to select a finalist to be our next superintendent. The Board arrived at a consensus who our final candidate is on Sunday. There is a need now which arose after the posting of this Agenda for the Board to meet in Closed Session tonight with our attorney to provide him with directions and parameters in negotiating a contract with our final candidate. Our next meeting is scheduled on June 14, 2017. The District needs to have superintendent ready to start on July 1, 2017, which means that the contract negotiations with the finalist need to be concluded before our next regular meeting on June 14, 2017. Therefore, I am asking the Board to add to tonight’s Closed Session Agenda two items:

- ‘PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: SUPERINTENDENT’

And;

- ‘CONFERENCE WITH LEGAL COUNSEL TO PROVIDE DIRECTIONS AND PARAMETERS IN NEGOTIATING A CONTRACT WITH THE FINALIST FOR THE SUPERINTENDENT’S POSITION.’

Mrs. Massa stated she needed a unanimous vote for these two items to be added to our Closed Session Agenda.

MOTION BY Josie Perez Aguilera SECONDED BY: Marie Berlanga AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

President Massa asked if any member of the public would like to comment on this motion. There were no comments and no discussion by the Board.

The Board vote was: 5 AYES and 0 NOES

- C. Approved the Amended Closed Session Agenda

**MOTION TO APPROVE AMENDED CLOSED SESSION AGENDA BY: Josie Perez-Aguilera
SECONDED BY: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs.
Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

- D. Allowed for Public Comment on Closed Session Topics
There were no comments

- E. Immediately Adjourned to Closed Session – 5:36 p.m.

II. **CLOSED SESSION**

A. Personnel

1. Public Employee Appointment/Employment: Superintendent
2. Conference with Legal Counsel to provide directions and parameters in negotiating a contract with the finalist for the Superintendent's position.
3. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs
4. Soledad Teachers Association Negotiations

- B. Pending Legal Updates

III. **RECONVENE TO OPEN SESSION – 7:00 p.m.**

- A. Pledge of Allegiance led by the Soledad High School NJORTC

B. Report of action taken in closed session

President Massa reported there was no action taken in closed session. She also reported that the agenda was amended to discuss the negotiations with the finalist for the Superintendent's position. President Massa said the appointment of the new Superintendent will be made June 14th.

- C. Approved the Board Agenda as amended.

**MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY: Marie Berlanga
AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera
NAYS: None ABSENT: None**

V. **COMMUNICATIONS**

A. Oral Communications

1. Audience

- Ms. Ester Chavez, parent of a child in the Monterey First Five Program addressed the Board to request that the Board find funding to continue the program. Mrs. Chavez also showed how the children in the program learn to socialize and share how they are feeling. They also learn shapes, colors

and how to count.

- Mrs. Priscilla Barrera, Parent and Mrs. Celia Quezada, Teacher at Rose Ferrero addressed the Board to request that the Board look at placing some type of shade structure for students. Last week there were three days where temperatures were in the 90's and students had no shade. Mrs. Barrera shared pictures of the play area at Rose Ferrero showing the lack of shade.

2. Employees of the Month

Certificated: Mr. Ray Green, Teacher at the Community Education Center

Classified: Mrs. Irene Torres, Clerk Typist at the Community Education on Center

3. Migrant Education Program Update – Ms. Angelica Fonseca

Ms. Angelica Fonseca, Director gave an overview of the programs offered and administered by the Monterey County Office of Education Migrant Program, Region 16 for our students.

Mrs. Fonseca also reported that they will be providing Bi-National teachers for the second time in Soledad in July.

4. Facilities Report– Mr. Vega, Katia McClain, LPA

- Mr. Vega reviewed last month's proposal for the Board to extend the 1995 GO Bond which will finalize in 2023. The extension would be taken to the voters for approval and it would not increase their current taxes. Mr. Vega said he believes the community will support this and with the money (approximately \$24.6 million); will be used to:
 - Construction of Building C at Main Street - \$14.5 Million (hard/soft costs)
 - Construction of Science Building at Soledad High School - \$7 million (hard/soft costs)
 - Facilities:
 - Renovate district wide playground structures - \$750K
 - Renovate Soledad High's track - \$2 million
 - Fire/intrusion alarm upgrades, districtwide - \$1 million
 - Shade structures at the site as the parents have voiced the need for this

Mr. Vega proposed, in the meantime to go for a Certificate of Participation (COP); a financial instrument, a form of financing used by municipal or government entities. Next month he will ask Mr. Dale Scott to present at the next Board meeting and Mr. Vega will also bring options for the Board in case the extension does not pass and how to pay with the COP. Mr. Vega did not want to wait on pursuing this idea because it will be more expensive to wait to build at a later date. Every month we wait equals to \$140K in escalation costs. It will also be easier to build Building C right now than when the students are already in the new school. The plans have also been

approved by DSA so they would need to take them back to them for re-approval.

