

**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
MISSION ROOM  
425 GABILAN DRIVE, SOLEDAD, CA 93960  
WEDNESDAY, MARCH 12, 2014**

<p>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</p>
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**I. OPENED BUSINESS – 5:30 PM**

- A. Called Public Session to Order
- B. Roll Call
  - Mr. Fabian M. Barrera, President
  - Mrs. Marie Berlanga, Vice-President - ABSENT
  - Mrs. Gloria Ledesma, Clerk
  - Mrs. Jodi Massa, Trustee
  - Mr. Jaime Fernandez, Trustee
  - Dr. Rupi Boyd, Secretary to the Board
- C. Approved the Closed Session Agenda
- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session

**II. CLOSED SESSION**

- A. Personnel
  - 1. Appointments/Reassignments/Resignations/Terminations/Releases
  - 2. Pending Existing Litigation

**III. RECONVENED TO OPEN SESSION - 7:00 P.M.**

- A. Pledge of Allegiance
- B. Report of action taken in closed session

The Board took action on the following resolutions which were approved by a unanimous vote of 4-0 with one absence (Trustee Berlanga):

  - 1. No. 3-01-14 - Regarding Release of Employment of Temporary Certificated Employee No. 01-552
  - 2. No. 3-02-14 – Regarding Non-reelection of Probationary Certificated Employees No. 01-373 & 01-531

3. No. 3-03-14 – Regarding the Release of Administrators No. 01-574 and 01-578

President Barrera also reported that the Board also approved certificated appointments, classified appointments, resignations, leaves of absence, and Extra Curricular assignments by a unanimous vote of 4-1 with Mrs. Berlanga absent: The approved personnel items were as follows:

4. Certificated Appointments

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Gregoria Flores-Britt	Substitute	DW
Mary Magana	Substitute	DW
Joshua Garcia	Substitute	DW
Kelsey Gilruth	Substitute	DW
Barbara Imai	Long Term Sub	GAB

5. Classified Appointments

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Yesenia Anguiano	Substitute	DW
Sandra Cervantes	Substitute	DW
Alma Cisneros	Substitute	DW
Colleen Clinton	Substitute	DW
Clarissa Fernandez	Substitute – Clerical	DW
Isela Godoy	Substitute – Pupil Supervisor	FL
Katalina Guzman	Substitute	DW
Amalia Hernandez de Rodriguez	Substitute – Custodian/	DW
Ramiro Perez	Groundsman	DW

6. Resignations

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Action</u></b>	<b><u>Eff. Date</u></b>
Victor Sanchez	Spanish Teacher	SHS	Resigned	02/28/14
Denise Jaime	Secretary I	SHS	Resigned	03/26/14
Barbara Stephens	Teacher	SHS	Resigned	04/11/14

7. Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Type</u>	<u>Eff. Date</u>
Jessica Alisea	Inst. Aide	SV	Maternity	02/05/14 to 03/18/14
Blanca Camarena	Secretary I	JF	Maternity/FMLA	07/12/14 to 10/13/14
Nicole Miller	Teacher	RF	FMLA/Leave of Absence 2013/14	04/16/14 to 06/13/14
Isamar Olivas	Migrant Aide	SV/GAB/JF	Maternity	05/05/14 to 06/13/14

8. Extra Curricular Assignments

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Matthew Antopia Jr.	Assistant JV Baseball Coach (volunteer)	SHS
Pete Meza	Varsity Softball Coach (volunteer)	SHS
Aimee Morales	After School Tutoring	MS
Judith Tuddao	After School Tutoring	MS
Jessica Borba	After School Tutoring	MS
Jesus Cuevas	After School Tutoring	MS
Elva Garcia	After School Tutoring	MS
Carrie Sebor	After School Tutoring	MS
Jaime Ceja	Yearbook Advisory	SV
Belen Gonzales	Yearbook Advisor (split)	FL
Erika Tinajero	Yearbook Advisor (split)	FL
Kelly Yell	Spring Intersession	FL
Hilda Rocha	Spring Intersession	FL
Ramon Mora	Spring Intersession	FL
Erasmio Aguilar	Spring Intersession	FL
Amanda Rhodes	Spring Intersession	FL
Jeannie Freeman	Spring Intersession	FL

C. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY: Gloria Ledesma SECONDED BY:  
Jodi Massa AYES: Mr. Barrera, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa  
NAYS: None ABSENT: Marie Berlanga**

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

There were no comments made by members of the audience.

