

**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
MISSION ROOM  
425 GABILAN DRIVE, SOLEDAD, CA 93960  
WEDNESDAY, FEBRUARY 12, 2014**

<p>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</p>
---

**I. OPENED BUSINESS – 5:30 PM**

- A. Called Public Session to Order
- B. Roll Call  
Mr. Fabian M. Barrera, President  
Mrs. Marie Berlanga, Vice-President  
Mrs. Gloria Ledesma, Clerk  
Mrs. Jodi Massa, Trustee  
Mr. Jaime Fernandez, Trustee  
Dr. Rupi Boyd, Secretary to the Board
- C. Approved the Closed Session Agenda
- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session – 5:30 P.M.

**II. CLOSED SESSION – 5:30 P.M.**

- A. Personnel
  - 1. Personnel Appointments/Resignations/Leaves of Absence/Extra Curricular/Terminations/Reassignments/New Positions/Job Descriptions
- B. Pending Legal Issues
- C. Superintendent's Mid-Year Review

**III. RECONVENED TO OPEN SESSION - 7:00 P.M.**

- A. Pledge of Allegiance
- B. Report of action taken in closed session  
President Barrera reported that in Closed Session, the Board received a report on a couple of programs, negotiations, and on the architectural presentation. The Board gave direction to administration.  
President Barrera also reported that the following action was taken in closed session by the following vote: Motion was made by Mrs. Berlanga and seconded by Mrs.

Massa:

3 Ayes, 1 Abstention (Mr. Barrera); and 1 Absence (Mrs. Ledesma)

1. Certificated Appointments

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Maria Flores	Substitute	DW
Mary Lou Grainger	Substitute	DW
Jesus Narez	Academic Counselor	SHS
Osman Osel	Substitute	DW
Victor Sanchez	Spanish Teacher	SHS
Christine Tripoli	P.E. Teacher	SHS

2. Classified Appointments

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Brenda Ace Arreola	Substitute	DW
Mayra Crespo	Instructional Aide III	CEC
Fernando Nieto	Construction Project Manager	DW
Jose Ramirez	Campus Security I	SHS
Maria Vasquez	Substitute	DW
Warren Yowell	Campus Supervisor	FL

3. Resignations

<u>Employee</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Site</u>
Lisa Russett	Teacher	01/24/14	GAB
Jim Collins	Librarian	02/11/14	DW

4. Leaves

<u>Employee</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Site</u>	<u>Type</u>
Patty Garcia	Student/Parent Liaison	01/14/14	FL	FMLA
Denise Hernandez	Instructional Aide	01/14/14	SV	FMLA
Cheyenne Ralston	Teacher	01/24/14	RF	FMLA

5. Extra Curricular

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Samantha Barrera	Softball Volunteer Coach	SHS
Jessica Espinoza	Girls Assistant Varsity Baseball Coach	SHS
Diego Garcia, Jr.	Baseball Varsity Coach	SHS
Tony Garcia	Boys Freshman Basketball Volunteer Coach	SHS
Pete Meza	Softball Varsity Volunteer Coach	SHS
Carlos Rodriguez	Softball JV Head Coach	SHS
Eliazar Rubio	Assistant Track Coach	SHS

6. New Positions

Assistant Superintendent of Human Resources  
 Director of Special Education  
 Transportation Dispatcher  
 Custodian/Bus Driver - 1 FTE for Soledad High School

7. Job Description for Assistant Superintendent of Human Resources

C. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY: Gloria Ledesma SECONDED BY: Marie Berlanga AYES: Fabian Barrera, Marie Berlanga, Gloria Ledesma, Jaime Fernandez, Jodi Massa NAYS: None ABSENT: None**

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

There were no comments made by members of the audience.

2. Student of the Month

a. Main Street Middle School

Dr. Jimenez, Principal introduced Jesus Cuevas, Jr. and Daniela Alcaraz as the Students of the Month for Main Street Middle School.

b. Soledad High School

Ms. Austin, Principal, introduced Anthony Alcala as the Student of the Month for Soledad High School.

c. Community Education Center

Mr. Lopez introduced Imelda Maldonado the Student of the Month for Pinnacles High School.