After some brief discussion, the Board gave direction for Mr. Vega to proceed with the District's proposal and took action later on the agenda.

President Massa mentioned that all the facility items such as this, were brought to the Board Advisory School Council on School Construction (BACSC), which includes staff and community members. The items are approved prior to bring them to the Board for action.

- Katia McClain, LPA Architects, reviewed the progress of the Main Street Middle School construction.
- Mr. Guzman, Superintendent indicated that building a complete design was the goal of the Board and community.

5. Board Member comments

- Trustee Galvan congratulated to Ray Green and Irene Torres as employees of the month and welcomed our new staff. He also congratulated Mrs. Kuchta and Mr. Maturino on their promotion. Trustee Galvan also congratulated teachers on Teacher Appreciation week and said that Trustee Fernandez Barbaqued on the Board's behalf. He also mentioned that the Prom was this week and said they were in safe hands.
- Trustee Fernandez also gave Kudos to Mr. Vallejo and Mr. Vega on a great job handling the recent burglaries at our schools. This gives us an opportunity to make changes to avoid things like this from happening. He also commended Principal Silva for quick action on this incident.

Trustee Fernandez also recognized Soledad High School Counselor for a great job organizing Senior Awards Night. Trustee Fernandez gave Kudos to Yolanda Hernandez on her leadership with SkillsUSA and the great work she is doing. He also congratulated all new hires and to the parents at San Vicente for helping set up and organized Teacher Appreciation Week. He also recognized the contributions of Chief Green and Mrs. Torres, for all they continue to do to help others. Irene – thank you for all you continue to do.

- Trustee Berlanga also joined the other Trustees in recognizing the Employees of the Month and congratulating the new hires and promotions. Trustees Berlanga and Perez-Aguilera attended the Military Ball and said how much they enjoyed it. She encouraged all Board members to attend the event next year. She thanked Mrs. Barrera and First Five parents for coming and expressing their concerns. The Board hears them and thanked them for

bringing the information to them. She said she hoped they can do something

- Trustee Perez Aguilera joined in congratulating Mr. Green and Mrs. Torres and recognized their involvement in the community. She also thanked Dilbeck Construction for the work at Main Street and the progress is being made. She also said they will look into the school shade structures. First Five, they see the progress with the students and she asked to see the costs for running the program and other options to support it.

- ✓ **First Five:** Superintendent Guzman moved the update on First Five so the Board and parents are informed them that we are mainly a K-12 institution and we function as such. The First Five of Monterey was a grant. Mr. Lopez, Principal at CEC and in charge of the grant, will pursue a grant through the Adult Education Block Grant: The Family Literacy Project. Which according to Mr. Lopez, will be very similar but the focus will be on literacy. He will be going to meet with the Board for this grant and present the budget to fund the program. The program will have the same hours in Soledad but additionally, he would like to offer a class for teen mothers and their babies. Superintendent Guzman asked for board approval to pursue this project. The Board gave direction to pursue adult Education Block grant for the Playgroups.

- President Massa said the Salinas Valley Fair will begin next week and over 100 FFA students will be taking livestock to the fair. She encouraged everyone to stop by to support our students.

B. **Educational Services Report** – Dr. Witwer

Update on the LCAP

- The dates for “*WRITING THE PLAN*” while looking at all STAKEHOLDER DATA are:
 - Goal 1- April 11- 10:00
 - Goal 2- April 24-10:00
 - Goal 3- May 2-10:00
 - Goal 4- May 5- 2:00
 - Goal 5- May 9- 10:00
 - Goal 6- May 15- 10:00
- Proposed LCAP Board Hearing date- June 14
- Proposed LCAP Board Approval date- June 28
- Submit to MCOE- June 29

Summer School Plan

Elementary Schools- Dates June 12-June 30

- Location: Rose Ferrero
- No. of Classes: 1 class of each grade level- 7 classes
- Time: 8:00-12:30
- *Breakfast & Lunch will be served*
- ELA & Math lessons will be taught

