



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD OF THE
SOLEDAD UNIFIED SCHOOL DISTRICT
DISTRICT OFFICE BOARD ROOM
1261 METZ ROAD, SOLEDAD, CA 93960
WEDNESDAY, NOVEMBER 8, 2017**

The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.

I. OPENED BUSINESS – 5:30 PM

- A. Called Public Session to Order
- B. Roll Called
Mrs. Jodi Massa, President
Mrs. Josie Perez-Aguilera, Vice-President
Mr. Jaime Fernandez, Trustee
Mr. Javier Galvan, Trustee
Mr. Timothy J. Vanoli, Superintendent and Secretary to the Board
- C. Approved the Closed Session Agenda

**MOTION TO APPROVE CLOSED SESSION AGENDA BY: Josie Perez-Aguilera
SECONDED BY: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa,
Mrs. Perez-Aguilera NAYS: None ABSENT: None**
Allow for Public Comment on Closed Session Topics

- D. Immediately Adjourned to Closed Session

II. CLOSED SESSION

- A. Personnel
 - 1. Discipline, Dismissal, Complaints, Reassignments/Release (Government Code 54957)
 - 2. Negotiations Update
- B. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) (2) of Government Code section 54956.9: One potential case.

III. **RECONVENED TO OPEN SESSION** – 7:00 p.m.

- A. Pledge of Allegiance by the Soledad High School NJROTC Cadets and lead by Captain Pedro Gomez
- B. Report of action taken in closed session
There was no action taken in closed session.
- C. Approved the Board Agenda

MOTION TO APPROVE AGENDA BY: Josie Perez-Aguilera SECONDED BY: Jaime Fernandez AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

IV. **COMMUNICATIONS**

- A. Oral Communications
 - 1. Audience

- Mr. Christopher Bourke, Teacher, addressed the Board in regards to the application for approval for exemption from the required expenditures for classroom teachers' salaries. He said he would normally make a fuss about this; but with the upcoming increased to STRS this will take care of meeting the 55% requirement. He pointed out a discrepancy in the report that teachers are overpaid and that special services contracts and independent contracts count as part of the requirements and this was not so. He did thank staff for doing a much better job to meet the 55% requirement.
- Andria Brinson, President of Chamber, parent of children in the district and mother of two children with Autism. She said she was one of the candidates running for the open board seat. She was at the meeting to talk about invoking change. She commended all those who were applied for the open board seat; but she'd like to see someone who has never served before. She said she was a Special Education specialist and this is near and dear to her. Therefore, she'd like to see someone chosen with new ideas and someone who is innovative. Whether she winds or not; she still wants to see a change on the Board.
- Erica Avila, parent, addressed the Board to support and encourage the Board to choose Andria Brinson for the open Board seat. She also asked the Board not to choose someone who has served on the board; but someone like Ms. Brinson who has the best interest of children as a priority and with the Special Education background, she is the best candidate. She could save the district thousands of dollars as currently the district has seven lawsuits and Andria would be a blessing to the district.

- Mrs. Maria Sanchez from the PANESC Parent Support Group also addressed the Board to voice her support for Andria Brinson as a Board member and she said they don't want to see someone who has served on the Board to be chosen.

2. Student of the Month

a. Main Street Middle School:

Mr. Olsen, Principal, introduced Megan Salas as the Student of the Month for Main Street.

b. Soledad High School

Mr. Jeff James, Principal, Belen Torres as the Student of the Month for Soledad High School

c. Community Education Center

Mr. Jeff Lopez, Principal, introduced Alisa Landa as the Student of the Month for Pinnacles High School. Her aunt, Letty Diaz, accepted on behalf of Alisa who could not attend the meeting.

3. Employees of the Month for Main Street Middle:

Lorenzo Dominguez, Family and Student Support Liaison
Micaela Morales, English Teacher

4. Maintenance, Operations, Transportation, Safety and Facilities

a. Main Street Construction Update

- Masonry block is 100% completed
- Building C: currently working on the fabrication of the steel and masonry for that building. I
- Project is on time and budget.
- School site meetings with Principals on traffic safety circulation while construction is taking place.

b. Master Facilities Plan Update: They are in process of updating the plan.

c. Districtwide Solar Project is on track. Each school will have solar panels with the exception of CEC. Our district will be the only one in South County to have all their schools on solar panels.

5. Board Member comments

- Trustee Fernandez congratulated the Students of the Month as said they are the role models for all students to follow. He also

congratulated the Employees of the Month. He asked all those Veterans in the audience to stand up and be recognized in Honor of Veteran's Day. Mr. Bourke was the only one in the audience and he was thanked for his service. Trustee Fernandez also congratulated Soledad High School's NJROTC for their wins at the competition in Sacramento; even though they were the smallest school, they did extremely well. He said they are not recognized enough. They travel Over 200 students travel a lot for competitions and events. They will also be participating at the Veteran's Day Parade in Salinas next Saturday. Their next competition will be in Reno Nevada and Nationals in Florida.