3. Student Council Report

a. Main Street Middle School

- The basketball teams are having a great season. 8<sup>th</sup> Grade Boys have a record of 3 – 0; 7<sup>th</sup> Grade Boys have a record of 3 – 1; 8<sup>th</sup> Grade Girls have a record of 3 – 1; and 7<sup>th</sup> Grade Girls have a record of 2 – 2.
- Wrestling will be starting soon.
- A group of students went to the Pro Am games with their teachers on February 8<sup>th</sup>.
- ASB had lunch activities on January 24. Students participated in a hula hoop contest. ASB will be doing more fun activities during lunch for our students.
- On January 31, there was a Good Guys rally. Students participated in spirit activities. During lunch, there was a tug of war contest between the teachers and students. It was a great competition.
- Parent Conferences were held February 4 - 7. Parents came to pick up report cards and conference with teachers about student grades
- On February 13 students will have their 2<sup>nd</sup> quarter Honor Roll Assembly. Parents will be invited to attend the assembly to celebrate our success.

Upcoming Events

13<sup>th</sup> Honor Roll Assembly  
14<sup>th</sup> Valentine's Day Dance  
17<sup>th</sup> Presidents' Day Holiday  
28<sup>th</sup> Good Guys/ 8<sup>th</sup> Grade Fees Due

b. Soledad High School

- ✓ The Hope Club did Caps for Kids on the Friday before Super Bowl weekend and earned \$100. They are currently doing a fundraiser for Leukemia and Lymphoma called "Pennies for Patients"; they put boxes in each class and are going around explaining what the fundraiser is.

- ✓ The class of 2017 will be hosting the Valentine's Day Dance on Friday 2/14 from 7-10pm in the Multipurpose room. Freshmen officers are also selling Valentine's grams that will be delivered to recipients on Valentine's Day.
- ✓ AP club is hosting Career Night on Wednesday. Our speaker is an electrical engineer for Calpine Corporation. AP Club will also be taking a field trip on Monday to UC Berkeley and University of San Francisco. Our tours will be led by SHS graduates.
- ✓ All 9th, 10th, and 11th graders are currently participating in our first Common Core based writing performance task. This test will serve as a baseline for this semester's writing instruction and upcoming writing exams.
- ✓ The Interact Club has designed bleacher pads for sale at sporting events. They have solicited sponsors who will advertise on the reverse side. The pads will be ready before Spring break. The money raised will be used to support the Interact Club and community service projects here in Soledad.
- ✓ Soledad high boys' basketball program has had a great season in the eyes of a champion. Adversity will only make us stronger.
- ✓ Freshman boys are in 2nd place with a 5-3 record. Junior Varsity played some exciting basketball, going 5-5 in league. JV is currently 3rd place in league. Varsity had a rocky start going 1-6. Start of the second half Aztecs are 2-1 (3-7 overall) and giving the first place team their second loss of the season. Aztecs need to win 4 straight to make playoffs. Senior night will be on 2/19 vs. King City. Please come support your seniors before their last game.

c. Community Education Center

Students had a successful CASHEE Testing

4. Employees of the Month

Certificated: Valerie Maturino, Counselor

Classified: Luis Lopez, Pupil Supervisor

5. Middle School Teacher of the Year

Ms. Carrie Sebor was recognized by the Board for being selected as the In recognition for being selected as the California League of Middle Schools Educator of the Year for Region 5.

6. CSUMB Presentation – Talent Search – Mr. Sam Pacheco

What is ETS?

- ✓ Educational Talent Search is a federally funded program, under the TRIO branch of the U.S. Department of Education.
- ✓ Our program identifies and assists individuals from disadvantaged backgrounds, who have the potential to succeed in higher education.
- ✓ ETS provides academic, career, and financial aid counseling to participants from the Monterey and Santa Cruz counties.
- ✓ ETS encourages students to graduate from high school and continue to the post-secondary school of their choice.

