



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEIDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, NOVEMBER 9, 2016**

I. OPENED BUSINESS – 5:30 PM

- A. Called Public Session to Order
- B. Roll Called
Mrs. Marie Berlanga, President
Mrs. Jodi Massa, Vice-President
Mrs. Josie Perez-Aguilera, Clerk
Mr. Jaime Fernandez, Trustee
Mr. Javier Galvan, Trustee
Mr. Jorge Z. Guzman, Interim Superintendent
- C. Approved the Closed Session Agenda

MOTION TO APPROVE CLOSED SESSION AGENDA BY: Jodi Massa SECONDED BY: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

D. Allowed for Public Comment on Closed Session Topics

Mr. Jaime Ceja and Mr. Francisco Rangel, Teachers, addressed the Board about the \$1,000 per teacher that they were going to be given to buy supplies. Their concern was that there were only two vendors that teachers are being allowed to use to purchase supplies. They asked that they have more options as some teachers want to purchase audio equipment and other items that benefit the students more. Mr. Vega, CBO said that the problem was that we have a limited credit limit with some vendors, such as Amazon. Mr. Ceja understood and said teachers love the idea of the extra money but there is software they want to purchase or apps for the iPads, etc. They were told that the secretaries do not want to do more requisitions for supplies. But allowing them to have more vendors added would put money to better use. They also brought up the subject of buying keyboard for student use. With the \$1,000 they would not be able to buy them for each child. Trustee Perez Aguilera asked Mr. Vega to follow-up on the keyboards as she had seen this as an area of need last year when she visited classroom. Mr. Vega agreed and said that in fact, Mrs. Trujillo had purchased new keyboards and earphones so he will conduct another study to see how many we still need. Mr. Vega said that if there are other vendors they want to use to purchase items from, to let his office know. They had gone off with what the school principals had told him.

Trustee Perez-Aguilera mentioned to the teachers that there were also restrictions on where and when you can use the funds for and to also keep in mind the capacity to support the purchases. We have to work within resources and restrictions. She said that they don't have to use the money if they do not need to or they can ask other teachers if they are willing to put money together and use their money to purchase keyboards or a big item. Interim Superintendent Guzman said that as far as the apps, we also want to follow process and look

at what our board policy says and also take it through the right process, which is curriculum council for approval.

Mr. Ceja said that in his class he uses digital writing and he also has his students using the iPad for reading and that iPads could be more powerful if he had the right app. Trustee Perez-Aguilera encouraged Mr. Ceja to go back and share with staff and see how they could pull resources together and be creative. Mr. Vega said he was open to meeting with teachers if they had any questions. Mr. Rangel also brought up the subject of having a mouse component for the iPads.

Mr. Guzman said that we had to be mindful that we also have to seek the guidance of the curriculum council and clarify what is an instructional piece and supplemental materials to augment the core. Mr. Guzman also encouraged Mr. Ceja to bring it up to curriculum council.

E. Immediately Adjourned to Closed Session – 5:47 p.m.

II. **CLOSED SESSION**

A. Personnel

1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs

2. Pending Litigation

a. Salmeron vs. Soledad Unified School District

b. Julio Salgado vs. Soledad Unified School District

3. Student Expulsions

a. No. SE-16-17-01

III. **RECONVENED TO OPEN SESSION – 7:11 p.m.**

A. Pledge of Allegiance by the Soledad High School NJORTC Cadets

B. Report of action taken in closed session

The Board took the following action in closed session:

1. Certificated personnel appointments

Name	Assignment	Site
Kathleen Hunt	Teacher, Elementary	JF
Amanda Handley	From: Teacher, Elementary (job share) To: Full Time Teacher, Elementary	FL
Roman Hernandez	Substitute Teacher	DW
Ruby Sanchez	Substitute Teacher	DW
Hilary McSherry	Substitute Teacher	DW

2. Classified personnel:

Name	Position	Site
Artemisa Delgado	Family Student Support Liaison	HS
Flor Canety	Clerk Typist	RF
Yoko Martel	Food Service Worker I	FL
Rocio Gomez	Health Aide I	To HS From MSMS
Monica Guzman	Health Aide IV	MSMS
Joseph Rivera	Instructional Aide III/SPED	FL
Nadia Rodriguez	AVID Tutor/Classified Sub	SHS/DW
Andrea Tinajero	AVID Tutor/Classified Sub	SHS/DW
Vanessa Jacobs	Classified Substitute	DW
Celene Camarena	Classified Substitute	DW
Louis Vallejo	Director of MOTF	DW

3. Approved of Teacher on Waivers or Permits

Name	Position	Type of Credential	Grade	Site	Ed Code (if applicable)
Heidi Lawson	Teacher, SpED Mild/Moderate	Short Term Staff Permit: Education Specialist M/M w/ELL Auth	K-6	GAB	

