

**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
MISSION ROOM  
425 GABILAN DRIVE, SOLEDAD, CA 93960  
WEDNESDAY, DECEMBER 11, 2013**

<p><b>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</b></p>
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**I. OPENED BUSINESS – 7:00 PM**

A. Called Public Session to Order

B. Pledge of Allegiance

C. Roll Call

Mr. Fabian M. Barrera, President

Mr. Edward Lopez, Vice-President - ABSENT

Mrs. Gloria Ledesma, Clerk

Mrs. Marie Berlanga, Trustee

Mr. Lucio Rios, Trustee

Dr. Rupi Boyd, Secretary to the Board

D. Recognition of Board Members

President Barrera presented Mr. Lucio Rios with an award and thanked him for his integrity and 10 years of service he dedicated as a member of the school board.

Mr. Rios said it had been 10 wonderful years and had the privilege of working with three different Superintendents and got to meet great people. He said that now that Mrs. Massa and Mr. Fernandez were taking their place, he was leaving them in good hands. They are good people whose priority are the students. He said he had been blessed and honored to serve on the Board and would still be around.

President Barrera had the same thing to say about Mr. Edward Lopez. Mr. Lopez was not able to be at the meeting, but Mr. Barrera enjoyed working with him and learned a lot from him as a previous administrator.

**II. OATH OF OFFICE CEREMONY**

A. The oath of office was administered by District Superintendent, Dr. Rupi K. Boyd to Mrs. Jodi Massa and Mr. Jaime Fernandez, who were elected to a 4-year term of office in the November 2013 elections.

B. Five Minute Break

III. **APPROVAL OF AGENDA**

- A. Approved the Board Agenda with the following amendment:  
Closed session was moved before Personnel items.

**MOTION TO APPROVE AGENDA BY: Marie Berlanga SECONDED BY: Gloria Ledesma  
AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS:  
None ABSENT: None**

IV. **ANNUAL ORGANIZATION OF THE GOVERNING BOARD**

- A. Election of the Board Officers

All newly elected officers of the Board shall serve a one-year term until the next organizational meeting in December 2014. Upon conclusion of the election of office of President, the newly elected President assumed the position and conducts the remainder of the meeting. The term of office will be for one year.

1. Election of the President of the Board

**NOMINEE: Fabian Barrera BY: Jodi Massa SECONDED: Marie Berlanga  
AYES: Mrs. Berlanga, Mrs. Ledesma, Mr. Fernandez, Mr. Massa  
ABSTAINED: Mr. Barrera ABSENT: None**

2. Election of the Vice-President of the Board

**NOMINEE: Marie Berlanga BY: Fabian Barrera SECONDED: Gloria Ledesma  
AYES: Mr. Barrera, Mrs. Ledesma, Mr. Fernandez, Mrs. Massa  
ABSTAINED: Mrs. Berlanga ABSENT: None**

3. Election of the Clerk of the Board

**NOMINEE: Gloria Ledesma BY: Marie Berlanga SECONDED: Jodi Massa  
AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Massa  
ABSTAINED: Mrs. Ledesma ABSENT: None**

- B. Establishment of the Regular Board Meeting Date and Time

In accordance with Board Bylaw 9320, the Board of Trustees is asked to establish the second Wednesday of each month for its regular monthly meetings. For the months of January and April 2014, the meeting will be held on the third Wednesday of the month due to the holidays and for June 2014, there will be two meetings on the second and fourth Wednesday to close out the school year.

**MOTION TO APPROVE BY: Gloria Ledesma SECONDED BY: Marie Berlanga  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Fernandez, Mrs. Massa  
ABSTAINED: Mrs. Berlanga ABSENT: None**

C. Election of representative to the Executive Council of Monterey County School Boards Association

The Executive Council meets three times a year (February, April and either June/July). The Executive Council will be responsible for nominating and electing the officers and alternates of MCSBA, adopting and/or amending the MCSBA bylaws, giving direction on the agenda for the Annual Organizational Dinner Meeting, and planning the calendar of events for MCSBA for each school year. The President, Vice-President, Treasurer and alternates of MCSBA shall be selected from members of the Executive Council.