- *(preview of lessons for new grade level)*
- Computer Coding classes will be taught
- **Sped Classes**
 - Dates: June 12- July 7; (extended one week)
 - Times: 8:00-12:30
 - Total of 5 Classes – (4 at Elementary Level & 1 at SHS)
 - Busses provided

Main Street Middle School

- Location- at SHS
 - ✓ Total of 4 classes
 - ✓ 2 MCOE Math classes- 1 class for 7th graders;
1 class for 8th graders (June 12-July 7)
 - ✓ 2 other classes being offered at MSMS
- Times: 8:00-12:30
- Dates: June 12-June 30
- ✓ Breakfast & Lunch Served

Soledad High School

Location- SHS

- 4 Credit Recovery classes which include:
 - 1- Math
 - 1- Reading
 - 1- Science
 - 1 History
- *Start time- 8:00-12:30*
- *Dates: June 12-June 30*
- *Breakfast & Lunch served*

August Back to School “Kick Off”

(Location at SHS) August 9, 2017

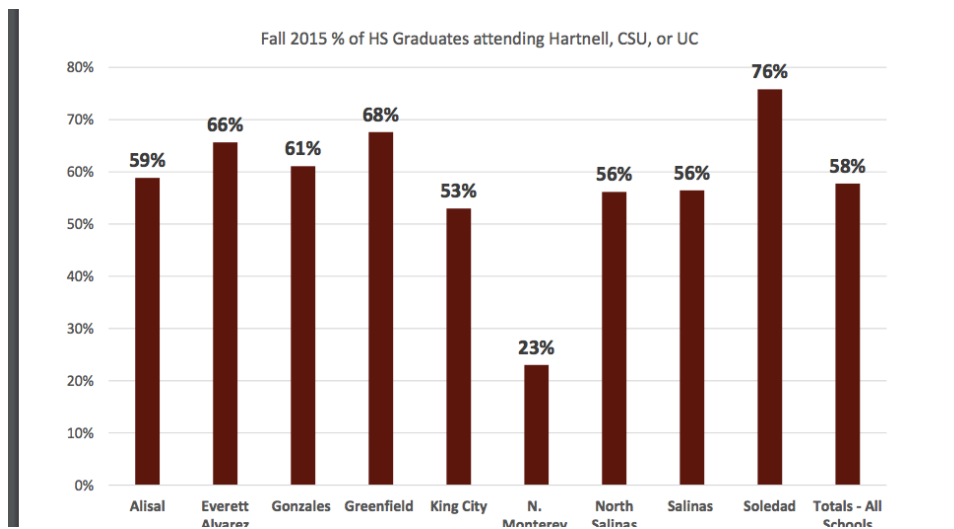
- 8:00-8:30 Welcome- Superintendent
- 8:30-9:15- Keynote Michael Pritchard (Possibility)
- 9:15-9:30 Break
- 9:30-11:00- Training on ELA in Grade Level Groups (K-2; 3-5; 6-8;9-12) with new adoption materials with HMH
- 11:00-11:15- Practice site skits
- 11:15-11:30- Sites perform skits
- 11:30-1:00- Lunch by Board of Trustees
- 1:00-3:25- Continue ELA Training in Grade Level Groups with HMH

August 10 (2nd Day) Back to School PD

(Location: K-5-RF; 6-8-SHS; 9-12-SHS)

- 8:00-8:15 Welcome -
- 8:15-10:00 Training for Math in Grade Level Groups (K-2; 3-5;6-8; 9-12)
- 10:00-10:15 Break
- 10:15-11:30- Training on Math in Grade Level Groups (K-2; 3-5; 6-8;9-12)
- 11:30-12:30- Lunch on your own
- 12:30-2:00- Continue Math Grade Level Training
- 2:00-2:15 Break
- 2:15- 3:25 Continue Math Training in Grade Level Groups with HMH

Fall 2015 Percentage of High School Graduates entering Hartnell, CSU, or UC (totals)



Fall 2015 Enrollment by High School & By Higher Ed Institution (All Data)

High School Attended	# of HS Graduates	# of Graduates attending Hartnell	% of Graduates attending Hartnell	# of Graduates attending CSU	% of Graduates attending CSU	# of Graduates attending UC	% of Graduates attending UC	# of Graduates attending Hartnell, CSU, or UC	% of Graduates attending Hartnell, CSU, or UC
Alisal	486	193	40%	72	15%	21	4%	286	59%
Everett Alvarez	495	247	50%	58	12%	20	4%	325	66%
Gonzales	167	64	38%	25	15%	13	8%	102	61%
Greenfield	142	76	54%	12	8%	8	6%	96	68%
King City	168	69	41%	15	9%	5	3%	89	53%
N. Monterey Co.	239	20	8%	28	12%	7	3%	55	23%
North Salinas	326	140	43%	28	9%	15	5%	183	56%
Salinas	542	182	34%	99	18%	25	5%	306	56%
Soledad	219	104	47%	39	18%	23	11%	166	76%

