

**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
MISSION ROOM  
425 GABILAN DRIVE, SOLEDAD, CA 93960  
WEDNESDAY, AUGUST 14, 2013**

The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.

**I. OPENED BUSINESS – 5:30 PM**

- A. Called Public Session to Order
- B. Roll Called  
Mr. Fabian M. Barrera, President  
Mr. Edward Lopez, Vice-President  
Mrs. Gloria Ledesma, Clerk  
Mrs. Marie Berlanga, Trustee  
Mr. Lucio Rios, Trustee  
Dr. Rupi Boyd, Secretary to the Board
- C. Approved the Closed Session Agenda
- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session – 5:30 P.M.

**II. CLOSED SESSION – 5:30 P.M.**

- A. Personnel
  - 1) Assignments/Reassignments/Resignations/Terminations

**III. RECONVENED TO OPEN SESSION - 7:05 P.M.**

- A. Pledge of Allegiance
- B. Board welcomed everyone back to a new school year
- C. Report of action taken in closed session  
There was no action taken in closed session by the Board but direction was given to the Superintendent and staff.
- D. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY: Edward Lopez SECONDED BY: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

**IV. COMMUNICATIONS**

- A. Oral Communications
  - 1. Audience

There were no comments made by members of the audience.

2. Board Member comments

- Trustee Lopez commended Mr. Kennedy and his staff because the schools' grounds looked great. He also commended Mr. Ayala, Technology Director; as he had done more in the last two months than what had been accomplished the last two years.
- President Barrera also commended Mr. Kennedy and his staff and reported a broken valve broken on West St.

B. Written Communications

There were no written communications

C. Curriculum/Student Achievement

1. Curriculum Report – Mr., Guzman

Focus for 2012-2013

- On grade level, effective instruction for ALL students
  - Data Works
    - Explicit Direct Instruction (EDI) Strategies
  - Lesson Delivery
  - Lesson Design Development
  - Assessment Development( Formative and Summative)
- Coaching Others on Effective Delivery
- School City
  - Data Analysis, CSTs results analysis
  - Measuring Student Performance
- Professional Learning Communities
- Continued EDI Coaching
  - Focus on ELA & Mathematics
- BTSA/Induction and Support

Elementary 2013 CST Data: Advanced & Proficient

Grade	Sub.	SV	Gab	RF	FL	JF
2	ELA	46	45	55	43	56
2	Math	70	59	66	61	63
3	ELA	36	46	33	66	32
3	Math	80	73	65	83	65
4	ELA	57	48	53	67	61
4	Math	60	46	42	84	77

Elementary 2013 CST Data: Advance & Proficient

Grade	Sub.	SV	Gab	RF	FL	JF
5	ELA	45	58	48	65	57
5	Math	46	80	62	71	48
5	Sc.	38	42	43	62	49
6	ELA	42	42	59	61	41
6	Math	26	56	62	57	40

Secondary 2012 CST Data: Advance & Proficient

Subject	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11
ELA	43	36	44	34	23
Math	42	12	6	N/A	N/A
Alg. 1	N/A	81	5	2	0
Geometry	N/A	N/A	16	3	0

Mr. Guzman also shared various charts with the Board on 2011-2013 comparisons for:

- English Language Arts - Percent Advanced/Proficient
- English Language Arts: English Only & Re-Designated Fluent English Proficient - Advanced & Proficient
- English Language Arts - English Learners - Advanced & Proficient
- Mathematics- Percent Advanced/Proficient – for 2<sup>nd</sup> – 8<sup>th</sup>
- Algebra I, ELA, Math, Science, U.S. History, Earth Science, Biology, and Chemistry

Factors of Success:

- Excellent work of our teachers, coaches, and administrators
- Explicit Direct Instruction, TAPPLE, & Lesson Design
- Academic Coaching

- Professional Learning Communities
- The belief that our students *CAN* achieve at high levels
- Site leadership visits, calibration, providing feedback.

In summary, there were some gains; but there is much more that needs to be done; especially at the high school level.