**NOMINEE: Fabian Barrera BY: Gloria Ledesma SECONDED: Marie Berlanga  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Fernandez, Mr. Massa  
ABSTAINED: Mrs. Berlanga ABSENT: None**

V. COMMUNICATIONS

A. Oral Communications

1. Audience

There were no comments made by members of the audience.

2. Student of the Month

a. Main Street Middle School

Dr. Jimenez, Principal introduced Juan Reyes, Jr., as the Student of the Month for Main Street Middle School. Juan was accompanied by his mother and sisters.

b. Soledad High School

Mrs. Austin introduced Azalea Bravo as the Student of the Month for Soledad High School. Azalea introduced her parents and family who also accompanied her to the meeting.

c. Community Education Center

Mr. Lopez, Principal, introduced Javier Casillas as the Student of the Month for the Community Education Center. Javier was not able to attend the Board meeting.

(Trustee Barrera stepped out of meeting due to a prior commitment)

3. Student Council Report

a. Main Street Middle School

Claudia, ASB Treasurer gave the following report on student activities at Main Street Middle School:

- Volleyball team;
- Saturday school; missing work that needed to complete
- Parent Night – presentation on drug prevention
- Band concert;
- Christmas parade
- Play December 9 and 10;
- Book Faire Dec 10 – purchase books to support school
- Can food drive
- 12/9-12/10- Theater Night at 7pm
- 12/10-12/13- Book Fair
- 12/13- Winter Ball
- Congratulations to: Michelle Ortiz, Elena Meza, Robert Santa Ana, and Jesus Cuevas. They were the winners of the Constitution essay contest. They will win a free trip to Washington DC with Ms. Sebora this Spring Break.

b. Soledad High School

Jasmine Serrano, gave the following report on student activities at Soledad High:

- **Old News:** There was a bowling tournament at Cheezer's Pizza and Bowl on December 6 at 4pm. All proceeds went towards gifts for the COPS Giving Tree which supports local families during the Christmas Holiday.
- **New News:** ASB's Senior Class will be holding its annual Winter Ball this Saturday, December 14 from 7pm-11pm in the Multi. This year, the Senior Class has made the dance a formal to allow the underclassmen an opportunity to dress to impress! ASB is hard at work on decorations for COPS Giving Tree. The event will be held at the YMCA on Friday, December 20. Students are looking for any community members who would like to help wrap gifts at Cheezer's Pizza next Wednesday and Thursday, December 18 and 19 from 4pm until all the presents are wrapped.
- **Club Props: Hope Club:** Served meals over Thanksgiving break at Dorothy's kitchen. They have community service planned for abuse awareness, Angel Tree (Christmas project) and local care facilities. They are always looking for more ways to serve in the community. **Band:** The Soledad High School band is presenting their winter concert on Thursday December 12, 2013 at 7pm in the multi. **FFA:** Their light horse judging team competed for the first time, placing second overall and our Best Informed Greenhand team placed 4th overall- both having high individuals

at the West Coast Community College Field Day. They have two FFA Creed speakers that will be continuing on to the Regional FFA public speaking contest. Students are gearing up for their livestock projects and are getting the farm prepared in the meantime.

- **Sports Props: Boys' Soccer:** Has only lost 1 preseason match to Alisal who is ranked nationally out of their 5 pre-season matches.. **Boys' Basketball:** Boys basketball has participated in one scrimmage, a first annual south county jamboree, and tournaments for all three levels. Freshman are 2-3, JV 1-3, and varsity 1-3. They thanked David Banuelos and Joey Morales for their support with their BBQ and all the parents for their help with the Frosh/Soph jamboree snack bar. They would like to recognize Senior Joseph Castillo for making All-tourney at the James lick varsity tournament. **Wrestling:** On Saturday December 7th the Aztecs Wrestlers wrestled at Harbor High in Santa Cruz. It was a Frosh-Soph tournament in which Samuel Garcia, Damian Diaz, Jacob Garcia, Isaiah Lopez, and Isaiah Guido placed at the Tournament.