ETS High Schools 2011-2015

ETS provides services to 1,105 participants:

- ✓ Alisal High School
- ✓ Gonzales High School
- ✓ Greenfield High School
- ✓ King City High School
- ✓ Seaside High School
- ✓ Soledad High School
- ✓ Watsonville High School

Participation Selection

ETS offers free services to students who meet the following criteria:

- ✓ U.S. Citizen or Permanent Resident
- ✓ Attending a Participating High School
- ✓ Grade Point Average of 2.0 or Above
- ✓ First Generation College Bound Student and/or
- ✓ Low Income

Financing Post-Secondary Education

ETS provides financial aid information through advising and workshops. Students are informed about the various state, federal and private aid sources, that are available for them to continue their education. Help students complete the Free Application for Federal Student Aid (FAFSA).

Processing Applications: ETS helps students with the application process for entrance exams such as PSAT, ACT/SAT, ELM/EPT, college admission applications, personal statements.

Campus Visits: ETS makes four campus visits a year to different post-secondary schools in California.

Campus tours are arranged so that a panel of former ETS students who are attending the visiting campus are available to answer questions and motivate students to attend college.

Workshops: ETS provides SAT/ACT Workshops during the academic year. These workshops allow students the opportunity to complete a mock SAT/ACT test, as well as grade and receive their score the same day. These workshops inform the students of areas for needed improvement and help with test taking strategies.

Students may apply by completing an ETS application. Applications are available at the ETS desk at each participating school, or by calling the ETS office at (831) 582-3662. The ETS office is open from 8:00 a.m. – 5:00 p.m., Monday through Friday. Outreach Specialists at each assigned high school are available to help students and parents complete the forms, and provide any additional information.

Mr. Pacheco shared some of the outcomes from ETS students at Soledad High School.

7. Bond Update

Cheryl Veslie and Peter Leroe-Munoz gave the following overview on the \$5 Million GO Bond from the 2012 elections, Series A:

Bond Program Overview

District voters authorized \$40 Million of Bonds in 2012

- On November 6, 2012, District voters passed a \$40 million general obligation bond program with 74.48% of voters approving the measure.
- Proceeds are being used to, “upgrade classroom computer technology; expand vocational education facilities; build a new middle school; and renovate and modernize classrooms at Ferrero, Francioni, Gabilan, Ledesma, and San Vicente Elementary, Main Street Middle, Chalone, Pinnacles, and Soledad High Schools and Soledad Adult School...” (Ballot Language 2012 Election).
- After the 2012 Election, Series A issuance of \$5 million, there will be a remaining authorization of \$35 million.

Needed to Achieve Multiple Goals

- Obtain the highest possible District rating from Standard and Poor's ("S&P") and Moody's to attract the maximum number of potential investors.
- Sell Bonds via competitive auction, garnering multiple bids to ensure competition and low rates.
- Preserve ability to call a portion of the Bonds should interest rates decline in the future.
- Generate premium to pay the costs of issuance.
- Structure principal and interest payments to ensure District remains at or below the average tax rate limit of \$115 per \$100,000 of assessed valuation promised to the voters.

Achieved Multiple Goals

- The District's general obligation bonds were rated by "A+" from Standard and Poor's and "A1" from Moody's Investors Service. The rating agencies noted the District's ongoing solid financial operations with strong reserve levels, consistently growing average daily attendance, and assessed valuation growth in the past two years.
- Bonds sold competitively with a True Interest Cost of 4.08%.
- Bonds maturing in 2024 and later will be callable on August 1, 2023 at par.
- Generated sufficient premium to pay all costs of issuance ensuring the entire \$5 million will be spent on projects approved by the voters.
- The tax rate for the Series A Bonds is projected to be \$32 per \$100,000 of assessed valuation for the first year and declining thereafter.

8. Board Member comments

- *Followed by a five (5) minute recess*

B. Educational Services

Curriculum Report & Common Core Updates

Mr. Guzman, Associate Superintendent of Ed Services, provided an overview to the board regarding the district's plan to collect stakeholders' input in aligning district and school budgets to the State's 8 priorities to increase student achievement, prepare students with 21st century skills, and be college and career ready.