2. Student of the Month

a. Main Street Middle School

Dr. Jimenez introduced Gabriel Gazca as the Student of the Month for Main Street Middle School

b. Soledad High School

Mr. Calderon, Assistant Principal, introduced Robert Garcia as the Student of the Month for Soledad High School

c. Community Education Center

Mr. Lopez, Principal introduced Kanayra Negrete as the Student of the Month for Chalone High School

3. Student Council Report

a. Main Street Middle School

The following report was given of student activities at Main Street Middle School:

2014 MESA Preliminary Competition Results: Our students participated in the MESA competition on 3/1/14 and were successful in their competition. Below are the results:

Team Math Quest – Algebra/Geometry (8<sup>th</sup> grade)

1<sup>st</sup> place Miguel Serrano, Julissa Tinajero, Arilene Rios

Team Math Quest – Pre-Algebra (6<sup>th</sup>/7<sup>th</sup> grade)

1<sup>st</sup> place Robert Guillen, Angela Mora, Sebastian Trujillo

Model Science –Eye

1<sup>st</sup> place - Jesus Cuevas and Mikaela Chavez

2<sup>nd</sup> place- Randy Flores and Luis Gonzales

Speak Up ( Speech)

1<sup>st</sup> place –Getsemani Puga

2<sup>nd</sup> place –Isela Perez

Robotics Tug –o- War

1<sup>st</sup> place Belen Torres, Jerianne Balino, Antwahn Vebtura

2<sup>nd</sup> place—Arylene Nunez, Xitclali Ramirez, Elena Meza, Daniela Alcaraz

Balsawood Glider

1<sup>st</sup> place – Skylah Fregoso and Angela Mora

Prosthetic Arm Challenge (Geronimo Serrano, Julissa Tinajero, Arilene Rios, & Carlos Esqueda) 1<sup>st</sup> place Technical Paper; 1<sup>st</sup> place Poster and Oral presentation; 2<sup>nd</sup> place performance; 2<sup>nd</sup> place -- overall

Basketball season is over. Our teams did very well for league; the Boys 8<sup>th</sup> and 7<sup>th</sup> grade basketball teams came in 1<sup>st</sup>. The Girls 8<sup>th</sup> grade basketball team came in 1<sup>st</sup> and the Girls 7<sup>th</sup> grade team came in 2<sup>nd</sup>. Congratulations.

Wrestling and Girls Soccer seasons are getting ready to start. Anyone interested can get information from the front office.

The Constitution Essay Winners were recognized on 3/11/14 at the Monterey County Office of Education. They gave their speeches and were given a free trip to Washington DC during spring break. Congratulations to: Jesus Cuevas, Michelle Ortiz, Elena Meza, and Robert Wayne.

Upcoming Events for March:

28<sup>th</sup> Career Day

b. Soledad High School

Old news:

- ASB held their Winter Sports Rally at the end of January to show support to all hard working players.
- Freshmen held their annual Valentine's Dance on February 14.

New News:

- Spring Fling March 21<sup>st</sup>
- ASB is working on a Springs Sports Rally for the end of the month.
- Juniors wrote the essay portion of the Early Access Program test to identify college readiness.
- A group of 15 students will be traveling to Italy over spring break with Mrs. Radcliff.

Club Props:

- Hope Club: is finishing up with the Leukemia/Lymphoma Drive.
- FFA – placed first at field day at Hartnell College, CSU Chico and UC Davis. They will have teams compete in Veterinary Science, Livestock Judging, Vegetable Judging and Best Informed Greenhand at Cal Poly, SLO, Cal Poly Pomona, Fresno State and UC Merced, over the next weeks. Students are also getting ready for the Gonzales Young Farmers Community Mock fair next month.

