



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, AUGUST 9, 2017**

I. OPENED BUSINESS – 5:30 PM

- A. Called Public Session to Order

- B. Roll Called
Mrs. Jodi Massa, President
Mrs. Josie Perez-Aguilera, Vice-President
Mrs. Marie Berlanga, Clerk
Mr. Jaime Fernandez, Trustee
Mr. Javier Galvan, Trustee
Mr. Timothy J. Vanoli, Superintendent

- C. Approved the Closed Session Agenda

**MOTION TO APPROVE CLOSED SESSION AGENDA BY: Josie Perez-Aguilera
SECONDED BY: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan,
Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

- D. Allowed for Public Comment on Closed Session Topics

- E. Immediately Adjourned to Closed Session

II. CLOSED SESSION

- A. Personnel
 - 1. Assignments/Reassignments/Resignations/Leaves/Terminations/Layoffs

III. RECONVENED TO OPEN SESSION – 7:00 p.m.

- A. Pledge of Allegiance

- B. Report of action taken in closed session
There was no action taken in closed session by the Board.

- C. Approved of Board Agenda

**MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY: Marie Berlanga
AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera
NAYS: None ABSENT: None**

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

Ms. Jeanette Gallaga addressed the Board regarding a problem her mom had trying to register her brother for Kindergarten at Jack Franscioni Elementary. Her mom asked for her brother to be allowed to enter Kindergarten early before his 5th birthday in September. He was tested and paperwork was submitted to the school. The school told mom that they would receive a packet in the mail. When the packet did not come; they called the office and were told they needed the student tested again and they needed the results by next day, which was short notice for the teachers administering the test. Ms. Gallaga was upset about the run-a-round her mother received from the school and at the end, to be told that he could not enter until after his 5th birthday. Superintendent, Tim Vanoli, asked Ms. Gallaga to contact his office the next day and he would help resolve the concern.

2. Facilities Report – Mr. John Dominguez, School Site Solutions

- Mr. Dominguez gave the Board an update on the progress of the district construction projects. All projects are on time and on budget, including the Main Street Middle School construction project which is 35% complete.
- Presentation by OpTerra on the solar project panels. A plaque was presented to the Board with the names of the Board members and Superintendent. The plaque will be placed at a key location near the project at Soledad High School. They reviewed the goal of the project and Phase 2 that will begin in November. Mr. Baldwin from OptTerra also gave an update on the financing:
 - ✓ The CEC Loan was originally in the amount of \$1.85 MM with a target date of September 13 approval by CEC
 - ✓ Balance to be funded by TELP, \$3.854 MM (Tax-Exempt Lease Purchase)
 - ✓ Competitive financing responses received
 - ✓ The District is now eligible for a \$3 MM 0% interest Loan. Will need to adopt a new resolution as the previous one was \$2 MM.
 - ✓ The Board scheduled a special meeting to adopt the resolution. The meeting will be on Friday, August 11, 2017 at 6 p.m. One item only on the agenda.
 - ✓ The solar panel project will start in December and completion approximately by March 2018.

3. 45-Day 2017/2018 Budget Revision – Mr. Cubias

Mr. Cubias, Director of Fiscal Services gave an update to the Board on the 45-Day 2017/2018 Budget Revisions. Presentation is attached.

4. Ms. Marilyn Cline, Executive Director of H.R. read and sunshined the negotiation openers with the California School Employees Association and Soledad USD for the 2016/2017 school year

5. Board Member comments

Board members individually welcomed staff back and wished them a successful 2017/2018 school year.

Trustee Fernandez also recognized the hard work from Mr. Vega, CBO, Mr. John Dominguez, from School Site Solutions, and staff for their work on Board Advisory Committee on School Construction (BACSC). They invest a lot of time and effort to prepare for the meeting so that the Board does not have to spend time discussing these items, making their meetings that much shorter.