Trustee Lopez asked if grade level meeting were being held between sites. Mr. Guzman said yes and they will continue this year. There will also be vertical team meetings between the middle and high school.

Trustee Lopez asked if the percentage such as 20% EOs 20% ELs were balanced across the elementary sites. The answer was yes, with the exception of Jack Francioni because of the high SPED population.

President Barrera said he was concerned with the high school and what are we doing and where are we headed. He said he would like to see a grand plan to prepare and make sure those bars stay up.

Trustee Rios said he was concerned about Rose Ferrero no longer having the SIG Grant how it will affect those scores.

Mr. Guzman said they are working on the API to get a pre-calculation. He will report those findings to the Board at their September meeting.

New Teacher Inservice: Theme for the year is: Transitions.

Staff Development Training was held for 41 new teachers. They received training in EDI and a crash course in classroom management. District procedures were reviewed with them. Teachers joined Dr. Boyd, Mr. Guzman on a bus tour of the district which culminated with a lunch hosted by Mr. Pritt at Eden Valley Care Center. On Friday, Rabobank hosted a lunch for the new teachers.

2. Summer School Reports

President Barrera asked Ms. Estrella about the Cyber High Program offered during the summer for high school students. Ms. Estrella said this was a credit recovery program and students did better this year than last year with this offering. They offered one section during the day and two in the afternoon. Many students participated; she will get the number of students to the Board. Students have the option to finish the courses even after summer school ended.

D. Administrative Reports

1. Director of Special Project's Report
2. Human Resources Director's Report
3. Director of Maintenance, Operations, Transportation and Facilities' Report
4. Director of Technology's Report

5. End-of-Year Special Education Report

E. Superintendent's Reports

1. Enrollment Projections were at 4,902.

2. Williams Lawsuit Report

- No complaints filed for this reporting period.
- Mr. Kennedy and Mr. Guzman are working closely to be ready for the scheduled audit visits. Textbooks at the high school were distributed on registration day to the students so they have them the first day of school. The high school has been busy working on the master schedule.

3. Evaluations: Dr. Boyd reported that the ROP teachers that are assigned at Soledad High School will be evaluated by Ms. Austin, Principal. Ms. Austin will be joining Ms. Estrella at the ROP meetings to help in the transition.

V. CONSENT ITEMS

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of special meeting of July 31, 2013
2. Approved the minutes of special meeting of August 7, 2013
3. Approved the List of Bill Warrants

June 2013

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	06/04/2013	275,883.35
	06/11/2013	471,654.30
	06/13/2013	93,750.08
	06/18/2013	34,755.28
	06/20/2013	<u>378,167.74</u>
		\$1,254,210.75
Adult Education	06/04/2013	779.55
	06/11/2013	390.17
	06/18/2013	<u>217.89</u>
		\$2,845.74
Child Development	06/04/2103	1,635.74
	06/11/2013	1,160.00
	06/13/2013	<u>50.00</u>
		\$2,845.74

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
Cafeteria	06/11/2013	4,369.85
	06/18/2013	<u>7,189.98</u>
		\$11,559.83
Deferred Maintenance	06/13/2013	\$920.00
<b>TOTAL ALL FUNDS</b>		<b>\$1,270,923.93</b>

July 2013

<u>FUND</u>	<u>DATE</u>	<u>AMOUNT</u>
General	07/03/2013	290,694.72
	07/11/2013	126,817.02
	07/16/2013	66,962.65
	07/18/2013	66,600.54
	07/23/2013	290,694.72
	07/25/2013	95,617.69
	07/30/2013	<u>28,253.28</u>
		\$965,640.62
Adult Education	07/11/2013	20.00
	07/16/2013	188.45
	07/18/2013	175.96
	07/25/2013	175.96
	07/30/2013	<u>1,035.42</u>
		\$1,595.79
Child Development	07/11/2013	\$150.33
	07/18/2013	284.45
	07/25/2013	502.00
		\$936.78
Cafeteria	07/11/2013	5,166.00
	07/16/2013	4,618.93
	07/18/2013	45,955.49
	07/25/2013	7,593.41
		\$63,333.83
<b>TOTAL ALL FUNDS</b>		<b>\$1,031,507.02</b>

4. Approved the Bus Routes for the 2013/14 school year  
The Board of Trustees approved the bus routes for the 2013/14 school year as submitted.

