

**MINUTES  
SPECIAL MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION BUILDING  
1261 METZ RD., SOLEDAD, CA 93960  
WEDNESDAY, APRIL 30, 2014**

<p>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</p>
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**I. OPENED BUSINESS – 4:30 PM**

- A. Called Public Session to Order
- B. Roll Call  
Mr. Fabian M. Barrera, President  
Mrs. Marie Berlanga, Vice-President  
Mrs. Gloria Ledesma, Clerk  
Mrs. Jodi Massa, Trustee  
Mr. Jaime Fernandez, Trustee  
Dr. Rupi Boyd, Secretary to the Board
- C. Approved the Closed Session Agenda

**MOTION TO APPROVE AGENDA BY: Jodi Masa SECONDED: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session

**II. CLOSED SESSION**

- A. Personnel
  - 1. Appointments/Reassignments/Resignations/Terminations/Releases/Layoffs
  - 2. Pending Existing Litigation

**III. RECONVENED TO OPEN SESSION – 6:09 P.M.**

- A. Pledge of Allegiance
- B. Report of action taken in closed session  
By a unanimous vote of 5 to 0, the Board approved the following:

Personnel

- 1. Certificated appointments:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Beau McCoy	Substitute	DW
Mercedes Pinedo	Substitute	DW

2. Classified Appointments

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Catalina Arroyo	Inst. Aide IV – SpEd	SV
Jeanette Chavez	Student Sales Clerk	SHS
Shirley Holguin	Substitute	DW
Carlos Alapisco	Int. Aide III/SpEd	MS
John David Little	Computer Technician	DW

3. Leaves of Absence:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Eff. Date</u>
Hunter Bailey	Teacher	SV	4/1-8/1/2014

4. Resignations:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Eff. Date</u>
Maria Capetillo	Teacher	SHS	June 13, 2014
Jacob I. Brown	Teacher	SHS	April 25, 2014

5. Retirements:

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Eff. Date</u>
Kristine Arredondo	Teacher	GAB	June 13, 2014
Susan Courrejou	Teacher	SV	June 13, 2014
Gregory Fortney-Reeves	Teacher	JF	June 13, 2014

6. Extra Curricular Assignments:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Heather Varela	After School Tutoring	RF
Karlye Bergman	After School Tutoring	RF
Maria Rivera	After School Tutoring	RF
Cheyenne Ralston	After School Tutoring	RF
Laura Garibay	After School Tutoring	RF
Matthew Harris	After School Tutoring	RF

Amanda Bassetti

After School Tutoring

RF

7. Reassignment of an administrator #\_\_\_ to a special assignment
8. Appointed Kristine Vasquez as Interim Principal at San Vicente Elementary
9. Adopted Resolution No.4-03-14 Classified Layoffs

Position	Location(s)	FTE
Community Advocate	Community Ed Center	1.0
Student/Parent Liaison	FL, JF, RF, MS	4.0
Community Resource Coord.	GAB	1.0
Family Advocate	MS, SHS	2.0
Outreach Consultant	SV	1.0

#### IV. **COMMUNICATIONS**

##### A. Oral Communications

##### 1. Audience

- Mr. Chris Bourke, Teacher at Soledad High School, addressed the Board to voice his concerns about the LCPA funding process. He is a member of the committee and said he had attended all the LCAP meetings and been actively engaged. However, at the meetings, they have been lectured and talked out to. They still have not received copies of the PowerPoint presentations. Their definition of engagement is different from his. He said some of the items on the agenda are positions and have funding changes that have not been approved under LCAP. Mr. Bourke said he was concerned that we were moving too quickly without public participation.
- Sandra Fernandez, Sober Grad Committee, addressed the Board to ask for a donation to support the 2014 Sober Grad Night on June 14, 2014. Trustees asked her to forward a letter to them with their request.
- Parent of San Vicente Elementary addressed the Board regarding Mr. Guillermo Jimenez. She said that students were asking where Mr. Jimenez was and when he was going to return to the school. Parent stated that she had been told that he would be returning to the school and he has not returned yet, so she wanted to know who was telling her the truth. President Barrera said that Mr. Jimenez would not be returning to the school site, that the Board had reported out of closed

session that Mrs. Kristine Vasquez had been appointed as the Interim Principal until the end of the year. The other matter is of personnel nature and the district cannot discuss that with anyone.