B. Administrators' Reports

1. Director of Technology Report – Ms. Annette Aguilar
Ms. Aguilar gave the following update to the Board:

iPad Lease Logistics

- Each iPad was \$299 + tax
- Summer 2021 the lease will be paid off, iPads may be good for an additional year
- This year's 8th graders are class of 2021 (almost 400 students, \$140,000) = ~\$52,000 resale value
- Last year, 314 Seniors, \$400 each, \$125,600
 - iPads sold for \$1 valued at ~\$130 each: ~\$41,000
 -

Recommendations: Mr. Vega, CBO and staff recommended not selling the iPads to the students as they could sell them for more than a dollar; it is an impact to the general fund budget. Board President, Mrs. Massa said she wanted to find a way to allow students to buy their iPad, as it was a promise made by the Board. She asked Mr. Vega to look at options and maybe not sell it for a \$1 but allow them the opportunity to purchase them. Maybe just sell and replace that set of iPads. President Massa suggested that Mr. Vega and Mrs. Trujillo find out what it would cost to replace that set of iPads and figure out the sale price. Mr. Vega said that the lease is for 5 years and we have 2 more years on the current lease. His office would need to do an analysis of what it would cost to replace that set of iPads. Every year it will be a larger impact to the general fund.

After more discussion, Mr. Vega was directed to find out what the buyout price will be for the iPads for the current senior class. Mr. Vega will work with Mrs. Trujillo and this and provide the information to the Board.

C. Superintendent's Reports

Mr. Vanoli, Superintendent gave an update to the Board on the following items:

1. Williams Lawsuit Report & Visitation Dates:

- Gabilan Elementary – Unannounced
- Main Street Middle School – Friday, September 8, 2017
- San Vicente Elementary – Monday, September 11, 2017
- Soledad High School – Friday, September 8, 2017

There have not been any complaints for this period.

2. Opening of School – All teachers returned today. We had a successful kickoff. Mr. Vanoli gave a welcome speech to staff and encouraged focusing on learning, creating a culture of collaboration and orientation on results. He was followed by Michael Pritchard, Speaker, who used humor to send a message about being understanding towards everyone, that everyone has a heart; and that people need second, third chances. That the students who are difficult in school end up to be the people who save us or someone we know in the E.R. Later on there were break-out sessions for teachers.

Mr. Vanoli thanked Trustees Fernandez, Massa and Berlanga for coming out and helping serve lunch to staff.

Thursday, training will continue with staff meetings in the afternoon. Friday will be used for teachers to work in setting up their classrooms.

3. Special Board Meeting – August 26, 2017, 8:30 a.m. to set Superintendent Goals. Breakfast and lunch will be provided.
4. Board Study Session on the Budget/Budget Finance Committee: This topic was brought up by Trustee Perez-Aguilera about having a study session and setting up a Budget/Finance Committee. Trustee Perez-Aguilera said she requested this because the Board will be held accountable. The District is receiving these funds to produce results and close the achievement gap. She said the Board needs to know where we are spending the money based on priorities. The LCAP/LCFF drives the goals. She just wants to make sure the Board is on top of this.

President Massa asked Trustee Perez-Aguilera who she was thinking should be part of the committee. Trustee Perez-Aguilera said: 1-2 Board members, CBO, administrators, and teachers. If they receive these budget updates, then they'll know where they are at and where the money is being spent.

Trustee Fernandez agreed with having a study session but not a committee as our staff has already enough meetings to prepare for and attend. He asked Mr. Vega how many committees there are that they participate in. Mr. Vega said, the H&W Committee, Furniture Committee, BACSC, and the Bond Oversight Committee.

President Massa asked how many times a year, they get a financial report? Mr. Vega said 3-4 times per year. President Massa said that maybe the Board could receive reports on the expenses and the goal that is targeting instead of having another committee.

Trustee Perez-Aguilera said she was ok on not having a committee but does want a report with priorities, the LCAP goals it is targeting and status on if we are meeting that goal and the balance. That way, if we are not meeting the target group, we'll need to change our priorities.

Superintendent, Mr. Vanoli, asked the Board to let him and his staff work on how they can accomplish the request from the Board and he will share with the rest of the Board members the information.