5. Approved the CalState TEACH Agreement with CSUMB  
The Board of Trustees approved the CalState TEACH Agreement with CSU Monterey Bay.
6. Ratified an agreement with Goodfellow Occupational Therapy  
The Board of Trustees ratified an agreement with Goodfellow Occupational Therapy for the SPED Regional Program for the 2013 summer session.
7. Approved an Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services for 2013/2014 School Year  
The Board of Trustees approved an agreement for legal services with Atkinson, Andelson, Loya, Ruud, & Romo for the 2013/2014 school year.
8. Approved an Agreement with Dannis Woliver Kelley for Bond Construction Legal Counsel  
The Board of Trustees approved an agreement with Dannis Woliver Kelley for Bond Construction Legal Counsel Services.
9. Approved Math 8 Course for Main Street Middle School  
The Board of Trustees approved the Math 8 Common Core pacing guide and material to be piloted at Main Street Middle School.
10. Approval to discard technology equipment  
The Board of Trustees is asked to approve to discard the technology equipment.

**MOTION TO APPROVE AGENDA BY: Edward Lopez SECONDED BY: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

VI. **PERSONNEL ITEMS**

A. Personnel

1. Certificated Appointments

**RESOLVED:** The Board of Trustees appointed the following certificated employees:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Arlene Sanchez	Substitute	DW
Nohemy Chavez	Substitute	DW
Yuri Lopez	Substitute	DW

2. Classified Appointments

**RESOLVED:** The Board of Trustees appointed the following classified employees:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Alberto Gomez	Substitute	DW
Anely Aguilar	Substitute	DW
Tiffany Morones	IA III	FL

3. Declaration of Need for Fully Qualified Administrators

**RESOLVED:** The Board of Trustees approved the Declaration of Need for Fully Qualified Administrators.

**MOTION TO APPROVE PERSONNEL BY: Marie Berlanga SECONDED: Lucio Rios AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

VII. **BOARD POLICIES**

1. First Reading – Exhibit 1312.4 Williams Lawsuit

VIII. **RESOLUTIONS**

- A. No. 8-01-13 – Enter into a transaction with the California State Department of Education to provide Child Care and Development Services for 2013-2014.

**MOTION TO APPROVE NO. 8-01-13 BY: Edward Lopez SECONDED: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

IX. **NEW ITEMS OF BUSINESS**

- Trustee Ledesma gave words of encouragement to everyone for next week, the first week of school. She said they would be back to receiving parent complaints, dealing with staff and students; but she asked them for their patience as leaders and that they might have to retrain parents, especially with parents driving in schools' parking lots. They are the leaders at their schools and they represent the Board and District. She thanked them all for being out there and representing them and the children.
- Trustee Berlanga also welcomed everyone back to a new school year; especially all new staff and offered the board's support.
- Trustee Rios also welcomed everyone back. He said there were many changes this year and some will be hard to take; but some changes are better for kids to achieve higher. He wished them all a great school year.
- President Barrera said he looked at website and said that we are heading in the right direction with it. He asked that the district make sure our cameras are working to make schools safer. He also asked that the softball fields be monitored even though it's not the season. He received the information for the summer lunch program. President Barrera asked that the Soledad Education Foundation meeting times and dates be sent out in Friday mail to the Board. He also congratulated everyone who has been promoted and/or switched school sites.
- Mr. Ayala was recognized for setting up the online agenda for the Board.
- First Day Celebrations: Gabilan at 8:00 a.m.; Frank Ledesma at 8:05 a.m. on Monday.
- Soledad High School will be having freshman orientation where families can go over to the school on Friday from 10-12 to familiarize with the campus, purchase spirit wear, hear from clubs and/or familiarize themselves with the campus to be ready for the first day of school.



- X.     **ADJOURNMENT**  
      Meeting adjourned at 7:47 p.m.

Board adopted September 11, 2013