- Trustee Fernandez also congratulated the Soledad High Football Team as they actually won the MTLA Title. He also commended Main Street for the new updated school Trojan Logo.
- Trustee Galvan also commended the NJROTC for their dedication; they get up very early in the morning for training rain or shine. He also thanked Mr. Bourke for service to our country. Trustee Galvan congratulated the Students of the Month and the Employees of the Month. He said we have great students because of the great staff we have. He also wished good luck to the candidates who applied for the open board seat and were in the audience: Mr. Barrera, Ms. Brinson and Mrs. Pantoja.
- Trustee Perez-Aguilera also dittoed the previous congratulatory comments for the employees and students of the month. She also shared what she learned from the Masters in Governance Board trainings: That the role of the Board members is to try and govern at the same time they need to comply with the law. California has the lowest funding per pupil in education. Yes our teachers are not getting paid what they should and as Board they take that in consideration. They do the best they can despite inadequate funding. It's hard work despite lack of resources and they appreciate what everyone does. She said these have been the most positive board meetings. Some are hard because as a Board, they have to deliver bad news. Hearing Mr. Bourke say that he sees they are trying, means a lot to them. She thanked staff for their hard work. She wished good luck for those who are applying for board. They have to look at the big picture and make decisions as a whole not as individuals.
- President Massa: Seconded everything said by her colleagues. She also congratulated Trustee Perez-Aguilera for completing her Masters in Governance Courses.

- Andria Brinson, announced the PANESC Conference taking place on Saturday, November 11 8a.m. – 2:30 p.m. at Soledad High. She invited Board and anyone else interested to attend. It's a conference for parents with special needs children where they will obtain medical, legal, educational information. There will also be resource tables. Ms. Brinson asked the Board if they had time to stop by and if they wanted to address the group, they were welcome to.
- *Followed by a five (5) minute recess*

B. Administrators' Reports

1. Director of Technology Report

C. Educational Services

1. Local Indicators for the California Dashboard – See attached presentation by Dr. Dianne Witwer, Director of Student services, Assessment and Accountability

Comments by the Board:

- Under the Teacher Missassignments, Trustee Perez-Aguilera asked how many did we have. Ms. Cline, Executive Director of H.R. said we had none as Mrs. Munguia; our Personnel Coordinator does an amazing job in certification of the teachers.
- Trustee Perez-Aguilera asked about what we were doing to improve under the State's Academic Standards. Dr. Witwer said that we are ahead because we have bought the New Generation Curriculum. It's a matter of implementation and time to collaborate and pull out the exploration materials. Other districts have not adopted the curriculum yet. Mr. Vanoli, Superintendent commented that our focus is in Math and it usually takes three years to see any improvement.
- Under Priority 3 – Parent Involvement, Trustee Perez-Aguilera asked if we had seen any improvement. Yes, there has been. They moved to a different site for the meetings and also provided food.
- Priority 6 – School Climate: survey data from students and parents that 97% of them feel safe and 3% did not. All Trustees were concerned with the 3% that did not feel safe and asked if they could identify those students and why they did not feel safe. They all wanted more information on why this 3% did not feel safe in order to fix it and at what site(s). Dr. Witwer said that we are going to give the Healthy Kids Survey and we can also include our counselors in the conversation to try to get the answer.

D. Superintendent ' s Reports

1. Enrollment Report

Enrollment was at 4,931 as of November 3, 2017

2. Williams Lawsuit Report

There were no complaints filed for this period.

3. Superintendent, Mr. Vanoli, congratulated both President Massa and Vice-President Perez-Aguilera for completing their Masters in Governance Program.

4. Special Board Meeting November 15, 2017 at 5:30 p.m.

5. November 16, 2017 – the Monterey County School Boards Association will host an Educational Leadership Summit at Pebble Beach where they will participate in workshops related to work as a Governing Body.