5. CSBA Call for Nominations for Directors-at-Large – There Board will not be nominating anyone.

V. **CONSENT CALENDAR**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of July 12, 2017
2. Approved the List of Bill Warrants

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	07/06/2017	\$ 153,247.90
	07/11/2017	187,936.48
	07/13/2017	278,503.72
	07/18/2017	358,612.06
	07/20/2017	516,926.02
	07/27/2017	452,401.87
	08/01/2017	<u>179,940.85</u>
		\$2,127,568.90
Adult Education	07/06/2017	\$1,243.50
	07/11/2017	760.16
	07/13/2017	588.19
	07/18/2017	2,410.70
	07/27/2017	569.18
	08/01/2017	<u>489.38</u>
		\$6,061.11
Child Development	07/11/2017	\$1,228.31
Cafeteria	07/06/2017	\$ 1,577.86
	07/11/2017	60,504.99
	07/27/2017	<u>395.92</u>
		\$62,478.77
Building Fund	07/13/2017	\$12,339.21
	07/20/2017	<u>21,919.50</u>
		\$34,258.71
TOTAL ALL FUNDS		\$2,231,595.80

3. Approved for the Superintendent, Tim Vanoli and Trustees Javier Galvan and Josie Perez-Aguilera to attend the 2017 Unity Conference, “Building Bridges for

All Students; Public Education as a Civil Right” organized by the California Latino School Boards Association - October 5-8, 217 in Del Mar, California.

4. Approved for Board Members and Superintendent to attend the Annual California School Boards Association Conference and Trade Show November 30-December 2, 2017 at the San Diego Convention Center.
5. Approved a Memorandum of Understanding with YWCA of Monterey County for the Youth, Education, & Advocacy Program.
6. Approved a Memorandum of Understanding with Sunset Street Center for Drug & Alcohol Prevention for the 2017/18 school year.
7. Approved an Agreement with the Central California Writing Project.
8. Approved an Agreement with the Monterey County Office of Education to utilize the facilities on school sites owned by Soledad Unified School District.
9. Approved the 2017/2018 Application for Funding for the Consolidated Application.

Board discussion on item #3: Trustee Fernandez was not aware that Board members had been registered to attend the Latino Conference. He requested that next time this be communicated to all Board members prior to registering. In case other Board members want to attend. Superintendent Vanoli said that his office will take care of notifying the Board members any time one of the Board members requests attending a conference, an email will be sent to all.

MOTION TO APPROVE CONSENT CALENDAR BY: Marie Berlanga SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

B. Personnel Items

1. Certificated Appointments for the 2017/2018 school year:

Name	Assignment	Site
Hillary Chambers	Counselor	FL
Amy Bowen	Teacher, Elementary	FL
Alicia Galvez	Teacher, Elementary	JF
Jennifer Morris	Teacher, Elementary	JF
Shelby Chaney	Teacher, SpEd	JF
Daniel Montanez	Teacher, SpEd	JF
Sophia Dakis	Teacher, Elementary	RF
Jeannine Hunter	Counselor	GAB
Katherine Aniol	Teacher, Middle School (AVID)	MSMS
Jonatan Bravo	Teacher, Middle School (Business)	MSMS

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Name	Assignment	Site
Rudolf Opperman	Teacher, Middle School (English)	MSMS
Katherine Rios	Teacher, Middle School (English)	MSMS
Amber Pursley	Teacher, Middle School (Math)	MSMS
Mayra Salas	Teacher, Middle School (ELD)	MSMS
Hector Badillo	Teacher, SpEd	MSMS
Timothy Crugnale	TOSA, ELL Resource	MSMS
Gerardo Espinoza	Teacher, Secondary (ELD)	SHS
Mathias Mulengwa	Teacher, Secondary (Math)	SHS
Erika Valdez	Counselor	PHS
Dana Vivit	Teacher, Elementary (Music)	DW
Jessica Espinosa	Substitute Teacher	DW
Maricela Perez-Rivera	Substitute Teacher	DW
Fernando Ansaldo Sanchez	Substitute Teacher	DW