- NJROTC – has taken the lead to clean up the City of Soledad working with the city manager and grounds supervisor. They will also be competing at Silver Creek High School in San Jose on March 22, 2014.
- Sport Props: Boys Soccer won their 3<sup>rd</sup> MTAL Championship in a row. The MVP was Sergio Basca and Coach Reyes Mendoza was the Coach of the Year. The Team lost in overtime in the CCS Semifinals 2-1 vs. Burlingame. Track and Field was starting their season this Friday with a meet in Coalinga for the George Olsen Invite at Coaling High School and then Saturday at the Freshman Focus at North Salinas High School. Baseball has completed two fundraisers. They've purchased a portable pitching machine. Coach Ryan has the record for most wins in baseball and school history; breaking Mr. Fred Ledesma's record of 112 wins.

c. Community Education Center

- Field trip to CSUMB lecture on war & peace
- Central Coast College visit – students heard on educational goals
- CAHSEE testing next week

4. Employees of the Month

Certificated Employee:	Greg Fortney-Reeves
Classified Employee:	Michelle Ayala

5. Girls Inc. Presentation

The following PowerPoint Presentation was made by Nayeli Gallardo, Project Coordinator for Girls' Inc., thanking the district and the Board for their support of Girls' Inc.

- ECHO Leadership Program at Soledad High School
- Valuable Skills: Public Speaking, Teamwork
- Friendship, Mentorship and Support
- Health & Wellness
- CPR Training
- Career & Job Guidance
- College Retreat: CSU East Bay & Stanford
- Student Panel
- Trip to Capitol & Stanford
- Civic Engagement

- Inspiring all girls to be STRONG, SMART, & BOLD.

6. Board Members Comments

- Trustee Fernandez, congratulated the students of the Month
- Trustee Massa echoed the same; and also gave Kudos to some of the student organizations; specifically MESA at Main Street & Soledad High Schools. She said she was stunned how they swept many of the tops awards. She also recognized FFA as they were also doing great in competitions, coming home with many awards. To the Aztec Soccer Team for going to the Finals. Trustee Massa encouraged everyone to follow us on twitter. The Carnival is in town and invited everyone to go to carnival. She said that they were taking volunteers. She recognized Mr. Ayala for the online schedule so that everyone can sign up.
- Trustee Ledesma Dittoed the comments and thanked everyone. She said as we are getting towards end of year, she encouraged kids not to give up. They can achieve anything and can be anything they want, such as a senator or an attorney, but with their hard work, they can reach their goals.
- President Barrera congratulated the parents and family members of the students recognized. He said that parent support is very important in their student's success.
- *Followed by a five (5) minute recess*

7. 2012/2013 Audit Report – Ms. Samantha Moore, VTD & Co., LLP

Ms. Moore reported on the 2012/2013 Audit highlights for Soledad Unified School District as follows:

- Page 5 – District's annual financial report, presenting the discussion and analysis of the District's financial performance during the fiscal year that ended June 30, 2013.
- Page 7 – Management's Discussion and Analysis. Reporting the District's fiduciary responsibilities, financial highlights and the district' as a whole
- Page 14-15 - Enrollment projects which are based on ADA & growth trends. These pages also include the Statement of activities of revenues and expenditures
- Pages 16-18 – Governmental Funds Balance Sheet. Including the Building fund which is major this year; once the district completes complete the construction of the middle school, it could become a non-

major fund. Also the Cafeteria fund and the influx of federal funds, it could become a major fund and it could change from year to year.