4. Accepted the following Resignations/Terminations/Retirees

Shayli Cottman	Teacher, Elementary	FL	Resignation	11/18/2016
Joseph Domingues	Counselor	SV	Retirement	01/02/2017
Esther Figueroa	Instructional Aide RSP	MS	Resignation	11/18/2016

5. Accepted the following resignation by the following vote:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Eff. Dates</u>
Catherine Cisternino-Thompson	Learning Director	JF	Resignation	11/25/2016

MOTION TO APPROVE THE RESIGNATION BY: Josie Perez-Aguilera SECONDED: Marie Berlanga AYES: Mrs. Berlanga, Mrs. Massa, Mrs. Perez-Aguilera NAYS: Mr. Fernandez, Mr. Galvan ABSENT: None

6. Approved the following Leaves of Absence:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Type</u>	<u>Eff. Dates</u>
Darcie Lopez	Teacher	HS	FMLA-Maternity	11/07/16-01/31/17
Maria D. Ramos	Teacher	RF	FMLA-Maternity	01/30/16-04/28/17
Patricia Van Ruler	Teacher	JF	FMLA-Paid	11/29/16-12/16/16

7. Denied the following request for a Sabbatical Leave of Absence:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Type</u>	<u>Eff. Dates</u>
Rodney Starr	Teacher	HS	Paid Sabbatical Leave	12/01/16-6/09/17

MOTION TO DENY THE RESIGNATION BY: Jodi Massa SECONDED: Jaime Fernandez Berlanga AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

8. Approved the following changes in Positions

<u>Position</u>	<u>Unit</u>	<u>Range</u>	<u>Work Days</u>	<u>FTE</u>	<u>Hours</u>	<u>Site</u>
Instructional Aide III SPED Pos #292	CSEA	9	180	1	To 7 hrs/day from 5.5hrs	JF
21st Century Clerk Typist Pos #377	CSEA			Close Position		DO

9. Extra Curricular Assignments:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
George Kingston	Science Department Chair	SHS
Joel Ramirez	Varsity Softball Head Coach	SHS
Francisco Parra	Assistant Varsity Softball Coach	SHS
Samantha Barrera	Softball JV Head Coach	SHS
Pete Meza	Varsity Softball Coach (volunteer	SHS

10. Adopted Resolution No. 11-03-16 - Release of Classified Employee: No. 158143

MOTION TO APPROVE PERSONEL ITEMS (WITH EXCEPTIONS OF THOSE SPECIFIED BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

- 11. Approved the recommendation of Student Expulsion in student case NO. SE-16-17-01

**MOTION TO APPROVE STIPULATED EXPULSION BY: Jaime Fernandez
SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan,
Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

C. Approved the Board Agenda

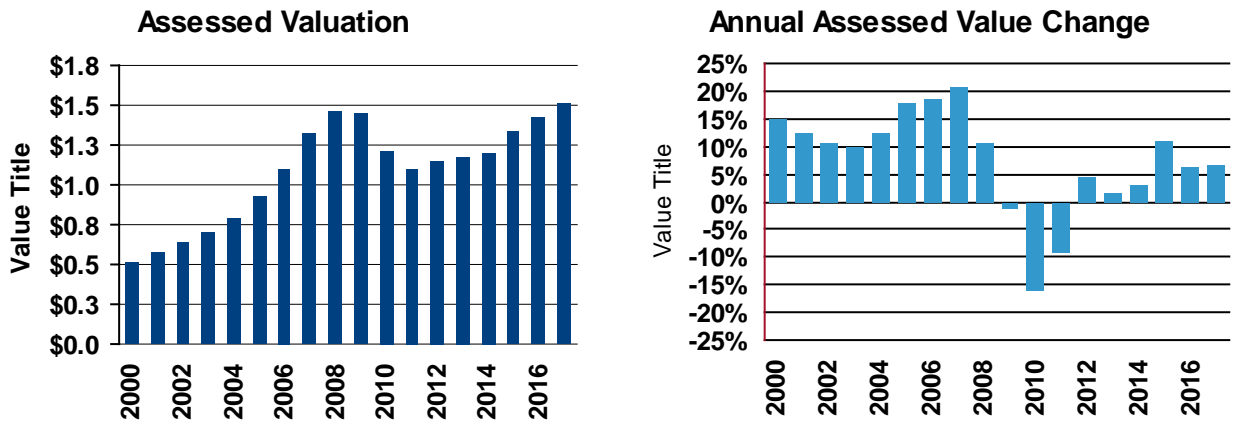
**MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY Jaime Fernandez
AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera
NAYS: None ABSENT: None**

IV. Public Hearing – Mr. Cesar Vega & Mr. Dale Scott

The Board of Trustees held a public hearing on Wednesday, November 9, 2016 at 7 p.m. in the Board Room located at 1261 Metz Rd., Soledad, CA 93960. At such time, members of the public heard a presentation on the district’s request on a waiver of 2.50% assessed valuation bonding capacity limit for the purpose of issuing the last series of general obligation bonds under the Measure C authorization to provide funds necessary for construction in advance of the year in which the statutory increase in assessed valuation would otherwise be achieved.