4. Employees of the Month

Certificated - Master Chief Kenneth Peaches, NJROTC Instructor at Soledad High School

Classified – Lucy Stewart, Secretary I at Rose Ferrero

5. Board Member comments

- Trustee Massa congratulated employees of the month and students of the Month. She also thanked outgoing board members for their service. On a more personal note, she thanked the following staff members for helping in her transition on the board: Dr. Boyd, all Board Members, Mr. Guzman, Mrs. Firme and Mrs. Susie Gonzalez.
- Trustee Fernandez said that he looks forward to making school visits and introducing himself to staff and administrators and he appreciate what they do.
- Trustee Ledesma gave condolences to Lucy Stewart on her husband passing away, she was not aware that had happened. She also gave a shout out to students and staff of the month. Great to see Azalea in a leadership role, especially as a woman. She wished everyone a wonderful holiday and also welcomed new board members.
- Trustee Berlanga also congratulated employees of the month. She

also commended the Azalea and said that her husband had accompanied the NJROTC to a competition in San Diego and had nothing but compliments about the cadets. She also welcomed the two new board members and said it was wonderful to have you on board. She said they were a great team and knew they all had students as priority. Trustee Berlanga also said that all the board had just returned from a trip to San Diego where they attended the CSBA conference and encouraged teachers to use different ways of teaching; to encourage students, and use interaction teaching with them. As she learned at the conference, students learn in different ways and levels.

**B. Educational Services**

**1. Curriculum/Common Core Report – Mr. Guzman**

Mr. Guzman, Associate Superintendent, gave the following report on Curriculum, Student Achievement, Instruction and Common Core:

- Transitions to Common Core State Standards, grade level and departments working hard during early release Thursdays on CCSS Implementation, getting immersed.
- Professional Staff Development for January 13, 2014, will focus on Common Core State Standards and Technology.
- Academic Coaches training in shifting to providing Professional Development in Common Core instructional delivery.
- Full Day Kindergarten Planning with Advisory Group
- School Accountability Report Cards (SARCS), due February 1, 2014 on CDE websites.
- District Leadership Team (DLT) Professional Staff Development, January 6-10; focus on Frisk Model of documentation, Cognitive Coach and Illuminate, Data and Assessment Training and Implementation.
- Physical Education Data has been released, analysis for strengths and areas of growth.
- Local Control Funding Formula and Common Core Implementation Plan presentations.

**Smart Balanced Assessment Consortium (SBAC)**

- Field test in both Mathematics and English Language Arts
- March 18-June 6, 2014: Testing window; 3.5 hours, untimed.
- “Test the Test” and “Test and stress the technology”
- Grades 3-8, all students will participate.
- Grades 9 and 10, only a small number of students in schools selected for a scientific sampling will participate.
- Grade 11, only students selected for the scientific sample are expected to participate.

- Secure Browser and Technology Readiness webinars

Technology Highlights

- Technology Committee “leaders of learning” paving the way in the use of technology for instructional delivery of CCSS
- McRel tool for informal observations to monitor classroom instruction and provide feedback

Comments:

Trustee Ledesma said that she saw at CSBA how our district is on top of the game. Dr. Boyd has a lot of insight from her previous districts and is taking the lead on Common Core. At the CSBA conference, teachers are asking questions, but the state does not have any answers yet. It’s the blind leading blind. She commended staff for being part of solution not the problem.

Mr. Guzman said that there will be a lot of learning but we are in this together. Dr. Boyd and Board are the models using the technology with their iPads. We are not waiting for state. With the LCAP & LCFF the state is supposed to be working on delivering a template, but he said the District is not going to wait for that and are developing one based on 8 priorities.

2. Technology Use Agreement – Mr. Ayala

Mr. Ayala reported that our Board Policies regarding technology are very old and will be updated and brought to the Board for review and approval soon.

C. Administrative Reports

1. Principals’ Reports
2. Director of Special Project’s Report
3. Chief Business Officer’s Report
4. Human Resource Director’s Report
5. MOTF Director’s Report
6. Director of Technology’s Report
7. Parent/Teacher Conference Reports for Elementary Schools

D. Superintendent’s Reports

1. Enrollment Report/Class Size

Enrollment was at 4,474 as of December 6, 2013

2. Williams Lawsuit Report

There were no complaints filed under facilities, textbooks or credentials for

this period.

