

**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
SOLEDAD UNIFIED SCHOOL DISTRICT  
MISSION ROOM  
425 GABILAN DRIVE, SOLEDAD, CA 93960  
WEDNESDAY, NOVEMBER 13, 2013**

<p><b>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</b></p>
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**I. OPENED BUSINESS - 5:30 PM**

- A. Called Public Session to Order
- B. Roll Call
  - Mr. Fabian M. Barrera, President
  - Mr. Edward Lopez, Vice-President - ABSENT
  - Mrs. Gloria Ledesma, Clerk
  - Mrs. Marie Berlanga, Trustee
  - Mr. Lucio Rios, Trustee
  - Dr. Rupi Boyd, Secretary to the Board
- C. Approved the Closed Session Agenda
- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session – 5:30 P.M.

**II. CLOSED SESSION – 5:30 P.M.**

- A. Personnel
  - 1. Assignments/Reassignments/Resignations/Terminations

**III. RECONVENE TO OPEN SESSION - 7:00 P.M.**

- A. Pledge of Allegiance
- B. Acknowledgments

President Barrera acknowledged the following:

  - Congratulated Frank Ledesma Elementary for being invited to apply as a distinguished school.
  - Congratulated Ms. Sebor, Teacher at Main Street Middle School for being selected as a finalist for the California League of Middle Schools Educator of the Year.

- Recognized Mrs. Jodi Massa, who was newly elected to the Board in recent elections as she was in the audience. He also congratulated Mr. Jaime Fernandez, who also won a seat on the school board.

C. Report of action taken in closed session

There was discussion of personnel issues but no action taken in closed session by the Board.

D. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY: Lucio Rios SECONDED BY: Marie Berlanga  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT:  
Mr. Lopez**

IV. COMMUNICATIONS

A. Oral Communications

1. Audience

Robert Schrenk from Chartwells School Dining addressed the Board regarding the RFP for a food service contract to thank them for the fair way it was handled even though they were not the top bidders; he felt it was a fair process. Mr. Schrenk said he was looking forward to submitting a bid at the next opportunity.

2. Student of the Month

a. Main Street Middle School

Dr. Jimenez, Principal, introduced Raul Figueroa as the Student of the Month for Main Street. Raul introduced his parents and sibling who accompanied him at the meeting. He plans on going to college and pursue a career in criminology.

b. Soledad High School

Ms. Austin, Principal, introduced Karen Chavez as the Student of the Month for Soledad High School. Karen thanked her parents for their support and encouragement and said she plans on attending a 4-year college, her preference was Santa Clara.

c. Community Education Center

Mr. Lopez, Principal and Dr. Nolan, teacher, presented Anabel Flores as the Student of the Month for Chalone High School. Anabel was not able to attend the meeting; but Dr. Nolan spoke to the reasons he nominated her.

3. Student Council Report

a. Main Street Middle School

Arlene Nunez-Dominguez gave the following report of activities at Main Street Middle School:

- Open gym on October 11<sup>th</sup>;
- Boys' Soccer Team participated in a tournament on October 11<sup>th</sup> and won 3<sup>rd</sup> place;
- Girls' Volleyball teams held a tournament on October 19<sup>th</sup>.
- Boys' Volleyball has started and will have a tournament on November 15<sup>th</sup>;
- MESA hosted a scary movie night on October 18<sup>th</sup>;
- On October 25<sup>th</sup>; ASB hosted lunch activities such as musical chairs and scavenger hunt;
- Girls Inc. has started working with 7<sup>th</sup> grade girls;
- Students participated in the Great Shakeout Earthquake Drill on October 17<sup>th</sup>;
- Red ribbon Week was held October 21-25;
- October 25<sup>th</sup> was Good Guys as a reward for students' good behavior;
- October 31<sup>st</sup>; students participated in Halloween activities and held a costume contest and a drawing a for a bike, iPod, P.E. uniform/sweat shirt, and a backpack;
- November 1<sup>st</sup> was 1<sup>st</sup> Quarter Honor Roll Assembly;
- Parent Conferences were held November 5-8.
- Students also congratulated Ms. Carrie Sebor for being Teacher of the Month for Main Street Middle School. She has been working on organizing the Constitution Project for the last two years and has also organized the trips to Washington, D.C. She has also been selected as a finalist for the California League of Middle Schools Educator of the Year. She will be recognized on December 12<sup>th</sup> in San Jose.
- Upcoming Events:
  - November 14<sup>th</sup>: Flu Shot Clinic 4-7 p.m.
  - November 15<sup>th</sup> – Boys Volleyball Tournament
  - November 20<sup>th</sup> – D.A.I.S.Y Program Parent Night
  - November 22<sup>nd</sup> – Good Guys
  - November 22-29 – Thanksgiving Break

b. Soledad High School

Leslie Amaro & Jasmine Serrano, ASB Officers, reported on the following student activities at Soledad High School:

