



**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
DISTRICT OFFICE BOARD ROOM  
1261 METZ ROAD, SOLEDAD, CA 93960  
WEDNESDAY, OCTOBER 11, 2017**

**I. OPENED BUSINESS – 5:30 PM**

A. Called Public Session to Order

B. Roll Called

Mrs. Jodi Massa, President

Mrs. Josie Perez-Aguilera, Vice-President

Mr. Jaime Fernandez, Trustee

Mr. Javier Galvan, Trustee

Mr. Timothy J. Vanoli, Superintendent and Secretary to the Board

C. Approved the Closed Session Agenda

**MOTION TO APPROVE CLOSED SESSION AGENDA BY: Jaime Fernandez  
SECONDED BY: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs.  
Perez-Aguilera NAYS: None ABSENT: None**

D. Allowed for Public Comment on Closed Session Topics

E. Immediately Adjourned to Closed Session

**II. CLOSED SESSION**

A. Personnel

1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs

2. Negotiations Update

a. California School Employees Association Chapter 457

b. Soledad Teachers Association

3. Potential Litigation

a. Lavelle vs. Soledad Unified School District File: 530589

**III. RECONVENE TO OPEN SESSION – 7:00 p.m.**

A. Pledge of Allegiance – Soledad High School NJROTC

B. Report of action taken in closed session

No action was taken in closed session by the Board.

C. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY: Javier  
Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None  
ABSENT: None**

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

a. Glenda Woodrow, STA President addressed the Board because she filed two complaints as Union Representative. One was on the hiring process and 30 days later, she said she had not received a response and this angers her. She represents the union and not herself and the veteran teachers are angry about this. They feel they are not being heard. The other concern was that at the last meeting, the district gave great presentation on how much we need to fix our school playgrounds and you showed pictures; and then she thought, wow, you have a 10% reserve and it's not being used yet you sit here and you say we are here for the kids and you are not using the money to fix the playgrounds. The Board is only required to have a 3% not a 10% and that's sad.

b. Graig Stephens, Historical Society: Mr. Stephens said he was looking forward to working the District again this year. The classes of students who have visited the Historical Museum have been well behaved. He shared what some of their displays would be about and invited Board Members to stop by. He also made himself available to open the Museum even after closing hours.

Mr. Stephens also encouraged the schools to collect their yearbooks as they become part of the district's history. He also shared a lunch pail from 1928.

c. Dr. Deneen Guss, County Deputy Superintendent and former Superintendent for Soledad USD spoke to the Board about Mrs. Berlanga's leadership qualities as a Board member: Honest, confident, positive attitude and selflessness; among a few. Mrs. Berlanga was committed and not afraid to communicate to others even in tough times and made tough decisions. Mrs. Berlanga has always been very transparent about every decision being made. Dr. Guss thanked Mrs. Berlanga for her leadership and for the years Dr. Guss served under her leadership.

d. Mr. Fabian Barrera, Former Board Member also addressed the Board and community about how grateful he was to have served on the Board with Marie. He shared a story when he served on the City Council and Mrs. Berlanga and her family moved to Soledad and how she immediately became involved in the community and asked them how they could help get the shopping center and the high school built. For the record, he voiced his deepest gratitude to Mrs. Berlanga and her family for the years of services and commitment to Soledad. Soledad will always have them in our hearts.

- e. Jorge Guzman, Former Superintendent also addressed the Board and audience to commend Mrs. Berlanga for her years of service on the Board. He said it had been an honor to have known her and her family and to see her children grow up. When times were difficult and cuts had to be made thanks to her leadership we survived. Mr. Guzman also recognized Mrs. Berlanga's family and especially to Mr. Berlanga, Marie's husband for their support as she served on the Board.
  - f. Art Berlanga Jr., Mrs. Berlanga's son said that when much is given, much is required and his brothers feel they are a complete reflection of their parents and he thanked them.
  - g. Frankie Berlanga, Mrs. Berlanga's son thanked his mom for her service and support. He called it a family business, as Mrs. Berlanga always rallied family support at football games, feeding the players. He also thanked his father who always volunteered as a coach. He was proud of that they do it out of the goodness of their hearts.
  - h. Marie Berlanga, former Board member, thanked everyone who showed up at the meeting to support her; especially her family. They were there when she would get home past 1 a.m. after a Board meeting and letting her do what she loved to do most. She said that her family was moving to Salinas, so she could no longer serve on the Board. She also has plans to get more involved in her church. She said she felt good that she was leaving the District in good hands with the current Board and Superintendent. She loved the time she had serving our community and doing what is best for the students and she will continue to do that as she moves on. She was sad she was leaving; but the Lord has plans for her and her family. She thanked the Lord for having served in Soledad and to all for their support and for being here the Board when they needed them. She was also thankful for the relationships she made while on the Board. She asked former Board members who were in the audience to stand up and be recognized: Mr. Fabian Barrera, Mr. Lucio Rios and Mr. Albert Amaya. She asked everyone to support the current Board and be honest with them and respectful.
2. Resolution No. 10-01-17 - Recognizing Mrs. Berlanga for years of service on the Board Adopting Resolution No. 10-01-17