- Page 42 – Fund Balances to Other Postemployment Benefits Obligations
- Page 51 – General Fund – Budgetary Comparison Schedule
- Page 62 – Non Major governmental Funds – Combining Statement of Revenues, Expenditures and Changes in Fund Balances
- Page 38 – Long term Obligation and Bonded debt
- Pages 40-41- Bonds and Maturity
- Page 60 – schedule of Financial Trend and Analysis
- District has a 20% reserve. ADA has increased by 132 over past 2 years. Most districts are in declining enrollment.
- Page 73 – Summary of Auditors Reports
- Pages 74 – 76 - Summary of Auditor's Results. There were no findings to reporting level. Control weaknesses were not of magnitude that they need to be in reported.

President Barrera said he was concerned about the report on the Associated Student Body Funds. The same issue pops up every year. He said that staff needs workshops, not only officers but with changing staff, the teachers, club advisors need to be included she said it was very rare not to have any ASB findings. Ms. Moore said it was an issue on most districts; but it was beneficial that sites have support of the district office. Good to see that we do have support of the district. Mr. Barrera was concerned and said that the district needed to get involved as we don't want to see what happened north of our city or be on the news.

President Barrera also asked about the double payments made on invoices and asked if it was something within the system. Ms. Moore said it was with the county office and suggested that they put something in their system to flag that the invoice was already paid, to prevent that from happening.

B. Educational Services

1. Curriculum & Common Core Updates – Mr. Guzman  
Mr. Guzman, Associate Superintendent of Educational Services, reported on the following:
  - Administration was recommending the approval of Draft A Calendar for the 2014/2015 school year. It was on the agenda for approval this evening. School will begin 8/18/14 – 6/11/15



- Mr. Guzman thanked the Board for attending the Board Retreat March 8<sup>th</sup> where they hear an update on Common Core and SBCA (testing) to be held April 7-May 16 using technology.
- CAHSEE is coming up next week.
- The District was recommending the Board's approval of an MOU with Hartnell for Career Pathways. \$15 million are at stake. The Pathway selected was Agriculture. There was a last minute revision to the MOU and Mr. Guzman distributed it for their approval.
- Teachers attended a Math Fair to look at instructional materials and ready for purchase. The committee will select materials and do a pilot run, then it will be recommended for board approval
- The Board had approved Full day Kindergarten to August 2014. However, two school sites have expressed an interest in running a pilot full day program at Rose Ferrero. They want to find the "kinks" and work them out; then share with the rest of the staff so that we are ready to go in the fall.

Trustee Massa asked if we have control over the dates when we test our students or they control it. Mr. Guzman said the State gives us a testing window.

President Barrera said there was going to be a PBIS workshop in Salinas and one of the renowned speakers was coming. He encouraged district participation

C. Administrative Reports

1. Principals' Reports
2. Director of Special Project's Report
3. Chief Business Officer's Report
  - a. Presentation of the First Interim Report

Revenue and Expenditures  
2013-14 Projected Budget

	<sup>st</sup> <u>1 Interim</u>	<sup>nd</sup> <u>2 Interim</u>
Revenues	\$ 43,347,205	\$ 43,350,243
Expenditures	42,499,240	\$ 43,026,572
Net + (-) Fund Balance	\$ 847,965	\$ 323,671

Fund Balance

Beginning Fund Balance	\$ 10,743,201	\$ 10,743,201
Ending Fund Balance	\$ 11,591,166	\$ 11,066,872

Restricted	\$ 4,106,496	\$ 3,849,954
Other Assignments	\$ 3,234,670	\$ 2,683,718
Economic Uncertainties (10%)	\$ 4,250,000	\$ 4,300,000
Unassigned		\$ 233,200

Multi Year Assumptions

- Enrollment growth based upon moderate projections
- Grade K-3 Class Size not to exceed 26-1
- Per LCFF calculator - \$1.73MIL 2014/2015 Base (ERT?)
- State Economy continues to grow
- STRS - \$71 billion shortfall
- Employer contribution increase 8% to 16% in 2015/2016

	<u>2013-14</u>	<u>14-15</u>	<u>15-16</u>
Revenue	\$ 43,350,243	\$ 45,085,288	\$ 47,809,049
Expenditures	43,026,572	43,642,216	44,627,521
Net	323,671	1,443,072	3,181,528
Fund Balance	11,066,872	12,509,962	15,691,472