- Mrs. Turner, Academic Coach, wanted to share some great news about some of our former students: Ivan Ybarra will be graduating from St. Mary's College and will be attending the University of Notre Dame and wants to be a teacher. Secondly, Mr. Frankie Berlanga, Teacher and former student at Soledad High, made a video of what is an Excellent Man/Woman and encouraged everyone to see as it is an excellent video on YouTube.

2. Board Members Comments

- Trustee Ledesma mentioned that we are getting close to the end of the school year, so she encouraged staff to get the kids ready for testing by reminding them to eat before testing and how important this is. She also commended teachers for giving that extra effort to get the students ready for testing.
- Trustee Berlanga said there were 35 days left of school and was excited to hear of the number of graduating students and those being promoted from the middle school. The staff and superintendent are doing a great job. The Superintendent is pushing to give guidance, direction and skills. She is communicating with the Board and they are happy to hear what is happening. She also encouraged everyone to support Sober Grad, as this event is for our students. Any donation that you can give to support them very much appreciated.
- Trustee Massa congratulated Frank Ledesma for the Distinguished School nomination.
- Trustee Fernandez thanked Mrs. Turner for giving the Board an update on former students and he will look at Mr. Berlanga's video.
- President Barrera said that he was happy the District was offering a full Summer School to all. If anyone is interested in sending their child to summer school, please sign up. He also will be scheduling site visits next week if anyone wants to join him.

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B. Administrative Reports

1. Principals' Reports
2. Mr. Fernando Nieto, Project Manager, gave a summary report of proposed alternatives and recommendations for San Vicente & Gabilan Schools: Gabilan School (Summer 2014)

- ✓ Restriping and changing speed signs and No parking areas on Walker Drive and Metz Roads
- ✓ Relocating the drop off area from Walker Drive to Metz Road in front of the administration office
- ✓ Parent drop off area will be now where the bus drop off area is; also widening the westbound road off Walker Drive and repainting curbs
- ✓ Looking at relocating the administrative offices
- ✓ Joint use of parking with the YMCA and making a walkway to the school and adding a speed bump cross walk between the school and the park on Walker Drive

San Vicente Elementary (Date to be determined)

- ✓ Moving the administration building closer to Metz Rd. and expanding the current building

President Barrera asked where the funding was coming from. Mr. Nieto said they could use some of the bond funds but also Developer Fees. Dr. Boyd said they are also looking at using some of the reserves to get these items completed as they are of a safety nature. But the final recommendations will be brought to the Board for final approval.

Mr. Lathrop, CBO said that the images of both schools really need improvement. He asked for authorization to proceed to get schematics and drawings to have a better discussion and recommendation to the Board. The Board approved to proceed.

V. **CONSENT CALENDAR**

- A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.
  - 1. Approved Summer School Dates for K-12 grades from June 17, 2014 to July 8, 2014 to be held at Gabilan Elementary or San Vicente Elementary for K-7 and Soledad High School for grades 8-12.
  - 2. Approved a contract with Document tracking to setup the School Accountability Report Cards and the School Site Achievement Plans
  - 3. Approved a Migrant Program Overnight Field Trip for the Speech & Debate Team to attend the Tournament in Santa Maria, California May 2-4, 2014

4. Approved an out of state conference for Soledad High School staff to attend the Annual AP College Board Conference in Philadelphia July 9-13, 2014
7. Approval to purchase a John Deere wide area mower – (Pages 24-36)
8. Rescinded an approved out of the country trip to Europe during June 2014 with Ms. Capetillo and Soledad High School students. Due to resignation of teacher as an employee, the Board rescinded their approval as a district-sponsored trip.