*How are we obtaining Stakeholder input for LCAP?*



- Principals will be soliciting input from their staff and parent community based on the 8 priorities.
- Principals will be soliciting input from their parent community based on the 8 priorities.
- The district has an advisory committee which is representative of all stakeholder groups (community, parents, staff, etc.) that meets once a month to solicit input and share data collected thus far.
- Online survey to solicit input from community, staff, and parents.

How will the 8 Priorities impact Soledad USD? What are the 8 Priorities?  
Broken into 3 Categories:

- Category A: Conditions of learning
- Category B: Pupil outcomes
- Category C: Engagement

Category A: Conditions of learning - (3 priorities – 1, 2, and 7)

- **Priority 1: Basic needs**
  - appropriate credential teachers (e.g. HQT report, SARC)
  - Sufficient Instructional Materials (e.g. Board IM Resolution, SARC)
  - facilities in good repair (e.g. SARC)
- **Priority 2: Implementation**
  - Programs and Services to enable all students to access common core academic content standards.
  - Programs and Services to enable English Learners to access common core academic content standards and
  - Programs and Services to enable English Learners to access English Language Development
- **Priority 7: Course Access**
  - Pupil enrollment in a broad course of study that includes all of the subject areas. (e.g. English, Mathematics, Social Science, Science, Visual & Performing Arts, Health, Physical Education, Career & Technical Education and other)

Category B: Pupil Outcome - (2 priorities – 4 and 8)

Priority 4: pupil outcomes

- Statewide assessment data (CST Science?)
- SBAC (2014-15)
- API (2016-2017)

- % of pupils completing A-G
- % of pupils completing CTE/ROP/Partnership sequences or academies
- Language Proficiency (CELDT, ELPAC 2016-2017)
- English learners reclassification rate
- % of pupils passing AP Exam with score of 3 or higher
- % of pupils who participate in EAP
- % of pupils demonstrate college preparedness (EAP)
- Other \_\_\_\_\_ (Dibels and/or Lexiles)
- Other \_\_\_\_\_ (District Benchmarks)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
COMPREHENSIVE NEEDS ASSESSMENT														
School Target Setting: Performance Meter and Key Leading Indicators														
Goals & Metrics	Secondary School													
	SUSD Performance Meter Baseline Results			Your School's Baseline Results			Target Goals for Your School 2013-2017				Final Target			Data Source
	2010-11	2011-12	2012-13	10-11	11-12	12-13	13-14	14-15	15-16	16-17	14-15	15-16	16-17	
<b>Goal 1: 100% Graduation</b>														
Four-Year Cohort Graduation (%)		79%												
Students on Track for Meeting A-G Requirements (%)														
Students on Track for meeting CTE/ROP/Partnership Academies (%)														
First Time CAHSEE Pass Rate (%) ELA	77%	74%	78%											
First Time CAHSEE Pass Rate (%) Mathematics	72%	78%	80%											
11th - 12th Grade Students taking AP Courses (#)	473	505	563											
11th - 12th Grade Students passing AP Exam with score of 3 or higher (#)	59	39	68											
Students participate in EAP (%)	52%	70%	80%											
Students demonstrate college preparedness on the EAP -- ELA (%)	15%	8%	11%											
Students demonstrate college preparedness on the EAP -- Mathematic (%)	500%	2%												
<b>Goal 2: Proficiency for All</b>														
English Language Arts Districtwide - Prof & Adv (%)	26%	23%	20%											
English Language Arts Elementary - Proficient and Advanced (%)														Illuminate
English Language Arts Elementary - Basic (%)														
English Language Arts Elementary - Below Basic and Far Below Basic (%)														Data Quest
English Language Arts Secondary - Proficient and Advanced (%)														
English Language Arts Secondary - Basic (%)														
English Language Arts Secondary - Below Basic and Far Below Basic (%)														
Math Districtwide - Proficient and Advanced (%)	41%	48%	42%											
Math Elementary - Proficient and Advanced (%)														
Math Elementary - Basic (%)														Illuminate
Math Elementary - Below Basic and Far Below Basic (%)														
Math Secondary - Proficient and Advanced (%)														Data Quest
Math Secondary - Basic (%)														
Math Secondary - Below Basic and Far Below Basic (%)														
Algebra - Proficient and Advanced (%)	28%	29%	33%											
Algebra - Basic (%)														
Algebra - Below Basic and Far Below Basic (%)	55%	54%	51%											
English Learners on Track for Acquiring English Proficiency (AMAO1) (%)	54%	52%	56%											
English Learner Reclassification Rate (%)	10%	12%	4%	8%	13%	0%								Data Quest
Students with Mild to Moderate Disabilities Participating in the Core Program at Least 80 Percent of the Instructional Day (%)														
AYP Targets Met (%)														
<b>Goal 3: 100% Attendance</b>														
Student Overall Attendance (%)														
Students with 95% or Higher Attendance (%)														
Staff with 95% or Higher Attendance (%)														
<b>Goal 4: Parent and Community Engagement</b>														
Parents who affirmed that their teacher(s) inform them about their child's academic progress (%)														
Parent Participation on the School Survey (%)														
<b>Goal 5: School Safety</b>														
Instructional Days Lost to Suspension	516	802	597											
Number of students suspended	no data	493	373	no data	29	26								
Suspension rate (%)	no data	10%	7%	no data	5%	5%								
Single Student Suspension Rate (%)														
Students Who Feel Safe on School Grounds (%)														