Opened: 7:19 p.m.

Mr. Dale Scott of Dale Scott and Company reviewed Soledad USD’s Assessed value:



Soledad USD: Statutory Debt Limit

Without a waiver, Ed Codes 15106 and 15270 limit outstanding bond principal.

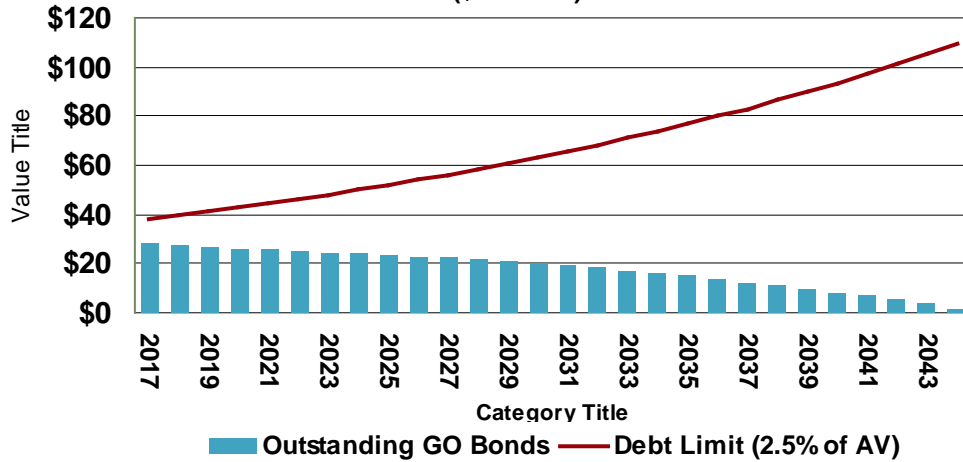
Ed Code 15106 states: A unified school district or community college district may issue bonds that, in aggregation with bonds issued pursuant to Section 15270, shall not exceed 2.5 percent of the taxable property of the school district or community college district, or the school facilities improvement district, if applicable, as shown by the last equalized assessment of the county or counties in which the district is located.

**Soledad USD
Debt Limit Calculation***

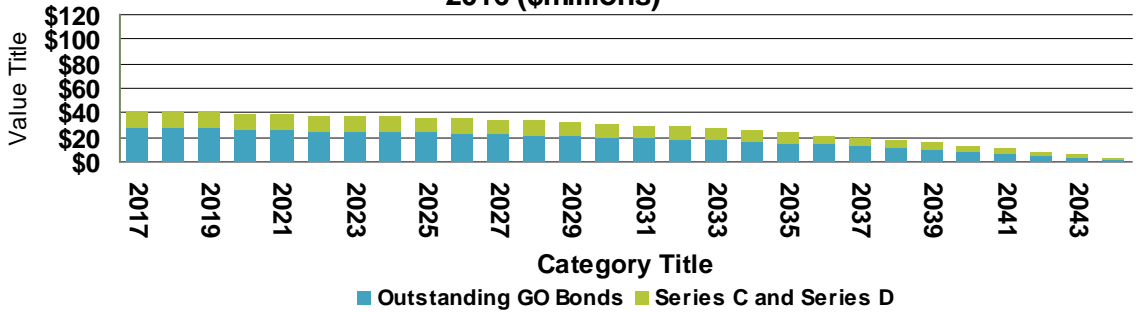
2016-17 Assessed Value	\$1,517,001,722
x Statutory Limit	2.50%
Subtotal: Gross Debt Limit	\$37,925,043
Outstanding Bonds	(\$28,059,170)
Total: Net Capacity	\$9,865,874

Soledad USD: Net Debt Limit Projection: As prior bonds and assessed value grows, net capacity increases

Projected Debt Limit and Bonding Capacity as of October 21, 2016 (\$millions)*



Projected Debt Limit and Bonding Capacity as of October 21, 2016 (\$millions)*



Estimated cost of Issuance:
Comparison of Costs of Single Issue to Two Issues

If sold as single series:		Sold as two series:			Difference
Series C		Series C	Series D	Total	
Bond amount	\$13,000,000	\$9,865,000	\$3,135,000	\$13,000,000	\$0
Financial Advisor	\$92,500	\$65,000	\$22,500	\$87,500	-\$5,000
Bond counsel	\$69,000	\$61,000	\$39,000	\$100,000	\$31,000
Rating	\$35,500	\$27,500	\$0	\$27,500	-\$8,000
Paying Agent	\$1,680	\$1,680	\$1,680	\$3,360	\$1,680
Underwriting/ Placement Agent	\$134,268	\$101,889	\$12,500	\$114,389	-\$19,879
Misc	\$3,200	\$2,339	\$861	\$3,200	\$0
Total	\$336,148	\$259,407	\$76,541	\$335,949	-\$199