**B. Personnel Items:**

1. Approved the Tentative Agreement with the Soledad Clerical Employees Association for the 2013/2014 school year
2. Approved the 2013/2014 Salary Schedules for the Soledad Clerical School Employees Association
3. Approved the 2014 Summer School Program Staffing
4. Approved the work calendar for School Principals, Assistant Principals, Site Level Secretary I, II, III

**C. Facilities:**

The Governing Board approved the following:

1. Approved an agreement with IBI Group for One (1) 24'X40' Classroom Portable at Jack Franscioni Elementary School due to enrollment increase. The Board is asked to authorize the Superintendent and/or designee to sign all agreements
2. Approved an agreement with IBI Group for One (1) 24'X40' Classroom Portable at Jack Franscioni Elementary School due to enrollment increase. The Board is asked to authorize the Superintendent or/or designee to sign all agreements
3. Approved an Agreement with IBI Group for the placement of two (2) 24'X40' Classroom Portables at Rose Ferrero Elementary School due to enrollment increase. The Board is asked to authorize the Superintendent and/or designee to sign all agreements

Mr. Bourke, Teacher asked that items: A 5 & 6; B 5 be pulled to discuss and vote separately.

**MOTION TO APPROVE CONSENT CALENDAR BY: Jodi Massa SECONDED: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

*Discussion: Mr. Bourke asked about the site allocations for principals, the question is if the principal are getting more money. Dr. Boyd said that the funding is going back to the sites for Title I and II so they best utilize the money. The sites will need School Site Council approval to spend these funds.*

A. 5. Approved the 2014/2015 School Allocations

**MOTION TO APPROVE A 5 BY: Jodi Massa SECONDED: Marie Berlanga AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

*Discussion: Mr. Bourke said that it talks about additional capacity for secretaries to support schools but when you go to actual funding having 22 to having 22 secretaries. Staff report talks about having more secretaries; where is the increase. Dr. Boyd said actually 27 secretary III positions and an additional position at the high school and scope of work is increasing for Secretaries III and we have to make sure that the pay reflects that. Mr. Bourke also mentioned that on Page 22 it states that a presentation will be given. Dr. Boyd said that only if the Board is requesting it and they did not.*

A. 6. Approved the New Site Support Career Series with funding allocation

**MOTION TO APPROVE A 6 BY: Jodi Massa SECONDED: Marie Berlanga AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

*Discussion: Mr. Bourke asked how many positions anticipated for Learning Director and are they going to be under the direction of the principal. Lots of principals, there are many principal positions, so how many are you looking at. Dr. Boyd said over next three years one at each site but a gradual process. Right now, it will be one at each of the three bigger elementary schools. Parent Academic Coordinator but now Family and Student Support Coordinator; not coming out of LCPA but General Ed. Basically EL Resource teacher with wider capacity. Mr. Bourke asked if the Learning Director will evaluate, will they supervise. Answer was yes. Administrative positions. Mr. Bourke said the job description states that they are to be evaluated under Principal and/or Director of Special Projects. Dr. Boyd said that principal will evaluate them but we like to have the or in case something happens.*

B. 5. Approved the New Positions and Job Descriptions for:

- a. Learning Director
- b. Family and Student Support Coordinator

**MOTION TO APPROVE B 5 WITH CORRECTION BY: Marie Berlanga  
SECONDED: Jodi Massa AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

D. Other

- 1. Denied the request for a group of Soledad High School students to travel to France, Spain and England June 2015 as a district sponsored trip.

**MOTION TO DENY REQUEST BY: Gloria Ledesma SECONDED: Marie Berlanga  
AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa  
NAYS: None ABSENT: None**

VI. **BOARD POLICIES**

- A. First Reading – Board Bylaw 9250 –Remuneration, Reimbursement and Other Benefits – Revision of Board Bylaw to reflect Education Code 35120: Any school district in which the daily average attendance for the prior school year was 10,000 or less, but more than 1,00, each member of the Board of Education may receive compensation for his/her services in a sum not to exceed two hundred forty dollars (\$240) in any month.

VII. **NEW ITEMS OF BUSINESS**

- ✓ President Barrera asked about the status of Chalone High School. Mr. Guzman, Associate Superintendent, said that he had been in contact with the State Department to address the collapsing of Chalone High School since the number of students has dwindled. Those students can be transferred over to regular high school since Pinnacles High is capped at 10% and there is no need to have two high schools. The recommendation will be coming to the Board for action.
- ✓ President Barrera would like to invite Frank Ledesma staff to the next Board meeting to recognize their achievement as a Distinguished School
- ✓ President Barrera also commended all Soledad High School staff for helping with traffic control in the morning. He has seen a big improvement.

VIII. **ADJOURNMENT**

Meeting adjourned at 6:48 p.m.

Board approved May 14, 2014