Category B: Priorities 4 and 7 Category C: Priority 5

Category C: Engagement = (3 priorities – 3, 5, and 6)

- Priority 3: Parental Involvement

- Efforts School District & Individual School Sites make to seek parent input in decisions for the district and schools
  - SSC, DLAC, LCAP, ELAC, Migrant Advisory
- How will the School District promote parental participation in programs for Economically disadvantage pupils, English Learners, Foster Youth, and Individuals with exceptional needs.

Priority 5: Pupil Engagement

- School attendance rates,
- Chronic absenteeism rates
- Middle school dropout rates
- High school Cohort dropout rates
- High school Cohort graduation rates

Priority 6: School Climate

- Pupil suspension rates,
- Pupil expulsion
- Other local measures including surveys of pupils, and Parents and teachers on the sense of safety and school connectedness.
- Example: PBIS, Locally developed student surveys, parent surveys, teacher culture survey

What's New for Soledad USD Students

- We have to ensure all students:
  - have access to core curriculum, and a broad course of study
  - graduate high school meeting A-G requirements
  - graduate high school with completing a course sequence in CTE/ROP/or Partnership Academies/pathway – not random ROP/CTE classes
  - Participate in Early Assessment Program (EAP) (11th graders – college readiness)
  - have access to Advanced Placement (P) classes, take AP test and pass with 3 or better
  - Solicit input from all stakeholder for school and district decisions
  - Focus on foster youth– supports, working with various agencies
  - who entered in 9th grade – graduate in four years.
  - Attend school and reduce chronic absenteeism, suspension and expulsion rate
  - Conduct surveys to determine sense of safety and school

connectedness by students, parents and staff

What does this mean?

- We need to assess our course offerings at the high school to ensure they
  - are A-G approved
  - ROP/CTE has a clear course sequence which is A-G approved and reflects the needs of local economy (high paying jobs for the local economy)
  - Offer more AP course for students
  - School schedule allows all students to have a broad course study
  - Provide support classes to ensure students succeed in core classes

What does this mean for the district budget?

- Ensure the district's budget is aligned to the 8 priorities – providing high level support to have the course sequences, access, and supports to be successful.

President Barrera asked how far along were our district in the process, compared to other districts. Mr. Guzman responded that we were eons ahead in terms of engaging the community. He also mentioned that the documents that will be presented to the Board will be very simple.