**MOTION TO APPROVE NO. 10-01-17 BY: Javier Galvan SECONDED: Josie Perez-Aguilera AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

- *Followed by a ten (10) minute recess*

3. Student of the Month
- a. Main Street Middle School  
Mr. Eric Olsen, Principal, introduced the Student of the Month Main Street: Amin Carter

- b. Soledad High School  
Mr. Jeff James, Principal, introduced the Student of the Month for Soledad High School: Cesar Vasquez
  - c. Community Education Center  
Mr. Jeff Lopez, Principal, introduced Jennifer carter as the Student of the Month for Pinnacles High School
4. Employees of the Month – Gabilan Elementary  
Classified: Rudy Canchola, Custodian  
Certificated: Julia Ramirez, Teacher
  5. Maintenance, Operations, Transportation, Safety and Facilities – Mr. Cesar Vega  
  
Mr. John Dominguez, School Site Solutions, gave an update on the Main Street Middle School Construction and shared an aerial view of the project.
  6. Board Member comments
    - Trustee Jaime Fernandez, congratulated students of the month and for the good presentations, they were well done. He also said he was going to miss Mrs. Berlanga and it was going to be hard to find someone that can balance the Board and do the job she has done.
    - Trustee Galvan, he also congratulated the students of the month, the employees of the month, and the NJROTC. He highlighted the comments made by Cesar Vasquez; Student of the Month that Chief Peaches was like a father figure to him. We have to set an example as we never know who we are impacting and said it was good to see that for some of our students, their role models are their teachers.
    - Trustee Perez-Aguilera agreed with the comments made by Trustee Perez-Aguilera: Agreed with the comments was by her fellow board members. The role models start at the top with our administrators as role models for our teachers. The tone is set up at the top and she was reflective what the board sees. She thanked everyone for positive environment we do have and for supporting Mr. Vanoli and our administrative team. She also commended Mr. Dominguez for the great work Mr. Dominguez is doing at MSMS. She drives through there with the progress. Lastly, she said they were going to miss Mrs. Berlanga, she brought a balance on the Board and hopes they can find a replacement for her to fill her shoes.
  - President Massa said she had the fortune to have been able to join the Administrative Team for the Week of School Administrator at a luncheon. She appreciated the opportunity to talk to staff members and what they do and how much they care about their kids (speaking as parent.). She said that they give heart and soul for our kids and don't get thanked enough. So she thanked all administrators.

B. Administrators' Reports

1. Director of Technology Report

2. Human Resources/Business Department Action Plan

Mr. Vega and Ms. Cline shared with the Board their plan to address the recommendations made on the study. The Blue section indicated collaboration between the H.R. and Business Departments. The yellow indicates the H.R. Department and the Green, the Business Department. The plan is a living document. It will be continued to be updated and will be addressed at their department's weekly meetings.

Trustee Perez-Aguilera asked if the plan included the calendar of H.R. activities. Ms. Cline said yes and it is being used as part of this document and it will be updated. Some things have been completed; some they are doing and some need to be adjusted; thus a living document. The Board will receive monthly updates on their Friday mail. The evidence will be the minutes of the meetings. Mr. Vanoli thanked both departments for working together and collaboratively.

C. Educational Services

1. LCAP Report Update – Dr. Witwer

The update was included on the agenda. Dr. Witwer reviewed the status of the first 2 of the 6 actions and will bring quarterly updates to the Board and will review two goals at a time so as not to overwhelm. Trustee Perez-Aguilera asked for updates on items marked in red and to include the dates as well.