- Senior Auction event was held and Mr. Walker bought 4 seniors;
- Homecoming week was on held the week of November 4 homecoming week. With a night Rally where teachers and cheerleaders performed.
- Homecoming dance was a huge success. Students thanked everyone for support;
- Cops giving tree: a bowling tournament to fundraise funds for this event will be taking place. All proceeds will go towards cops giving tree
- FFA: The Soledad High School FFA attended the annual conference and they participated in the opening/closing ceremonies at conference. The FFA is now getting ready for competitions, including public speaking event.
- NJORTC – doing well with before/after school practices. Cadets are preparing for upcoming competitions. They are also preparing for their military inspection on November 20. The Cadets will also be attending a mini boot camp in Dublin California.
- MESA: the Club attended a formal open house at UC Santa Cruz . MESA is also doing a membership drive to recruit students.
- Sports: Winter sports are in full swing. Students are busy trying out for the different teams

c. Community Education Center

Felicia Casillas & Luisa Moreno gave the following report of activities at the Community Education Center:

- Halloween contest was a successful event, many students participated and an award was donated by a generous community member
- Pinnacles High School students took the CAHSEE exam and it was incredibly successful and had a perfect attendance
- Student council discussed and voted on school colors: gray and Caroline blue. They would like to get board approval to for the change of colors for their school.

Upcoming Events:

- Friday 11/22 – planning a student appreciation day
- UTI field trip on December 3rd student will have the opportunity to visit the automotive center
- Plans are to order sweatshirts for students once the board approves school colors

4. Employees of the Month

Certificated: Heather Varela, teacher at Rose Ferrero Elementary

Classified: Mayra Salas, Student Parent Liaison at Rose Ferrero Elementary

5. Board Member comments

- Trustee Rios & Berlanga congratulated students and employees of the month.
- Trustee Ledesma also congratulated the two new board members; and said she was sad to see the others go; but know they have same goals. Mrs. Ledesma shared that Board members, Berlanga, Barrera and herself, had attended an Educational Summit conference sponsored by MCOE. Incoming Board members, Massa & Fernandez joined them
- President Barrera also congratulated the honored students, especially their parents.

***Followed by a five (5) minute recess***

C. Curriculum/Student Achievement

1. Curriculum Report – Mr. Guzman requested the Superintendent's 90-Day Plan be presented to allow for more time.

Superintendent's 90-Day Plan – Dr. Boy reviewed the 90 Day Entry Plan with the Board and audience as follows:

Entry Plan Goals:

- Transition: Smooth and orderly to obtain understanding of the districts
- To develop a clear, trusting, productive, collaborative relationship with the SUSD Board of Trustees
- listen broadly to a multitude of stakeholders to gain a comprehensive understanding of SUSD

- To proactively ensure that all voices, not just those who traditionally avail themselves to collaboration with the school system, are heard and engaged in the process of continuous improvement
- To build enthusiasm for SUSD's vision, mission, and strategic plan, while also establishing the commitment to engage in needed change to ensure a system of continuous improvement
- To identify and execute activities that must happen immediately to ensure an outstanding beginning to the school year

**Outcomes & Deliverables**

- Expected Results
  - Superintendent visitations to every district facility and schools.
- A 90 day report on observations, findings and a proposed vision for the future

**Structure of Entry Plan**

The following activities were the core components of the entry plan:

- Developed working relationship with the Board of Education
- Assessed the organizational capacity and alignment
- Analyzed Data and Reviewed Documents
- Engaged and Interviewed Parents and Community Leaders
- Sought understanding of the current, strengths, strategies, and opportunities for improvement
- 90 Day Plan Report Out

**Who was interviewed:**

- |                                       |  |
|---------------------------------------|--|
| ▪ All SUSD Board members              | ▪ County Superintendent  |
| ▪ Superintendent's Cabinet Members    | ▪ Surrounding District Superintendent's including Hartnell College |
| ▪ District Directors                  | ▪ City Council Leaders including the Mayor                         |
| ▪ Principals                          | ▪ Civic Leaders  |
| ▪ MOTF Leads                          | ▪ Key elected official   |
| ▪ CSEA President                      | ▪ Hartnell Board members   |
| ▪ STA President                       | ▪ Chamber of Commerce officials                                    |
| ▪ Parent organizations and local PTAs |  |

- Faculty and staff
- Former superintendents
- Parent Leaders
- School Secretaries 1 & 2
- Bus Drivers
- Building and grounds staff
- Custodial staff
- Students
- Key business and Civic leaders and advocates
- Members of Rotary and Lions
- Non-profit groups
- Teachers, Parents and Community members at Community meetings

Governance Team: SUSD Board of Trustees

Initial Observations and Impressions

- The SUSD Board is focused and places the well-being of students as a first priority.
- The SUSD Board works well as a unit.
- The community perspective is that board is committed to student achievement and eliminating achievement gaps.
- The adoption of Board Goals is evidence of the board's commitment to providing a first class education for EVERY child.