Projected Timetable:

November 9, 2016	Public Hearing / District Board Approves Bonding Capacity Waiver
November 10, 2016	Series C Bonds Close
November 11, 2016	DS&C Submits Waiver Application Online
February 8, 2017	District Board Approves Series D Bond Issuance Resolution
March 8-9, 2017	California Department of Education Approves Waiver Application
March 14, 2017	Sale of Series D Bonds
March 30, 2017	Series D Bonds Close

Comments/Questions:

- Trustee Perez-Aguilera asked how old the debt was. Mr. Dale Scott said since we passed the bond for the high school. Mr. Scott said he was going to lower the costs for the district and make sure that there is no additional cost to the district. Trustee Perez Aguilera asked if other districts had gone through the waiver process. The answer was yes, one of them being Greenfield. Mr. Scott said that his firm would absorb the fees for the waiver.

Closed: 7:30 p.m.

V. COMMUNICATIONS

A. Oral Communications

1. Audience

- Bridget Williams, Freshman at Soledad High School addressed the Board about expanding the Music program and making it available at all grade levels. Music helps stimulate the brain in ways that Math can't. Music is a second language and it's important to put it into the hands of elementary students at an early age.
 - Chayenne Williams, also a student, addressed the Board also on the same topic and said we need more music in our schools. It develops the brain and students have better grades. She explained how it helped improve her grades in 5th grade. She also played a piece of music for the audience and the Board.
2. Student of the Month
- a. Main Street Middle School: Ms. Swift, Principal, introduced Nayeli Avina, as the Student of the Month for Main Street
 - b. Soledad High School: Mr. Walker, Assistant Principal, introduced Daniel Katawi as the Student of the Month for Soledad High School
 - c. Community Education Center: Mr. Jeff Lopez introduced Lizbeth Rojas as the Student of the Month for Pinnacles High School.
3. Student Council Report
- a. Main Street Middle School – Nayeli Avila, ASB
 - Dias de Los Muertos Dance
 - Spirit Rally
 - Good Guys Assembly
 - December 9 Dance Winter Formal
 - NWEA Testing will be held next week
 - b. Soledad High School – David Lee, ASB Commissioner, Cristian Vargas, NJORTC Representative and Luis Godoy, ASB representative.

Old News: Homecoming week was October 17-21, 2016. This year's theme was "Around the World in One Night." The Night Rally took place on Thursday, October 20, 2016 at 7:15pm in the SHS Gym, followed by the Homecoming Parade on Friday, October 21, 2016 at 2pm. **New News:** SHS students will be working with the Lion's Club to help prepare and serve Thanksgiving Dinner to our community November 23 and 24. They will also be helping out with the COPS Giving Tree on December 16. The Senior Class is hosting their Senior Auction to help pay for their Grad Nite trip on June 7, and will be hosting the Winter Ball on Friday December 9. **Club Highlights: Yearbook:** Yearbooks are now on sale for \$65. Prices will increase after winter break to \$80. Senior Pages are \$200 for a full page, and \$100 for a half page. **CSF:** held a blood drive in the month of October. 37 students and community members signed up to donate blood, and The Red Cross was able to collect 25 units of blood. **FFA** competed in a Career Development Event competitions and hosted their first BIG and Co-Ops

competition at the High School. Greenhands attend their Greenhand leadership conference in Paso Robles and four members attend the National FFA Conference in Indianapolis. The chapter got involved in Rose Ferrero's Halloween Parade with Trunk-or-Treat and designed a homecoming float for the school's annual homecoming parade. The Soledad chapter officers took part in the Chapter Officer Leadership Conference. **NJROTC** competed at one of Northern California's Drill Competition, the Titan Invitational. Our cadets held their own against units from the Army, Air Force, and Navy JROTC. Our Unarmed Exhibition Team finished second out of 12 schools. Our Unarmed Regulation Team finished third out of 15 schools. Individual Armed Drill Down Competition, out of 200+ competitors, our unit executive officer Lieutenant Jose Chavez brought home the first place trophy.

Individual Unarmed Drill Down Competition, out of 200+ competitors, our unit commander Lieutenant Commander Fabiola Mata-Gomez placed fourth place. **Sports Highlights: Football:** concluded their regular season play finishing 2nd place in the MTAL at 7-3. The Aztec Football Team will host for the 1st time in school history this Friday against Silver Creek for CCS. Kickoff is at 7pm. **Cross-Country:** will be attending their CCS playoffs this week. **Athletics:** is in full swing with winter sports. The first contest for the girls and boys basketball teams is the Valley Jamboree on November 18.