Followed by a five (5) minute recess

C. Administrative Reports

1. Director of Technology's Report

D. Superintendent's Reports

1. Enrollment Report/Class Size
Enrollment was at 4,875 as of April 13, 2017.
2. Williams Lawsuit Report
There were no complaints filed under facilities, credentials or textbooks.
3. Monterey County First5 Grant Update – previously given
4. Top 40 Scholars – May 24, 2017 at 5:30 p.m. at Soledad High School
5. Graduation Ceremonies: board members are not required to dress with their college attire. Seating: There will be no tickets for general admission. Tickets are only for VIP seating. Mr. Guzman has given direction to add extra seating as this is a large class. The graduation for Soledad High School is Saturday, June 10, 2017 at 10 a.m. and Main Street's Promotion is on Thursday, June 8, 2017 at 2 p.m.

VI. CONSENT CALENDAR

- A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.
 1. Approved the minutes of regular meeting of April 12, 2017

2. Approved the minutes of special meeting April 25, 2017
3. Approved the minutes of special study session of May 2, 2017
4. Approved the List of Bill Warrants from March 30, 2017 to May 2, 2017 in the

FUND	DATE	AMOUNT
General Fund	03/30/2017	\$89,484.97
	04/04/2017	68,806.95
	04/06/2017	152,409.53
	04/11/2017	110,287.83
	04/18/2017	112,110.98
	04/20/2017	440,603.06
	04/27/2017	459,498.73
	05/02/2017	<u>204,118.37</u>
		\$1,637,320.42
Adult Ed	04/04/2017	\$ 433.80
	04/06/2017	1,678.92
	04/18/2017	140.19
	04/27/2017	757.54
	05/02/2017	<u>63.39</u>
		\$3,073.84
Child Development	04/04/2017	\$1,233.79
	04/27/2017	<u>375.23</u>
		\$1,609.02
Cafeteria	03/30/2017	\$ 87.17
	04/11/2017	2,288.04
	04/20/2017	<u>184,700.43</u>
		\$187,075.64
Building	03/30/2017	\$ 277.77
	04/06/2017	9,985.95
	04/11/2017	42,175.25
	04/18/2017	1,692,391.00
	04/20/2017	72,226.89
	04/27/2017	<u>1,692,391.00</u>
		\$3,509,447.86
Special Reserve	04/18/2017	7,000.00
	04/20/2017	<u>6,367.99</u>
		\$13,367.99
TOTAL ALL FUNDS		\$5,351,894.77

6. Approved an overnight field trip for Soledad High School's Club Azteca to San Diego, California, June 3-4, 2017
7. Ratified an overnight field trip for 5th and 6th grade students from Gabilan Elementary to attend Science camp at Rancho El Chorro May 8-10, 2017
8. Ratified an overnight field trip for Migrant High School Students who will be competing at the State Level Speech & Debate Tournament May 5-6, 2017 in Bakersfield, California
9. Approved 12th grade students to attend Grad Nite at Disneyland in Anaheim, California June 7-8, 2017
10. Approved an overnight field trip for Soledad High School Migrant Students to participate in the Fresno Residential Program June 19-July 14, 2017
11. Approved an overnight field trip for Soledad High School students to attend Hume Lake Team Camp, May 26-28, 2017 for Team Building and Growth
12. Approved an out of state field trip for a Soledad High School Student to attend the SkillsUSA National Conference June 16-24, 2017 in Louisville, Kentucky
13. Approved an Out of State Trip for 8th grade students to Washington, D.C. June 12, 2017 to June 16, 2017
14. Approved an Agreement with the County of Monterey for Soledad Unified School District to provide High School Equivalency (HSE) Exam Preparation classes to individuals referred by CalWORKS Employment Services (CWES)
15. Approved an addendum to an agreement with National University for the Internship Credential Program
16. Approved a Memorandum of Understanding with Andrea Covarrubias, to provide hearing testing services for the 2017/18 school year
17. Approved the Annual Agreement with Renaissance Learning for the 2017/18 school year
18. Approved for Valerie Mansfield, Bus Dispatcher, to take the Bus Driver Instructor Certification Course
19. Approved the CIF/Central Coast Section Representatives to the League for the 2017/2018 school year
20. Approved the Kate Kinsella Professional Development Training Sessions with Jennifer Finney-Ellison for Rose Ferrero Elementary Staff