2. Classified Appointments:

Name	Assignment	Site	Effective Date
Karen Holguin	From Food Service Worker II To Head Cook	MSMS	08/14/2017
Madelin Iniguez	Instructional Aide III RSP	MSMS	08/14/2017
Delilah Vargas	Instructional Aide III RSP	MSMS	08/14/2017
Maricela Guzman	Instructional Aide III SDC	MSMS	08/14/2017
Ana Medina	From Secretary III to Administrative Assistant	From RF To SHS	08/11/2017
Gema Cuevas	Instructional Aide IV	SV	08/14/2017
Luis Lopez	Substitute	DW	08/01/2017
Guadalupe Medina	Substitute	DW	08/01/2017
Angelica Morga	Substitute	DW	08/01/2017
Vanessa Guzman	Substitute	DW	08/01/2017
Savannah Guzman	Substitute	DW	08/01/2017

3. Approved the Teachers on Waivers

Name	Position	Credential	Grade	Site
Raul Morales Andrade	Teacher, Secondary	Provisional Internship Permit: Single Subject Mathematics	9-12	SHS
Hector Badillo	Teacher, SpEd (RSP)	Provisional Internship Permit: Education Specialist (M/M)	7-8	MSMS
Jonathan Bravo	Teacher, Middle School (Business)	Short Term Staff Permit: Single Subject Business	7-8	MSMS

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Name	Position	Credential	Grade	Site
Shelby Chaney	Teacher, SpEd (SDC)	Provisional Internship Permit: Education Specialist (M/M)	K-6	JF
Sophia Dakis	Teacher, Elementary	Provisional Internship Permit: Multiple Subjects	K-6	RF
Gerardo Espinoza	Teacher, Secondary	Variable Term Waiver: Single Subject Social Science	9-12	SHS
Guadalupe Medina	Teacher, Secondary	Variable Term Waiver: Single Subject English	7-12	TBD
Rudy Montanez III	Teacher, SpEd	Provisional Internship Permit: Education Specialist (M/M)	K-6	JF
Mathias Mulengwa	Teacher, Secondary (Math)	Provisional Internship Permit: Single Subject (Math)	9-12	SHS
Katherine Rios	Teacher, English	Provisional Internship Permit: Single Subject English	7-8	MSMS
Mayra Salas	Teacher, Middle School (ELD)	Provisional Internship Permit: Single Subject Social Science	7-8	MSMS
Dana Vivit	Teacher, Elementary (Music)	Provisional Internship Permit: Single Subject Music	K-6	DW

4. Approved the Leaves of Absence

Employee	Position	Site	Type	Eff. Dates
Aimee Belev	Accountant	DO	FMLA-Self	07/12/17 - 07/31/17
Maria de los Angeles Barrera	Custodian II/Bus Driver	MOT	FMLA-Self	08/15/17 - 08/25/17
Yesenia Anguiano	Secretary I	JF	FMLA-Self	07/26/17 - 07/14/17

5. Approved New Position and/or Change in Positions

Position	Unit	Range	Work Days	FTE	Hrs	Site
Elementary Health Aides'	CSEA	10	180	5	From 7hrs/day To 8hrs/day	SV, Gab, FL, RF, JF
Instructional Aide III SPED (Pos 279)	CSEA	9	180	1	From .5hrs/day To 7hrs/day	From MS To SHS

6. Accepted the following Resignations/Terminations/Retirees

Employee	Position	Site	Reason	Eff. Dates
Matthew Harris	Teacher, Elementary	RF	Resignation	07/27/2017
Youngkwang Jew	Teacher, Secondary	SHS	Resignation	07/24/2017
Lacy Ventress	School Psychologist	DW	Resignation	07/20/2017
Adriana Ramirez	Clerk Typist	CEC	Resignation	08/02/2017
Sandra Perez Gonzalez	Pre-School Instructional Aide	Gab Metz Rd Pre School	Resignation	07/31/2017
Ivette Sanchez	Pre-School Instructional Aide	Metz Rd Pre School	Resignation	07/31/2017
Maria Lopez	Instructional Aide III SDC	MSMS	Resignation	07/31/2017
Maria Cruz	Instructional Aide III SDC	MSMS	Resignation	07/31/2017
Tiffany Morones	Instructional Aide IV	SV	Resignation	07/26/2017
Andres Diaz	Instructional Aide III RSP	SHS	Resignation	07/31/2017
Luis Lopez	Instructional Aide III SPED	SHS	Resignation	07/31/2017
Isamar Olivas	Instructional Aide III RSP	FL	Resignation	07/31/2017
Jacqueline Traina	Certificated Substitute	DW	Resignation	01/24/2017