V. CONSENT CALENDAR

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of October 11, 2017

2. Approved the minutes of special meeting of October 18, 2017

3. Approved the List of Bill Warrants

	<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General		10/05/2017	\$ 171,554.23
		10/10/2017	261,368.29
		10/12/2017	95,206.73
		10/17/2017	82,837.34
		10/19/2017	78,448.98
		10/24/2017	133,089.15
		10/26/2017	150,159.60
		10/31/2017	<u>568,211.39</u>
			\$1,540,875.71
Adult Education		10/10/2017	\$ 540.00
		10/12/2017	448.04
		10/17/2017	1,650.83
		10/19/2017	74.98
		10/26/2017	<u>470.00</u>

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\$3,183.85

Child Development	10/05/2017	\$ 548.10
	10/10/2017	11,136.01
	10/12/2017	912.95
	10/24/2017	1,848.60
	10/26/2017	<u>3,547.88</u>
		\$17,993.54

Building Fund	10/19/2017	\$ 38,304.69
	10/24/2017	1,692,391.00
	10/31/2017	<u>11,506.00</u>
		\$1,742,201.69

Capital Facilities	10/31/2017	\$11,105.03
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TOTAL ALL FUNDS **\$3,320,43.09**

4. Established December 13, 2017 as the Annual Organizational Board Meeting to elect Board Officers and establish regular meeting dates and times in accordance with State Education Code 35143
5. Approved Board members and Superintendent to attend the California School Boards Association Annual Education Conference November 30 – December 2, 2017 in San Diego, California
6. Ratified a Memorandum of Understanding with the San Diego County Superintendent of Schools for Designated Subjects Adult and Career Technical Educational Credential Programs for the 2016-2021 school years
7. Ratified a Student Service Learning Agreement with Hartnell College for the 2017/2018 school year
8. Approved an overnight field trip for the Soledad High School Migrant Students to attend Code Day November 11-12, 2017 Fremont, California
9. Approved an agreement with Herff Jones for the 2018 Soledad High School Yearbook
10. Approved the Soledad Adult School No Fee Policy
11. Accepted a donation from the Rita & Luis Echenique Charitable Foundation for \$10,000 for Rose Ferrero School for the Response to

Intervention Program

12. Accepted of a baby grand piano donation for Soledad High School –
13. Approved an overnight conference for the Soledad High School FFA Advisors and Students to attend the 2018 State FFA Convention in Anaheim, California, April 22-25, 2018
14. Approved an overnight FFA conference for Soledad High School FFA Advisors and Students to attend the Made for Excellence and Advanced Leadership Conference in Monterey, California, January 19-20, 2017
15. Approved the Senior Class to attend the Grand Bash 2018 at Universal Studios in Los Angeles, California, May 24-25, 2018
16. Approved the 2018 Soledad High School Prom at Gilroy Gardens on Saturday May 19, 2018 from 8-11 p.m.
17. Ratified an Agreement with Tucci Learning Solutions for Student
18. Ratified an Agreement with Tucci Learning Solutions for Student B
19. Ratified an Agreement with Tucci Learning Solutions for Student C
20. Approved of a Contract with Office Team for temporary office help
21. Approved an out of state conference for Eric Olsen, Jill Bentley and Jennifer Day to attend the CADA Sate Convention February 28-March 3, 2018 in Reno, Nevada
22. Approved a Memorandum of Understanding with Raising a Reader National Office from the Monterey County Consortium
23. Approved the Robotics Engineering Course for Soledad High School
24. Approved of Instructional Materials and Textbooks for Soledad High School
25. Approved a New Course: Reading Language & Learning for Main Street Middle School
26. Approved a New Course: Art in the Digital Age for Soledad High School
27. Approved the District's Technology Plan

28. Rejected a Claim in Case # 54710

**MOTION TO APPROVE CONSENT CALENDAR BY: Josie Perez-Aguilera
 SECONDED: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

29. Approved the Single School Site Plans for: Frank Ledesma Elementary, Gabilan Elementary, Rose Ferrero Elementary, San Vicente Elementary, Main Street Middle and Soledad High, and Pinnacles High Schools

**MOTION TO APPROVE SINGLE SCHOOL SITE PLANS BY: Jaime Fernandez
 SECONDED: Josie Perez-Aguilera AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

B. Personnel Items

1. 2017/18 Certificated Appointments:

Name	Assignment	Site
Laura Maldonado	Substitute Teacher	DW
Micaela Martinez	Adult Ed Teacher (hourly)	CEC

2. 2017/2018 Classified Appointments:

Name	Assignment	Site
Samantha Lemos	Instructional Aide IV	SV
Cristina Chavez	Instructional Aide III (Paraprofessional)	FL
Fatima Rodriguez	Instructional Aide III (Paraprofessional)	FL
Lorraine Contreras	Food Service Worker II	MSMS
April Mandujano	Instructional Aide III(Paraprofessional	Gab
Kristianna Zuniga	Pupil Supervisor	JF
Dezrae Borbon	Pupil Supervisor	JF
Maritza Morales	Pupil Supervisor	JF
Adriana Ramirez	Substitute	DW
Jose Ocegueda	Substitute	DW
Ramiro Santibanez	Substitute	MOTF

3. Approved the Leaves of Absence:

Employee	Position	Site	Type	Eff. Dates
Nellie Fortes	Inst. Aide SDC	JF	FMLA-Self	09/26/17
Linda Galvez	Secretary I	Gab	FMLA Maternity	11/13/17