21. Ratified an Agreement with Learning Genie for the State Preschool Program
22. Approved the new high school courses for the 2017/2018 school year
23. Ratified an Agreement with Summitview Child & Family Services
24. Ratified the School Accountability Report Cards for 2016/2017 school year
25. Approved an Agreement with the Monterey County Superintendent of Schools Regarding County Operated Programs at Rose Ferrero School, San Vicente Elementary School, Pinnacles High School and the District Office to provide Special Education services to Monterey County Students
26. Accepted the quote to purchase a district vehicle

MOTION TO APPROVE CONSENT CALENDAR BY: _____
SECONDED: _____ AYES: _____ NAYS: _____ ABSENT: _____

Trustee Perez-Aguilera asked that Item 5 be pulled for discussion. Trustee Perez-Aguilera just wanted clarification on mariachi training. Superintendent Guzman said that he recommended approving the conference so Mrs. Zieber can come back and teach our students and in the future, form a Mariachi Band. Trustee Fernandez said that in Texas, where he is from; every school has a Mariachi Band and they play for Mother's Day and other events.

5. Approved for Victoria Zieber to attend the Mariachi Conference in Las Vegas, NV, June 25-July 1, 2017

MOTION TO APPROVE ITEM #5 BY: Javier Galvan SECONDED: Josie Perez-Aguilera
AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None
ABSENT: None

27. Approved the Single School Site Plans for Frank Ledesma Elementary, Gabilan Elementary, Jack Francioni, Rose Ferrero, San Vicente Elementary, Main Street, Soledad High and CEC

MOTION TO APPROVE SINGLE SCHOOL SITE PLANS BY: Marie Berlanga
SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None
ABSENT: None

B. Personnel Items

Item B.1 was tabled to allow MCOE to review the agreement prior to Board approval

1. Approval of the ~~Soledad Teachers Association Negotiated Agreement~~
2. Approved Job Descriptions: Teacher On Special Assignment (TOSA)
 - ✓ English Learner Resource Teacher
 - ✓ New Teacher Support
 - ✓ Academic Coach

✓ Technology Learning Coach

MOTION TO APPROVE PERSONNEL ITEMS BY: Josie Perez-Aguilera SECONDED Marie Berlanga AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

C. Business Items recommended by the Board advisory Committee On School Construction (BACSC)

1. Approved the proposal to purchase furniture for the new Community Education Center portable classroom
2. Approved an amendment Agreement with Belli Architecture Group for the Gabilan Administrative Office DSA non-compliance
3. Approved a proposal from School Site Solutions for a Facility Master Plan
4. Declared district equipment obsolete and dispose of E-Waste Surplus Equipment
5. Approved the purchase Chromebooks for Main Street Middle School
6. Declared iPads obsolete and sell them to graduating seniors for \$1
7. Approved the Emergency Repair Program (ERP) Projects involving Gabilan Elementary, San Vicente Elementary, Main Street Middle School, Soledad High School and Frank Ledesma Elementary
8. Approved the Facility and IT Projects under \$15,000 as recommended by the BACSC Committee
 - Keyboards for testing and keyboarding skills for San Vicente Elementary
 - Keyboards for testing and keyboarding skills for Jack Franscioni Elementary
 - Change Order for Pinnacles High School Ramp

MOTION TO APPROVE BUSINESS ITEMS BY: Marie Berlanga SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

9. Approved the transfer \$933,614.76 from the General Fund to the Special Reserve Fund for Capital Outlay Projects

MOTION TO APPROVE BUSINESS ITEM #9 BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

10. Approved to extend the 1995 Tax Rate

**MOTION TO APPROVE / REJECT TO EXTEND THE 1995 TAX RATE BY: Marie Berlanga
SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa,
Mrs. Perez-Aguilera NAYS: None ABSENT: None**

VII. **BOARD POLICIES**

A. Adoption AR 6153 – School Sponsored Trips

**MOTION TO ADOPT AR 6153 BY: Josie Perez-Aguilera SECONDED: Marie
Berlanga AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-
Aguilera NAYS: None ABSENT: None**

VIII. **NEW ITEMS OF BUSINESS**

There were no new items of business.

IX. **ADJOURNMENT**

Meeting adjourned at 8:52 p.m.

Board approved: June 14, 2017