7. Approved the Soledad Unified School District Openers with the California School Employees Association Chapter #457

MOTION TO APPROVE PERSONNEL ITEMS BY: Javier Galvan SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

C. Business Items

1. Approved the 2017/2018 paid lunch price increase
2. Approved Business Items as recommended by the Board Advisory Committee on School Construction
 - a. Approved a contract with Dilbeck and Sons for Main Street Middle School Building C.
 - b. Approved the Districtwide Solar Project Management Proposal by School Site Solutions.
 - c. Approved a Proposal from Brandon Leach, Inc. for the district wide Solar Array Project for DSA approval.

- d. Approved an Agreement with BSK Associates for special inspection and materials testing services for the district wide Solar Project.
- e. Approved a Contract with OpTerra for Phase Two of the Solar Array district wide project.
- f. Declared district property/equipment as surplus and authorized the disposal of said property/equipment.
- g. Ratified the purchase 20 Apple Macbook Airs.
- h. Approved a Contract renewal with Sprigeo.
- i. Approved the renewal of Aeries Student Information Services agreement.
- j. Approved the renewal School Messenger System with West Interactive Services Corp.
- k. Approved the purchase a mobile steam cleaning van.
- l. Approved a Memorandum of Understanding with the Monterey County Office of Education for Transportation.
- m. Approval of a proposal from Corona Innovative Solutions for bus devices to meet with CHP requirements.
- n. Approved the purchase a replacement van for the Transition Center.
- o. Approved a proposal from RG Fabrication, Inc. to install a fence at Frank Ledesma and Jack Francioni Elementary Schools.
- p. Approved a contract with Ricoh for the MOTF Department.
- q. Approved a proposal from Palace Business Solution for furniture at the MOT Office.
- r. Approved a contract addendum with School Innovations & Achievement.
- s. Approved a proposal with Associated Valuation Services for equipment inventory.
- t. Approved of a contract with Cintas for non-laundry uniforms for the MOT staff.
- u. Declared district property from the MOT yard as obsolete and authorized the disposal of said property.

- v. Approved an agreement with Dale Scott & Associates for financial advisory services.
- w. Approved the proposed location changes for the Phase 2 of the Solar Array Project for Rose Ferrero and Main Street Middle School and the approval of the Tax Exempt Lease Purchase Loan by Signature Public Hearing Corp.

MOTION TO APPROVE BUSINESS ITEMS BY: Marie Berlanga SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VI. **RESOLUTIONS**

- A. No. 8-01-17 – Designating Authorized Agents to Sign School Orders

MOTION TO ADOPT NO. 8-01-17 BY: Josie Perez-Aguilera SECONDED: Jaime Fernandez AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VII. **BOARD POLICIES**

- A. Adoption – BP 6146.1 – High School Graduation Requirements

MOTION TO BP 6146.1: Marie Berlanga SECONDED: Josie Perez-Aguilera AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

- B. Adoption – AR 6153 & E 6153 – School-Sponsored Trips

MOTION TO AR & E 6153 BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mrs. Berlanga, Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VIII. **NEW ITEMS OF BUSINESS**

There were no new items of business.

IX. **ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

Board approved: September 13, 2017

Soledad Unified School District



45 Day Revise FY2017-18

August 9, 2017

Fernando Cubias, Director of Fiscal Services

Agenda

- 1 Assumptions for 45 Day Revision
- 2 Revisions to Revenue and Expenditures
- 3 Adopted Budget vs. Revised Budget
- 4 Looking Forward
- 5 Q & A Time