Varsity Boys will be at Greenfield High School and Varsity Girls at King City High School both at 6pm. Frosh/JV Boys will play at Gonzales High on November 19 and JV Girls host at home beginning at 3pm. Boys and girls Soccer will have their first contest on Nov. 22 vs. Alisal High with boys hosting here and girls at Alisal High. Wrestling will have their weight assessment on November 16 at Gonzales High to kick off their season as well. **Wrestling:** The team will be having its annual BBQ fundraiser this Saturday, 11/11 from 11-2pm.

c. Community Education Center

Mary Madrigal-Espinoza, student attended Pinnacles High School gave the following report of student activities:

- The Transitions and Mentorship Program made a presentation on Life Skills on October 20th
- English Language Advisory Committee (ELAC) met on Oct 27th
- Halloween Costume Day
- Students participated at the College and Career Fair on November 3rd at Soledad High School,
- Friday November 4th, 11 students graduated from the CNA program and the graduation was held at Eden Valley Skilled Nursing Facility
- 15 students cleaned the campus on Saturday, November 5th
- Another group of CNA students started on November 6th
- Pinnacles hosted a Hartnell Application Orientation Day for New Students on November 7th; 7 Pinnacles Students attended
- Positive Behavior Intervention System (PBIS) rewards arrived. Pinnacles received Eagle Hoodies to be used as incentives for students

acting responsible on our campus. Students thanked Ms. Labuschagne for designing and placing the order

- On November 8th students received their high school picture IDs
- On November 18th Pinnacles is hosting a Thanksgiving Feast for students, parents and staff
- Lastly, Pinnacles is planning a Senior Outing Day on December 3rd.

4. Employees of the Month – Presented by Trustees Massa and Perez-Aguilera

Certificated Employee, Brenda Medina, Teacher at Main Street Middle School

Classified Employee, Savino Martinez, Security at Main Street Middle School

5. Staff Recognition – Presented by Trustees Galvan and Perez-Aguilera

a. Erasmo Aguilar – Nominated for National LifeChanger of the Year Award

6. Facilities Update by School Site Solutions, Inc. - Mr. John Dominguez & Mr. Cesar Vega

- Emergency Repair Program
 - Civil and Structural Engineer RFQ – Placed on Agenda for Approval 11/9/2016
 - In planning stages for various projects including paving and roofing projects
- Solar Project
 - **Milestones**
 - DSA Approval Ongoing
 - Proposed Ground Breaking - Early December
 - Proposed Final Completion – Late February
- Main Street Middle School Project Update
 - **Milestones:**
 - 10/28/2016 – DSA Plan Approval (Except Portables)
 - GMP Development Underway
 - Board Approval and Notice to Proceed on Increment 2 Scheduled for 12/14/16
 - Start of Construction of New MSMS 12/15/16
 - Construction Complete August 2018
- Prop 39 Energy Efficiency
 - Johnson Controls conducted site visits at all campuses to identify potential projects on 11/3/16
 - Team is in the process of gathering existing utility information and developing a potential plan for energy efficiency projects.
 - Johnson Controls to provide a preliminary plan at the December Board meeting.

Comments:

- Trustee Perez-Aguilera asked about the portables at Main Street if this was an opportunity to implement the building C we were supposed to implement that the original plan had instead of the portables. The answer was no because we don't have the \$13 million to stick build those classrooms. That is why the Board approved the plan and it would also mean starting from scratch at DSA. Mr. Guzman said that the Board was wise in setting aside funds incrementally over time to pay for the overage of the middle school.

7. Board Member comments

- Trustee Galvan congratulated the students of the Month and the Williams girls for coming to speak to the Board. He also congratulated the Employees of the Month: Mrs. Medina and Mr. Martinez for their great work. Mr. Galvan also recognized Mr. Erasmo Aguilar Erasmo for making us look good. Mr. Galvan shared that last week visited the school sites. He thanked Mr. Frank as he took time to walk and visit classrooms. He also saw one of high school students working with Kindergarteners as part of the Teacher in Training Class. Mr. Galvan also visited Frank Ledesma and saw good things happening. He finished at Main Street, where Ms. Swift also showed him around and was impressed by Mrs. Morales Google Class.
- Trustee Perez-Aguilera also congratulated the students of the Month he also thanked Mr. John Dominguez for the Facilities Update. She also commended the Williams girls and agreed with them that music is very important and the research is correct. Josie: congratulations to students of the month; keep up the good work and said that they will see as a Board to see what they can do to introduce music at a lower level.
- Trustee Fernandez recognized and commended the Employees and Students of the month. He proudly recognized the Football Team at Soledad High for their first home playoff game. Trustee Fernandez also recognized Mr. Ivan Ibarra for his work with students and would like to add him to the next agenda to present. Mr. Fernandez also recognized Mr. Sabino Martinez and said he was very proud of him and for his service to our country. To the NJROTC and the upcoming competitions. He encouraged everyone who has not seen them compete to take time to see them and thanked Captains Gomez and Peaches for doing such an awesome job with the cadets
- Trustee Massa also thanked Bridget & Chayenne Williams and said they have the Board's support. She also voiced same congratulatory message to the Students of the Month, Employees of the Month, Mr. Aguilar means the world to students and board for all they do.
- Trustee Berlanga said she had the opportunity to visit Mr. Aguilar's classroom and the way he teaches the class is amazing. Students are focused and he teaches them to respond in a mature way. President Berlanga also

invited the Williams girls to come back to the Board meeting and to bring a group of students to play for the Board. It does help students in their learning. Happy Holidays to all.