4. Approved the Resignations/Terminations/Retirees:

Employee	Position	Site	Reason	Eff. Dates
Ellen Hatcher	District Nurse	DW	Resigned	10/16/2017
Louis Vallejo	Director of MOTF	MOTF	Resigned	11/01/2017
Ramiro Santibanez	Custodian II/Bus Driver	MOTF	Resigned	11/01/2017
Christina Ledesma	Food Service Worker II	FL	Resigned	11/03/2017
Christina Ledesma	Nutrition Aide After School Program	FL	Resigned	11/03/2017
Madelin Iniguez	After School Program Group Leader	MSMS	Resigned	10/30/2017

5. Approved the New positions and/or Changes in Positions:

Position	Unit	Range	Work Days	FTE	Hrs	Site
Instructional Aide IV SDC	CSEA	14	180	2	7	SHS
Instructional Aide IV SDC	CSEA	14	180	1	5.5	To JF From MSMS
Supervisor of Maintenance, Operations and Transportation	Supervisory/ Confidential	3	12 month	1	8	MOTF

6. 2017/2018 Extra Curricular Assignments:

Employee	Position	Site	Type
Jill Bentley	Track Coach: 7th & 8th Grade	MSM	Stipend
Linda Garcia	Cheer Advisor	SHS	Stipend
Josie Avelar	Yearbook Advisor	RF	Stipend

7. Approved Volunteers for the 2017/2018 school year:

Employee	Position	Site	Type
Angelica Gonzalez	Volunteer	SHS	CSUMB Service Learning
Mariana Rua	Volunteer	SHS	CSUMB Service Learning

8. Approved the Tentative Agreement with the California School Employees Association, Chapter 457 dated October 4, 2017 and October 26, 2017
9. Approved a Job Description: Supervisor of Maintenance, Operations, and Transportation
10. Approved the 2016/2017 Confidential and Supervisory Salary Schedule
11. Approved the following Terminations:

Employee #160366
Employee #160047

**MOTION TO APPROVE PERSONNEL ITEMS BY: Jaime Fernandez
SECONDED: Josie Perez-Aguilera AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

C. Business Items

1. Approved the Public Disclosure of Collective Bargaining Agreement with the California School Employees Association, Chapter 457
2. Approved the Application for Exemption from the required expenditures for classroom Teachers' salaries
3. Approved the Annual and Five Year Developer Fee Report
4. Approved an Agreement with the Food Bank for Monterey County – Kids Now for San Vicente School to provide food for children and their families on the weekend
5. Approved the Business Items as recommended by the Board Advisory Committee on School Construction

- a. Approved the improvement plans and construction support for San Vicente Elementary parking lot with RJA, Engineers, Planers, Surveyors
- b. Accepted a proposal from Palace Business Solutions for furniture for the Curriculum & Instruction Building
- c. Approved the recommendation from School Site Solutions to contract with School Works, Inc. as the Demographic Consultants for the District

**MOTION TO APPROVE BUSINESS ITEMS BY: Josie Perez-Aguilera
SECONDED: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None**

VI. **BOARD POLICIES**

A. First Reading:

1. BB 9320 Meetings and Notices
2. Manual Maintenance – July 2017
 - a. AR 4112.2 Certification
 - b. BP/AR 4112.61/4121.61/4312.61 – Employment References
 - c. BB 9121 – President
 - d. BB 9220 – Governing Board Elections
 - e. BB-9230 – Orientation
 - f. BB 9400 – Board Self-Evaluation

B. Adopted:

1. BP 3311 – Business and Instructional Operations – Bids
2. BP 3311.5 – Business and Instructional Operations – Procurement of Food Services Management Consultants
3. AR 5141.27 – Food Allergies/Special Dietary Needs
4. BP & E 6161.13 – Evaluation of Instructional Materials

MOTION TO ADOPT BOARD POLICIES, ADMINISTRATIVE REGULATIONS AND EXHIBITS #1-4 BY: Josie Perez-Aguilera SECONDED: Javier Galvan AYES: Mr. Fernandez, Mr. Galvan, Mrs. Massa, Mrs. Perez-Aguilera NAYS: None ABSENT: None

VII. **NEW ITEMS OF BUSINESS**

- Trustee Perez-Aguilera inquired about the District's Master Technology Plan. It will be brought to the Board in January or February.
- Trustee Fernandez, asked about the status of the loss of funds for those students who had not returned their equipment/devices. Technology Director, Mrs. Trujillo said that the policy has been updated and approved the Board and they are working on sending out notices to parents about the change of policy. She will update the Board at a future meeting.

VIII. **ADJOURNMENT**

Meeting adjourned at 8:13 p.m.

Board approved: December 13, 2017