Assumptions for 45 Day Revise

Description	Adopted Budget	45 Day Revise
LCFF - COLA	1.56%	1.56%
LCFF - GAP	43.97%	43.97%
One-Time Discretionary Funds	\$0	\$147
ADA	4,646	4,646
Enrollment	4,868	4,868
Contributions to Restricted Programs	7,138,451	7,138,451
Certificated Staff Step and Column Increase %	2.00%	2.00%
Classified Staff Step Increase %	2.00%	2.00%
California CPI	3.11%	3.42%
California Lottery Restricted	\$48.00	\$48.00
California Lottery Unrestricted	\$146.00	\$146.00
Special Education COLA	1.56%	1.56%
Statutory COLA	1.56%	1.56%
CalPERS Employer Rate	15.53%	15.53%
CalSTRS Employer Rate	14.43%	14.43%
Employee Benefits Health and Welfare Benefits	1.56%	1.56%
Increase to Post-Employment Benefits	1.56%	1.56%
Salary Increase to STA Bargaining Unit	2%	2%

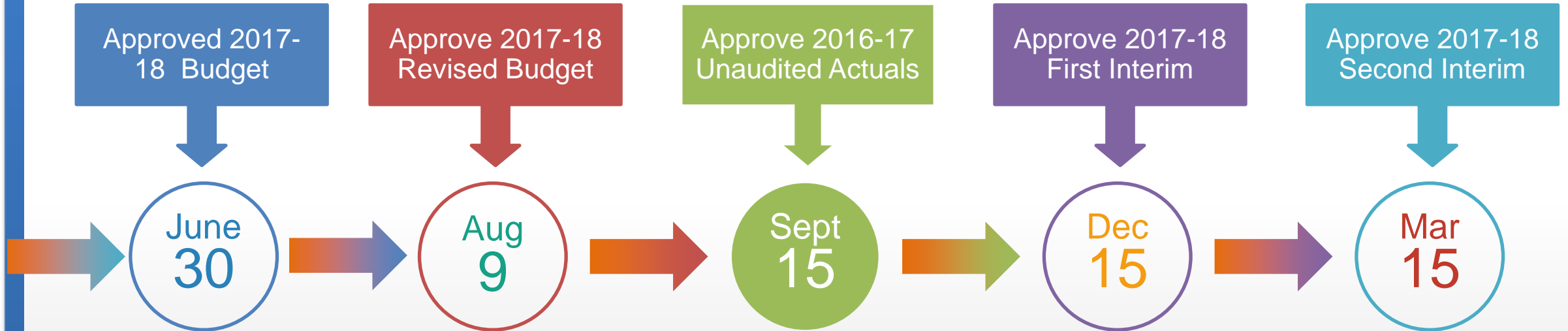
Revisions to Revenues and Expenditures

	Actual Amount
Revenues	
One-time Discretionary Funds	682,962
Prop 39 Funds will be reported at Unaudited Actuals as an Accrual Receivable	(822,208)
Agriculture Incentive Grant Reduction of Revenue	(20,000)
College Readiness Block Grant	(165,596)
Total Revenues Revisions	(324,842)
Expenditures	
Read 180 (Reading Intervention)	121,000
New Teachers Technology Devices, Materials and Supplies	32,000
Summer School Title I	50,000
Agriculture Incentive Grant Reduction of Expenditures	(7,404)
Total Expenditures Revisions	195,596

Adopted Budget vs. 45 Day Revise

FY 2017-18	Adopted Budget	45 Day Revise	Difference
Revenues	59,153,196	58,828,354	(324,842)
Expenditures	(59,146,448)	(59,342,044)	195,596
Transfers Out	(188,388)	(188,388)	0
Net	(181,640)	(702,078)	520,438
Beginning Balance	9,194,860	9,194,860	0
Ending Balance	9,013,220	8,492,782	(520,438)
Components of Ending Balance	-		
Required Reserve (REU) 10%	5,914,644	5,934,204	19,560
Revolving Cash	7,500	7,500	0
Restricted	2,588,299	1,537,899	1,050,400
New MSM Tech Infrastructure/Furniture	502,777	502,777	0
Unassigned	0	510,402	510,402
Total	9,013,220	8,492,782	(520,438)

Looking Forward



45 days after the Governor signs the annual Budget Act

Questions, Discussion, Feedback



Q & A TIME