- *Followed by a five (5) minute recess*

B. Educational Services – Dr. Witwer

1. Educational Services & LCAP Update

November Ed Services Events

- Goal Setting with our Principals Nov. 7-9
- Curriculum DLT- Nov. 10
- Instructional Rounds- Nov. 9
- PBIS Training- Nov. 29
- Fisher & Frey Training- Nov. 30
- Data Analysis Meetings for all schools
- Held an Instructional Rounds Training – Nov. 7
- Instructional Rounds were on – Nov. 9
- 8:15-10:00- SV & 10:30-11:45 Pinnacles
 - Organization of observations
 - Observations
 - Debrief
- A New LCAP Template was developed.
- State Board of Education passed this new template in November.
- We will be using this new template this year.

Goals:

- | | |
|---------------------------|--|
| 1. College & Career Ready | 4. Community & Family Engagement |
| 2. Proficiency for All | 5. Highly Qualified Staff |
| 3. Safe Schools | 6. Support for EL Learners & other populations |

How will performance be measured on the LCAP? (State Indicators)

Status

Change

- | | |
|--|---|
| <ul style="list-style-type: none">• Determined using current year performance.<ul style="list-style-type: none">○ Very High○ High○ Median○ Low○ Very Low | <ul style="list-style-type: none">• Difference between current year performance & the prior year or multiyear average<ul style="list-style-type: none">○ Increased Significantly○ Increased○ Maintained○ Declined○ Declined Significantly |
|--|---|

New Indicators for:

- English Learner
- Graduation Rate

- Suspension Rate
- College/Career
- Student Achievement (*This one didn't pass yet as they are still going to refine this indicator*)

StemScopes

New Generation Science Program Pilot

- We have a K-8 Stem Scopes Pilot until the end of December.
- Teachers will vote to see if we want to purchase it.
- Since we have Grades 5-8-11 conducting the New Science test this year, it is necessary to get NGSS into classrooms.

EL Designated Pilot

- Pilot Teachers will present Pros & Cons about both Escalate & English 3D programs to the 4-12 grade teachers- Nov. 28 at 3:00
- The 4th-12th grade teachers will vote for the program of their choice.
- We will purchase the new materials before January if they like it.

Questions:

Trustee Perez-Aguilera asked if we were using multi-year measurements such as, are we following students to see if they are making progress; or are we looking at the class, for example a 5th grade class every year to measure their progress. Dr. Witwer said they are looking at CASSP Data and also looking at individual student progress.

Dr. Witwer also mentioned that money has been set aside in the LCAP for Music for the next three years for supplies and materials.

C. Administrative Reports

1. Director of Technology's Report – Mrs. Annette Trujillo

Helpdesk: So far the Tech Department has completed 2,252 Helpdesk requests for 16-17. This time last year they had completed 1,258, that's almost double.

Website Issues:

This October our website experienced a malware attack due to an error on the web server company who disabled our firewall and exposed our website server to malware. Our websites went down. After some troubleshooting, we were able to get the website back up temporarily while we worked on migrating to a new web server. During this time, our school website home pages looked blank, and some of our links did not work. Our website has now been completely migrated to a more secure server to prevent this from happening again.

Voice over IP – Pilot at the District Office

Benefits of Voice over IP phone service:

- 1) All voice traffic will run over internet

- 2) No more phone bills
- 3) No more paying phone guy with any phone issues - all will be handled in house with easy to manage phone extension assigning and re-assigning, transferring, easy to manage voicemails
- 4) System allows for new, easy to use auto attendant - currently we have to call a third party company to help us with our auto attendant
- 5) Bonus features of the system are ability to WebEx anybody into a meeting, video conference phones which are much needed when we do teleconferencing PD
- 7) System has ability to setup and manage bell systems (will need to purchase new intercom speakers) which is something extremely difficult to manage on our current systems
- 8) System has the ability to setup and manage emergency alerts to make it easy for site office staff to send an emergency alert to all classrooms at the push of a button
- 9) and much more

The Goal is to setup and convert to this system over winter break for District Office. Once this pilot is successful, next steps to get the sites on board is to purchase all new phones for all sites and intercom speakers (will submit financing options to Board when time comes).

Technology Committee: Met and provided site Tech PD twice:

September: Report Card entry for Elementary; October: How to use Google Classroom.