VI. **CONSENT ITEMS**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of Regular Board Meeting of November 13, 2013
2. Approved the minutes of Special Board Meeting of November 22, 2013
3. Approved the List of Bill Warrants

<b><u>Fund</u></b>	<b><u>Date</u></b>	<b><u>Amount</u></b>
General	11/05/2013	\$ 37,129.23
	11/07/2013	17,030.91
	11/12/2013	269,779.20
	11/14/2013	114,024.74
	11/19/2013	166,163.18
	11/26/2013	40,775.12
		<b>\$644,902.38</b>
Adult Education	11/12/2013	\$1,947.00
	11/14/2013	365.32
	11/19/2013	<u>916.51</u>
		<b>\$3,228.83</b>
Child Development	11/05/2013	\$239.13
	11/19/2013	<u>233.40</u>
		<b>\$472.53</b>
Cafeteria	11/19/2013	\$4,895.39
<b>TOTAL ALL FUNDS</b>		<b>\$653,499.13</b>

4. Approved a 4-day trip to Ashland Shakespeare Festival in Ashland, Oregon for Soledad High School AP Club  
The Board of Trustees approved a 4-day trip to the Ashland Shakespeare Festival in Ashland Oregon for Soledad High School students from April 17, 2014 to April 21, 2014.



5. Approved a request for overnight trip for the Soledad High School Wrestling Team  
The Board of Trustees approved an overnight trip for the Soledad High School Wrestling Team to attend a Wrestling Tournament on September 27 to September 28, 2013 at West Hills College in Lemoore, California.
6. Approved a Memorandum of Understanding with the Monterey County Office of Education to provide transportation of Special Education Students  
The Board of Trustees approved a Memorandum of Understanding with the Monterey County Office of Education to provide transportation of Special Education Students during the 2013/2014 school year.
7. Authorization to submit 21<sup>st</sup> Century Grant Application  
The Board of Trustees authorized the district to submit an application for the 21<sup>st</sup> Century Grant.
8. Approved a Memorandum of Understanding with the Monterey County Office of Education for Transitional Kindergarten Materials Reimbursement  
The Board of Trustees approved a Memorandum of Understanding with the Monterey County Office of Education for the Transitional Kindergarten Materials reimbursement.
9. Approved an Agreement with Illuminate Education, Inc. for Software License and Support  
The Board of Trustees approved an agreement with Illuminate Education, Inc. for software license and support.
10. Approved an Independent Contractor Agreement with Seven Up Bottling Company  
The Board of Trustees approved an Independent Contractor Agreement with Seven Up Bottling Company.

**MOTION TO APPROVE CONSENT ITEMS BY: Gloria Ledesma SECONDED: Jodi Massa  
AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT:  
Mr. Barrera**

VII. **GENERAL BUSINESS ITEMS**

- A. Construction projects, acceptances of bids, major purchases, major policy and/or procedures.

1. Approved the First Interim Report  
The Board of Trustees approved the First Interim Report as submitted by the Chief Business Officer. Mr. Lathrop, CBO made a presentation (Attached)

**MOTION TO APPROVE BUSINESS ITEM #1 BY: Gloria Ledesma SECONDED: Jodi Massa  
AYES: Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT:  
Mr. Barrera**

VIII. **ADJOURNMENT TO CLOSED SESSION – 8:40 p.m.**

IX. **CLOSED SESSION**

A. Personnel

- 1) Assignments/Reassignments/Resignations/Terminations
- 2) Conference with Superintendent regarding Labor Negotiations for Bargaining Units

(Trustee Barrera returned after closed session)

X. **RECONVENED TO OPEN SESSION – 9:38 p.m.**

A. Report of Action taken in Closed Session

By a unanimous vote of 4 to 0 with one absent, the Board of Trustees approved the Negotiated Settlement Agreement OAH Case 2013070957

XI. **PERSONNEL ITEMS**

A. Personnel

1. Certificated Appointments

**RESOLVED:** The Board of Trustees appointed the following certificated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Nathan Douty	21st Century/ASES Coordinator	DW
Sita Ayala	Substitute	DW
Sherry Spendlove	Substitute	DW
David Castro	Substitute	DW