What's Next

March

- Finalize LCFF Revenue Projections
- Draft LCAP with New Program Costs
- District Advisory Committee – Review Draft LCAP

April

- Public Hearing – Draft LCAP
- Revisions – To LCAP
- Distribute School/Department Budget Allocation

May

- School/Department Budgets Finalized
- Governor's May Revised
- Final Budget Revision

June

- Public Hearing – LCAP & 2014-15 Budget
- LCAP & Budget – Adopted by the Board of Education

4. Director of Technology's Report

5. MOTF Director's Report

D. Superintendent ' s Reports

1. Enrollment Report/Class Size
2. Williams Lawsuit Report

V. CONSENT CALENDAR

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of February 12, 2014
2. Approved the minutes of special meeting of February 26, 2014
3. Approved of Revolving Fund Expenditures - \$1,500
4. Approved the 2013/2014 Second Interim Report
5. Approved the Amended 2013/2014 Single School Site Plans for Student Achievement (SPSA) for Frank Ledesma, Gabilan, Jack Francioni, Rose Ferrero, San Vicente, Main Street, and Soledad High Schools
6. Ratified an agreement with the Association of California School Administrators for a one-day training for a Master Scheduling Workshop –
7. Approved the 2014/2015 School Calendar – Draft A
8. Approved an Individual Services Agreement with Salinas Union High School to provide education services to a Soledad student with an individualized education plan
9. Approved SkillsUSA Chapter Charter to travel o State conference and competition from April 24 to April 27, 2014 to San Diego, California –
10. Approved the amendment to a Contract with Sandy Madrid for additional support to district staff
11. Approved an overnight Leadership Summit for two middle school Migrant Students to Camp Jones Gulch in La Honda, California from March 21-23, 2014
12. Approved a contract to provide Supplemental Educational Services (SES) with “Educando con Tabletas”

13. Approved a Memorandum of Understanding with Hartnell College to participate in the AB86 Career Pathways Trust Consortium
14. Accepted of the 2012/2013 Audit Report
15. Approved the Soledad High School Seniors to Attend Disney Grad Night on May 22-23, 2014
16. Approved Spring Intersession for Frank Ledesma Elementary School from March 31, 2014 to April 4, 2014 in order to provide extended learning for students. Title I funds will be utilized

**B. Personnel Items:**

17. Approved a change in compensation for the position of Certified Nursing Assistant Director
18. Job Descriptions for Library/Media Supervisor and Computer Technician
19. Approved new Instructional Aide IV – SPED position
20. CSEA 2013/2014 “Sunshine” Disclosure
21. Approved the Public Disclosure of Collective Bargaining Agreement with the Soledad teachers Association

**MOTION TO APPROVE CONSENT CALENDAR BY: Gloria Ledesma SECONDED: Jodi Massa AYES: Mr. Barrera, Mr. Fernandez, Mrs. Ledesma, Mrs. Massa NAYS: None ABSENT: Mrs. Berlanga**

**VI. GENERAL BUSINESS ITEMS**

- A. Construction projects, acceptances of bids, major purchases, major policy and/or procedures.
  1. The Board directed District staff to negotiate an agreement with Kasavan Architect for the new middle school

**MOTION TO APPROVE BUSINESS ITEM #1 BY: Fabian Barrera SECONDED: AYES: Mr. Barrera, Mrs. Ledesma, Mrs. Massa NAYS: Jaime Fernandez ABSENT: Mrs. Berlanga**

**VII. NEW ITEMS OF BUSINESS**

- President Barrera said he would like a presentation from ASB from each site to present their policies, and procedure and/or suggestions to the board. It might be that the district will need to revisit guidelines; but he was asking to be educated on the processes used at the sites.
- Trustee Ledesma commented on the same line, stating that maybe the district could tap in to the banks for staff training on how to keep ledgers, how log and basic procedures.

**VIII. ADJOURNMENT**

Meeting adjourned at 8:41 p.m.

Board approved April 9, 2014