President Massa asked on the status on the deployment of the keyboard for secondary and a timeline. Mr. Zeke Zuniga, Tech Department said that the keyboards were ready to be distributed as soon as the high school gives them a thumbs up. Dr. Witwer said we need to raise awareness that we need to do something different.

2. 2016/2017 CAASPP Presentation

Dr. Witwer reviewed the CAASPP results. She said that overall the District went up 1%. However there is much work to be done. Dr. Witwer said there will be meeting with principals and they will review their school's data so they can work with their staff at the grade level meetings. They will also analyze the data at the Summits. There was discussion on how to improve students' progress and next steps.

D. Superintendent's Reports

1. Enrollment Report

Enrollment was at 4,931 as of October 6, 2017

2. Williams Lawsuit Report

a. Quarterly Report

3. Monterey County Educational Leadership Summit – November 16, 2017

V. **CONSENT CALENDAR**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of September 13, 2017
2. Approved the List of Bill Warrants

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	09/07/2017	\$ 105,467.99
	09/12/2017	47,124.26
	09/14/2017	142,598.61
	09/19/2017	445,911.27
	09/21/2017	103,260.41
	09/26/2017	574,540.63
	09/28/2017	214,410.28
	10/03/2017	<u>61,804.81</u>
		\$1,695,118.36
Adult Education	09/07/2107	\$ 206.10
	09/21/2017	4,452.60
	09/28/2017	500.00
	10/03/2017	<u>2,525.18</u>
		\$7,683.88
Child Development	09/14/2017	\$ 269.71
	09/21/2017	2,164.14
	09/28/2017	<u>126.19</u>
		\$2,560.04
Cafeteria	09/19/2017	\$96,546.26
	09/26/2017	<u>79.56</u>
		\$96,625.82
Building Fund	09/14/2017	\$ 37,771.48
	09/19/2017	94,467.79
	09/26/2017	13,536.39
	09/28/2017	1,697,658.41
	10/03/2017	<u>12,500.00</u>
		\$1,855,934.07
<b>TOTAL ALL FUNDS</b>		<b>\$3,657,922.17</b>

3. Approved an overnight field trip for Soledad High School FFA students to attend the Chapter Officer Leadership Conference and CATA Meeting October 14-15, 2017 in Hollister/San Benito High School

4. Approved a Memorandum of Understanding with the Soledad Historical Society for the 2017/2018 school year
5. Approved a quote from STEMscopes K-8 NGSS Online student licenses renewal for one year and the NGSS Grade 5 Print Workbooks
6. Approved the Amended Effective Educator Grant Plan for the 2017/2018 fiscal year
7. Ratified an Agreement with Tucci Learning Solutions for to assist in providing district-level services to students with significant emotional or behavioral needs
8. Approved an Agreement Regarding MCOE-Provided Special Education programs and Transportation from 2017/18 through 2019/2020
9. Approved the School Safety Plans for Frank Ledesma, Gabilan, Jack Franscioni, Rose Ferrero, San Vicente Elementaries, Main Street Middle, Soledad High, Pinnacles High and the Community Education Center -
10. Accepted donations for Jorge Z. Guzman's Retirement Event  

LPA – revised from \$750 to \$1,000  
DWK - \$500
11. Ratified an Agreement with Corali Ramirez for guided painted classes for the after school program
12. Approved an Agreement for Professional Services with the University of California UC Santa Cruz – Educational partnership Center for the MESA Program
13. Approved an out of state trip for Dianne Witwer, Director of Student Services, Assessment & Accountability, to attend the Literacy Leadership Summit Lead the Way to Literacy in Nashville, TN, November 1-3, 2017
14. Approved the Superintendent's Performance Objectives

**MOTION TO APPROVE CONSENT CALENDAR BY: Javier Galvan SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

15. Accepted Marie Berlanga's resignation from the Board effective October 10, 2017

**MOTION TO ACCEPT RESIGNATION BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

16. Approved filling an open vacancy on the Board of Trustees provisional appointment to November 2020

**Comments:** The Board set the special meeting to interview candidates for November 15, 2017. Mr. Vanoli, Superintendent, said Soledad USD was schedule to host the ROP meeting on the same date, but will ask to switch it with another district.