2. Classified Appointments

**RESOLVED:** The Board of Trustees appointed the following classified employees:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Horacio Pantoja	Plant Manager	DW
Jonathan Alvarado	Campus Security I	SHS

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Maria Jessica Lara	IA IV	Transition
Patricia Shackelford	Substitute	DW
Sandra Espinoza	Substitute	DW
Margarita Uribe	Substitute	DW
Hugo Serrano	Substitute	DW
Laura Rodrigues	Substitute	DW
Esmeralda Patino	Substitute	DW
Ariel Vasquez	Substitute	DW
Brenda Ramirez	Substitute	DW
Yoko Martel	Substitute	DW

3. Resignations

**RESOLVED:** The Board of Trustees accepted the following resignations:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Action</u></b>	<b><u>Eff. Date</u></b>
Sandra Gonzales	IA	Gabilan	Resigned	11/08/2013
Omar Silva	IA	Transition	Resigned	11/22/2013
Stephanie Serrano	IA	Transition	Resigned	12/06/2013

4. Leaves of Absence

**RESOLVED:** The Board of Trustees approved the following requests:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Type</u></b>	<b><u>Site</u></b>	<b><u>Eff. Date</u></b>
Maribel Rojas-Franco	Family Advocate	Maternity	MSMS	12/02/13-2/03/14
Cindy Garcia	Secretary I	Maternity	SHS	12/09/13-2/03/14

5. Extra Curricular Assignments

**RESOLVED:** The Board of Trustees approved the following Extra Curricular Assignments:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Anna Guzman	ASP Group Leader	Gabilan
Lorenzo Dominguez	7th Grade Boys Basketball Coach	MSMS
Michael Barr	Track Coach	MSMS
Aaron Arias	Drama Advisor	SHS
Mark Friedley	Varsity Assistant Boys Soccer	SHS
Pedro Lopez	JV Head Wrestling Coach	SHS
Brandon Swift	21st Century Program	SHS
Brian Vazquez	21st Century Program	SHS
Steven Terry	21st Century Program	SHS
Joseph Gribas	21st Century Program	SHS

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Lance Campa	21st Century Program	SHS
Octavio Amador	21st Century Program	SHS
Peter Gage	21st Century Program	SHS
Ericka Radcliff	21st Century Program	SHS
Valentin Salazar	21st Century Program	SHS
Daniel Ferguson	21st Century Program	SHS
Ana Yescas	21st Century Program	SHS
Ava Castillo	21st Century Program	SHS
Josie Serrano	21st Century Program	SHS
Sandra Stills	21st Century Program	SHS

6. Approved the Negotiated Agreement between the Soledad Unified School District and the Soledad Teachers Association

**MOTION TO APPROVE PERSONNEL BY: Marie Berlanga SECONDED: Gloria Ledesma  
AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Massa NAYS: None ABSENT: None**

XII. **RESOLUTIONS**

- A. No. 12-01-13 – Designating authorized agents to sign school orders

**MOTION TO APPROVE NO. 12-01-13 BY: Gloria Ledesma SECONDED: Marie Berlanga  
AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Massa NAYS: None ABSENT: None**

XIII. **NEW ITEMS OF BUSINESS**

- Trustee Ledesma would like to see a proposed calendar for next school year.
- President Barrera include wants a standing item on the agenda for Common Core.
- Trustee Ledesma mentioned that Dr. Boyd invited Board members to join in Common Core training from January 6-7-8.
- President Barrera brought up the topic of Summer School Breakfast and how it is a big concern for those students that do not attend summer school, the gap gets bigger. He would like to see the district's plan for next summer, if there is any funding or maybe even the possibility of a digital summer school, and any other ideas.
- President Barrera also mentioned that at the CSBA Conference, he spoke to some other districts about problems getting parents to sign up for email notices. Some suggested enrolling every parent in the district who we have email addresses for and if they don't want to participate, they can opt out.

XIV. **ADJOURMENT**

Meeting adjourned at 9:46 p.m.

Board approved January 15, 2014