C. Administrative Reports

1. Principals ' Reports
2. Director of Special Project's Report
3. Chief Business Officer's Report
4. MOTF Director's Report
5. Director of Technology's Report

E. Superintendent ' s Reports

1. Enrollment Report/Class Size  
Enrollment was at 4,764 as of January 31, 2014.
2. Williams Lawsuit Report  
There were no complaints filed under facilities, credentials and textbooks for this period.

V. **CONSENT CALENDAR**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of January 15, 2014
2. Approved the minutes of special meeting of January 23, 2014
3. Approved the List of Bill Warrants

<b><u>FUND</u></b>	<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
General	1/7/2014	\$294,250.64
	1/9/2014	132,270.24
	1/14/2014	208,584.67
	1/16/2014	70,002.69
	1/21/2014	25,227.71
	1/23/2014	105,500.96
	1/30/2014	<u>129,227.28</u>
		\$965,064.19
Adult Education	1/9/2014	\$121.23
	1/14/2014	106.22
	1/16/2014	51.83
	1/21/2014	21.18
	1/23/2014	13.00
	1/30/2014	<u>52.34</u>
		\$365.80
Child Development	1/9/2014	\$ 292.61
	1/14/2014	2,091.40
	1/23/2014	259.00
	1/30/2014	<u>156.19</u>
		\$2,799.20
Cafeteria	1/23/2014	\$1,259.00
<b>TOTAL ALL FUNDS</b>		<b>\$969,488.19</b>

4. Approved the Revolving Fund Expenditures - \$594.10

5. Ratified an overnight trip for the Soledad High School students to attend the CCS Girls' Wrestling Tournament February 7-8, 2014 in San Jose, California
6. Approved an overnight Trip for Soledad High School Students to attend the CCS Boys Varsity Wrestling Championship on February 28 to March 1, 2014 in San Jose, California
7. Approved an overnight trip for Soledad High School students to attend the Track and Field Invitational April 4-5, 2014 in Clovis, California
8. Approved an out of state trip for Main Street Middle School students to Washington, D.C. during spring break 2014 (March 30-April 3)
9. Approved an Agreement with Greenfield Union School District and Soledad Adult School for GED adult basic education and ESL Classes
10. Approved the School Safety Plan for Rose Ferrero Elementary School
11. Approved the MESA Partnership Service Agreement with the UCSC-Educational Partnership Center
12. Approved an agreement with Los Angeles Educational Partnership for follow-up training, consultation and coaching
13. Approved an out of state conference for Glenda Woodrow and Darcie Douty to attend the CADA Conference in Reno, Nevada March 5-8, 2014

**MOTION TO APPROVE CONSENT ITEMS BY: Gloria Ledesma SECONDED: Jodi Massa AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

14. Election of the 2014 CSBA Delegate Assembly Election for Subregion 9B  
The Board of Trustees elected Betty Lusk, (Monterey Peninsula USD), to the 2014 CSBA Delegate Assembly for Sub Region 9-B for a two- year term beginning April 1, 2014 – March 31, 2016.

**MOTION TO APPROVE CONSENT ITEMS BY: Jodi Massa SECONDED: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: None**

VI. **NEW ITEMS OF BUSINESS**

- Trustee Fernandez commended Coach Domingues for the outstanding job he is doing with the wrestling team and would like the Board to recognize him.
- President Barrera reported that he attended a President's Workshop in Sacramento, sponsored by CSBA. He highly recommended other Board members to take advantage of these trainings as they were very beneficial. He had experience as a city council member, but being a school Trustee means a lot and is different. President Barrera also thanked the high school staff for working on the athletic fields, they are looking very nice. He also congratulated the winter leagues.
- Trustee Ledesma also welcomed Dr. Boyd into the Soledad Community as she moved into the City of Soledad.
- Mr. Guzman, Associate Superintendent of Ed Services reported that the District had received notification that Frank Ledesma Elementary's application for Distinguished Schools, was approved by the State. The next step is that the County Office will validate the application on a visit scheduled March 27<sup>th</sup>. Board members were invited to attend.

VII. **ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

Board approved March 12, 2014