**MOTION TO APPROVE OPEN FOR PROVISIONAL APPOINTMENT BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

**B. Personnel Items**

1. **2017/18 Certificated Appointments:**

Name	Assignment	Site	Effective Date
Hunter Bailey	TOSA, ELL Resource Teacher	TBD	2017/18 SY
Heather Baumgardner	TOSA, Academic Coach	DW	2017/18 SY
Lizabeth Koenig	Teacher, Mathematics	SHS	2017/18 SY
Cassandra Waggy	Substitute Teacher	DW	2017/18 SY

2. **2017/2018 Classified Appointments**

Name	Assignment	Site
Anabel Almanza	Secretary I	From CEC To RF
Irene Torres	Clerk Typist	From HS to CEC
Andrea Amador	Clerk Typist	CEC
Leticia Landeros	Instructional Aide IV SDC	Transition Ctr
Jose Maria Martinez	Instructional Aide III SpEd	MSMS
Elizabeth Lira	Substitute/Pupil Supervisor	FL
Alma Castellon	Substitute/Pupil Supervisor	JF
Cesar Flores	Substitute	DW
Jacob Salinas	Substitute	DW
James Calderon	Substitute	DW
Aurora Ortega	Substitute	DW
Melodia Castro	Substitute	DW
Michael Sandoval	Substitute	DW

3. **Leaves of Absence:**

Employee	Position	Site	Type	Eff. Dates
Kayla Hidalgo	Inst. Aide III SpEd	JF	FMLA Maternity	10/20/17- 12/07/17
Oscar Villalobos	Custodian II/Bus Driver	MOT	FMLA Child Bonding	09/20/17- 10/03/17



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<b>Employee</b>	<b>Position</b>	<b>Site</b>	<b>Type</b>	<b>Eff. Dates</b>
Tamara Gonzalez	Library Media Specialist	MSMS	Unpaid	11/06/17-11/30/17

4. **Teachers on Waivers**

<b>Name</b>	<b>Position</b>	<b>Credential</b>	<b>Grade</b>	<b>Site</b>
Juarez Hernandez, Miriam	Substitute Teacher	VTW: CBEST Waiver	K-12	DW
Lara, Sandra	Substitute Teacher	VTW: CBEST Waiver	K-12	DW

5. **Approval of Changes in Position:**

<b>Position</b>	<b>Unit</b>	<b>Range</b>	<b>Work Days</b>	<b>FTE</b>	<b>Hrs</b>	<b>Site</b>
Teacher, SpED (Mod/Sev)	STA	Cert	186	1.0	7	SHS

6. **Approval of New Positions and Changes in Positions:**

<b>Position</b>	<b>Unit</b>	<b>Action</b>	<b>FTE</b>	<b>Hrs</b>	<b>Site</b>
Secretary I (Pos #482)	CSEA	Elimination of Position	1	8	CEC
Clerk Typist (Pos #244)	CSEA	Move of Position	1	8	From HS To CEC

7. **Resignations/Terminations/Retirements:**

<b>Employee</b>	<b>Position</b>	<b>Site</b>	<b>Reason</b>	<b>Eff. Dates</b>
Jorge Guzman	Associate Supt of Ed Services	DO	Retirement	10/01/2017
Adriana Campos	Instructional Aide III	FL	Resignation	10/13/2017
Mary Lou Grainger	Certificated Substitute	DW	Resignation	10/02/2017
Alisa Rodriguez	Certificated Substitute	DW	Resignation	08/05/2017
Toni Garcia	Football Assistant JV Coach	SHS	Rescind	07/01/2017
Jimmy Rodriguez	Football Assistant JV Coach	SHS	Rescind	07/01/2017

8. **Extra Curricular Assignments:**

<b>Employee</b>	<b>Position</b>	<b>Site</b>	<b>Type</b>	<b>Eff. Dates</b>
Joe Escarsega	Football Assistant JV Coach	SHS	Stipend	2017/18 SY