Teacher response has been extremely positive!

November and December – due to report cards, parent conferences and December, Tech Committee is scheduled to return in January/February 2017

Soledad High School Sound Systems: Mrs. Trujillo has had four (4) site walks with four (4) different vendors to get quotes on fixing the sound systems in our Stadium, Multi and Gym at Soledad High School. Quotes will be provided to Mr. Vega.

Next for Technology:

- o Security Cameras at SHS – getting more storage
- o Bandwidth upgrade to 2GB from MCOE
- o VoIP Pilot setup
- o RFP for District Wide Re-Cabling Project
- o Refining our web filter & much more

Questions/Comments:

Trustee Perez-Aguilera asked how we were managing, phase in as far as updates to the website. Mrs. Trujillo said that some of the school have designated a school secretary or administrator to do the updates. Mrs. Trujillo does the updates for the District Office. Trustee Perez-Aguilera asked how often she did the updates. Mrs. Trujillo said it was Realtime. The items are posted when she is asked. She said we also want to post items but at same time, make sure they make sense where they are

posted. Mrs. Perez-Aguilera would like to see it managed strategically. Mrs. Trujillo agreed and only certain staff has access and they are taking a different approach to make it community-friendly.

Mr. Vega, CBO also addressed the Voice over IP and said we also would be able to record conversations. Trustee Galvan asked about legalities and Mr. Vega said he would do some research on this topic.

Trustee Massa asked about blocking certain videos from Netflix or YouTube and allowing some. Mrs. Trujillo said that this could not be done. Because they cannot control what the students download, they had to block those sites.

D. Superintendent 's Reports

1. Enrollment Report/Class Size

Enrollment was at 4,895 as of November 4, 2016

2. Williams Lawsuit Report

There were no complaints filed for this period under textbooks, facilities and credentials. Mr. Guzman said he had just received notification that the County Office of Education will be conducting the credentials audit.

3. FCMAT Update

Mr. Guzman reported that there was no new information. The FCMAT response and updates were sent to the County for approval and we are waiting for them.

4. Teacher Evaluation Tool: Mr. Guzman distributed the draft tool. STA is currently reviewing the tool and Mr. Guzman will bring it back for approval in December.

5. November Luncheon – Mr. Guzman invited Board members to join him and District Office Staff for a lunch hosted by Sodexo tomorrow at the C&I Building.

VI. CONSENT CALENDAR

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of special meeting of October 4, 2016
2. Approved the minutes of regular meeting of October 12, 2016
3. Approved the minutes of special meeting of November 2, 2016
4. Approval of List of Bill Warrants

	<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General		10/04/16	\$ 487,342.54
		10/06/16	62,764.27
		10/11/16	106,781.99

MINUTES, November 9, 2016

Page 16

	10/13/16	140,160.24
	10/18/16	101,202.35
	10/20/16	115,896.56
	10/25/16	125,228.54
	10/27/16	<u>88,443.47</u>
		\$1,227,819.96
Adult Education	10/06/16	\$ 270.00
	10/13/16	540.88
	10/18/16	153.89
	10/20/16	2,045.70
	10/27/16	684.64
		<u>3,695.11</u>
		\$3,695.11
Child Development	10/11/16	\$ 847.04
	10/13/16	101.01
	10/18/16	242.00
	10/25/16	242.00
	10/27/16	<u>160.89</u>
		\$1,592.94
Cafeteria	10/11/16	\$196,468.29
Building Fund	10/04/16	\$ 880.00
	10/06/16	11,169.49
	10/25/16	<u>4,154.68</u>
		\$16,204.17
Capital Facilities	10/13/16	\$ 8,823.55
	10/18/16	7,124.00
	10/25/16	<u>2,341.19</u>
		\$18,288.74
TOTAL ALL FUNDS		\$1,464,069.21

5. Established December 14, 2016 as the Annual Organizational Board Meeting to elect Board Officers and establish regular meeting dates and times in accordance with State Education Code 35143
6. Ratified of an Agreement with Medical Billing Technologies, Inc. for the 2016/2017 school year
7. Ratified a Service Agreement with Boca Grande Speech Therapy, Inc. for the 2016/2017 school year
8. Ratified an Agreement with Tucci Learning Solutions

9. Approved for Board members to attend the California School Boards Association Annual Education Conference November 30 – December 3, 2016 in San Francisco, California
10. Approved the Educator Effectiveness Grant (EEG) Plan
11. Approved the appointment Mr. Francisco Pinedo as an alternate voting member to the Salinas Valley Education Consortium
12. Approved an out of state conference for Robin Word and Mike Clifford to attend the 2016 NAAE Convention in Las Vegas, Nevada November 29-December 3, 2016
13. Approved Frank Ledesma Elementary 5th Grade students to attend Camp Mount Hermon Outdoor Science Camp in Mount Hermon, California from January 31, 2017 to February 3, 2017

Open for Comments: There were no comments

MOTION TO APPROVE CONSENT CALENDAR WITH DATE CORRECTION ON ITEM #9 BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga. Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

B. Personnel Items

1. Approved the application for exemption from the required expenditures for classroom teachers' salaries

Open for comments: Mr. Guzman said this was an application for exemption because we did not meet the 55% target. We only reached 53% due to the fact that we could not get credentialed teachers because of the state teacher shortage.