Employee	Position	Site	Type	Eff. Dates
Tony Garcia	Football Freshman Head Coach *Split	SHS	Stipend	2017/18 SY
Jimmy Rodriguez	Football Freshman Head Coach *Split	SHS	Stipend	2017/18 SY
Aaron Arias	Drama Advisor	SHS	Stipend	2017/18 SY
Aaron Arias	Chorus Advisor	SHS	Stipend	2017/18 SY
Darcie Lopez	Wrestling Coach	SHS	Volunteer	2017/18 SY
Vanessa Virgen	Volleyball Assistant Coach	SHS	Volunteer	2017/18 SY
Julio Espinoza	Cross-Country Coach	SHS	Volunteer	2017/18 SY
Hillary Chambers	Student Council Advisor	FL	Stipend	2017/18 SY
Alxis De La Rosa	Student Council Advisor	JF	Stipend	2017/18 SY
Alxis De La Rosa	Yearbook Advisor	JF	Stipend	2017/18 SY
Jaime Ceja	Yearbook Advisor *Split	SV	Stipend	2017/18 SY
Alicia Dominguez	Yearbook Advisor *Split	SV	Stipend	2017/18 SY

9. Approved the Soledad Teachers Association Master Agreement for 2017-2019
10. Approved the Closing Tentative Agreement with the Soledad Teachers Association – May 1, 2017

**MOTION TO APPROVE PERSONNEL ITEMS BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

**C. Business Items.**

1. Approved the purchase Robotics Engineering Equipment
2. Approved a Maintenance Agreement for copiers with Ray Morgan and the replacement of two copiers at Jack Francioni Elementary School
3. Approved an Agreement for Professional Services with Belli Architectural Group for Facilities Needs Assessment for the Five-Year Facilities Master Plan
4. Approved the Business Items as recommended by the Board Advisory Committee on School Construction:

- a. Declared Surplus Property Obsolete and approving disposal of said property
- b. Approved the purchase new vision screening equipment
- c. Approved the Updated Timeline for the Five-year Facilities Master Plan (Update #2)
- d. Approved the Proposal from School Site Solutions, Inc. for a District Office Portable addition and the Gabilan Administrative Office Compliance Retrofit
- e. Approved the an alarm system replacement and monitoring service proposal with Tireless Alarm Company for Pinnacles High School
- f. Approved the purchase and install an irrigation well filter system at Soledad High School from Gonzales Irrigation Systems

**MOTION TO APPROVE BUSINESS ITEMS BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

VI. **RESOLUTIONS**

A. No. 10-02-17 – California’s Week of the School Administrator

**MOTION TO ADOPT NO. 10-02-17 BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

B. No 10-03-17 – Declaring October 2017 as National Bullying Prevention Month

**MOTION TO ADOPT NO. 10-03-17 BY: Javier Galvan SECONDED: Josie Perez-Aguilera AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

C. No. 10-04-17 – Red Ribbon Week October 23-31, 2017

**MOTION TO ADOPT NO. 10-04-17 BY: Jaime Fernandez SECONDED: Josie Perez-Aguilera AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

D. No. 10-05-17 – California School Bus Safety Awareness Month

**MOTION TO ADOPT NO. 10-05-17 BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

VII. **BOARD POLICIES**

A. **First Reading**

- 1) BP 3311 – Business and Instructional Operations – Bids
- 2) BP 3311.5 – Business and Instructional Operations – Procurement of Food Services Management Consultants
- 2) First Reading – AR 5141.27 – Food Allergies/Special Dietary Needs
- 3) First Reading – BP & E 6161.13 – Evaluation of Instructional Materials

D. **Adoptions:**

- 1) BP 5127 – Graduation Ceremonies and Activities
- 2) Adoption BP & AR 5125.2 – Withholding Grades, Diploma or Transcripts
- 3) Adoption **July Manual Maintenance**
  - BP/AR 0000 – Vision
  - BP 0100 – Philosophy
  - E 0420.41 – Charter School Oversight
  - BP 2140 – Evaluation of the Superintendent

**MOTION TO ADOPT BOARD POLICIES BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

VIII. **NEW ITEMS OF BUSINESS**

- Trustee Galvan brought up a concern about lack of pupil supervisors at Jack Franscioni. Mr. Vanoli will follow-up on his concern and give the Board an update on their Friday Mail.
- Trustee Perez-Aguilera asked if the district addressed the parent's concern from last month about the traffic off West St. Mr. Vanoli said that was more of a City issue concern with city cameras. The District does have staff out on the crosswalks.

IX. **ADJOURNMENT**

Meeting adjourned at 8:46 p.m.

Board Approved: November 8, 2017