MOTION TO APPROVE PERSONNEL ITEMS BY: Jodi Massa SECONDED: Javier Galvan AYES: Mrs. Berlanga. Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

2. Approved the Superintendent Employment Agreement with Jorge Z. Guzman for the 2016/2017 school year

Open for comments: There were no comments.

MOTION TO APPROVE SUPERINTENDENT'S CONTRACT BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mrs. Berlanga. Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

C. Business Items:

1. Declared district property for San Vicente Elementary, obsolete and declaring it as surplus per Board Policy BP 3270

2. Declared district property as obsolete and approved disposing it as E-waste
3. Approved a proposal to purchase furniture for the new conference room adjacent to the Preschool on Metz Road
4. Approved a proposal from Creegan & D' Angelo Infrastructure Engineers for various ERP Projects
5. Approved a Proposal for Inspector of Record Services with BSK Associates for the design and building of the Solar Electrical System
6. Approved a Proposal from Altius Medical for medical waste management services and biohazard waste disposal
7. Approved a proposal to pilot a new phone system from DGI Development Group at the District Office
8. Approved a contract with Milani & Associates for hazardous materials demolition sampling for Main Street Middle School
9. Approved a contract with MADI Architecture + Planning for the new portable at the Adult School
10. Approved a contract with Milani & Associates for the Storm Water Pollution Prevention Plan Compliance for Main Street Middle School
11. Approved an agreement with Milani & Associates for the stockpile soil analytical testing for Main Street Middle School

Opened for comments: There were no comments

MOTION TO APPROVE BUSINESS ITEMS BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VII. **RESOLUTIONS**

- A. No. 11-01-16 - Making a determination to submit a waiver request to the California State Board of Education with respect to certain provisions of the Education Code relating to the issuance of General Obligation Bonds, and approving related documents and actions

Open for comments: There were no comments.

MOTION TO APPROVE NO. 11-01-16 BY: Jodi Massa SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

B. No. 11-02-16 - Changing Odd-Year School Board Elections to Even-Year Elections

Open for comments: Mr. Guzman clarified that the Trustees that Board members whose terms would have expired in 2017 are being extended to 2018 and Board members whose terms would have expired in 2019 are being extended to 2020. This is per Senate Bill 415. Mr. Guzman also mentioned that the County Office of Education has given direction and they themselves, have passed a similar resolution.

MOTION TO APPROVE NO. 11-02-16 BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VIII. BOARD POLICIES

- A. First Reading – Manual Maintenance September 2016
- B. First Reading – Manual Maintenance October 2016
- C. First Reading – AR 5121 – Grades/Evaluation of Student Achievement

Open for comments:

IX. NEW ITEMS OF BUSINESS

- Trustee Massa said that a Coach and staff member asked her about having students draw a mural inside the Gene Martin Stadium on the wall behind the bleachers. Perhaps the district painter can paint it a base color and the art class can paint the mural. Trustee Massa asked Mr. Guzman to follow-up.
- Trustee Galvan asked the plans for graduation and the guidelines for VIP's. Mr. Guzman said he sent a google doc for principals' input. Mr. Guzman will follow-up.
- Mr. Fernandez asked about the banner for top 10 Seniors. Mr. Guzman will need to follow-up with team
- Trustee Perez-Aguilera was glad to approve Mr. Guzman's contract and said that the Board would need to set his objectives for this year. Mr. Guzman will bring those forwarded to the Board. He will also move forward with the RFQ for search firms and timelines to hire the next superintendent.
- Trustee Berlanga asked for District staff to follow-up on the request to number the buildings at the High School and Main Street in case of emergencies.
- Trustee Perez-Aguilera would also like a list of projects. Mr. Guzman said that the new MOTF Director will also need to update the Master Facilities
- Trustee Galvan asked if there was a timetable to clean up the bus barn. Mr. Vega said they had already started. Mr. John Dominguez said they had started to clean up and have set aside surplus items. Once they remove all items, they can start slurring the area. Mr. Vega also reported that they are also developing a policy for security cameras. Mr. Dominguez said they will need direction from the Board of where they want the cameras placed. Especially around the construction areas and around the solar project.
- Mr. Guzman will follow-up and said he was also looking into developing a Drone policy. Also coming at us is the signage needed for transgender students.

X. **ADJOURNMENT**
Meeting adjourned at 9:38 p.m.

Board approved: December 14, 2016