Recommendations:

- Continue Semi-Annual Governance retreat to review goals and data
- The District/Board need's to establish a very clear picture of what data they would review periodically throughout the year and annually to monitor district progress? (Ed Code)
- How many students from each school make a year's growth?
- Which sub groups are making a year's growth?
- What is the four year graduation rate?
- What is the dropout rate at middle and high school?
- Attendance of staff and students?
- Students graduating meeting A-G requirements?
- Students with IEPs are in least restrictive environment?
- What percent of ELLs, students with IEP are graduating with diploma and on time?
- What is the referral, suspension, expulsion rate by grade level, school, and subgroups?

Organizational Chart Capacity & Alignment

Initial Observations and Impressions:

- There does not appear to be effective alignment or communication

between the various departments at the district to support teaching and learning.

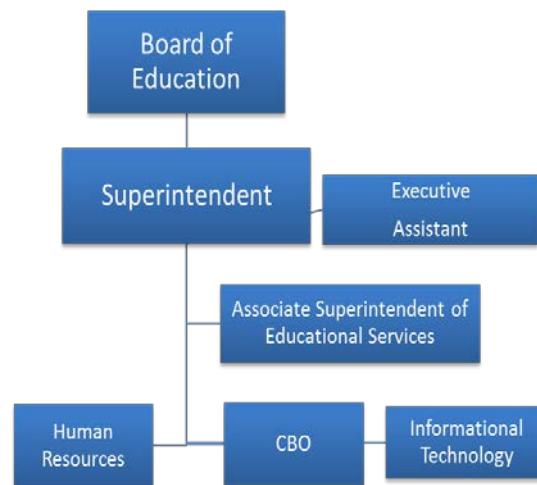
- The departments do not appear to be aligned and staffed in a comparable way to districts of similar size and make up.
- LEA plan to guide the instructional program
- LCAP and LEA plan will help the district create goals and guide the district's financial and instructional program
- No strategic plan currently exists
- The district does not do enough to remove poor performing teachers
- The district does not have enough incentives for teachers and administrators and needs to do a better job of recruiting high performing teachers and administrators

Recommendations:

- Continue the district's focus on increasing rigor and instructional effectiveness in the classrooms. The district's resources should be allocated to support teaching and learning.
- The Strategic Plan/LCAP should be created and modified on-going as appropriate
- An audit of the business, human resources, special projects, curriculum and instruction, and MOTF should be conducted
- To answer the following questions:
- Are the departments organized in a way that there is effective communication between them to support teaching and learning?
- Are the offices under each department organized effectively?
- How are the departments in the district aligned and staffed compared to similar districts?
- If we are truly to work to reduce the achievement gap, staff must address how we will continue to support instructional rigor and site leadership by addressing the following questions:
  - How are our leaders developed?
  - How our leaders are held accountable?
  - How are leaders supported when they fall short?
  - How does the district and the departments within the district support school leaders to be successful?

Recommended organizational chart:





Mr. Guzman, Associate Superintendent of Educational Services reviewed the following for his department, with the Board:

- Increase student achievement as measured by AYP and API Targets being met.
- Address the needs of low socio-economic subgroup as measured by AYP and API subgroup targets being met.
- Continue to address the needs of the EL subgroup as measured by meeting AMAO targets.
- Address the needs of Students with Disabilities (SWD) subgroup as measured by meeting the AYP and API Subgroup targets.
- SUSD will be committed to providing professional development for all staff to improve their professional practice.
- Increase CAHSEE proficiency rates in ELA and Math by 3% each year as measured by the combined CAHSEE passage rates.

What is working:

- Explicit Direct Instruction as a district wide initiative,
- TAPPLE and NORM strategies;
- Early Thursday (PLC Days): grade level and content level planning and articulation
- DLT classroom walk-throughs; Curriculum DLT; academic coaches focus on instructional delivery and classroom management
- District Focus on Professional Development, yearly theme, Achievethecore.org modules
- The use of district common benchmark assessments, pacing plans

Focus on data to inform instruction

- Up-to-date instructional adoptions/materials for students
- High school focus on writing
- Two out of five elementary schools are over 800 API
- School Accelerated Reader libraries (AR) K-6, site library clerks, district librarian
- Focus on Interventions and RTI

What needs attention:

- Align Instructional adoptions/Materials/e-Text to CCSS
- Transition academic coaches to providing Professional Development
- Secondary Schools Master Schedule Analysis to align with Ed Code (A-G, AP, CAHSEE, EAP, etc.,)
- Audit classroom instruction & practices to meet the demands of CCSS and technology
- Professional development on extracting data from SchoolCity was inconsistent -- not all principals and site staffs are versed in utilizing SchoolCity Data Warehouse.
- Conduct an audit in the use of Accelerated Reader in secondary schools via student and staff surveys and AR data.
- Audit of how we provide timely and accurate data to staff, students, parents and community.

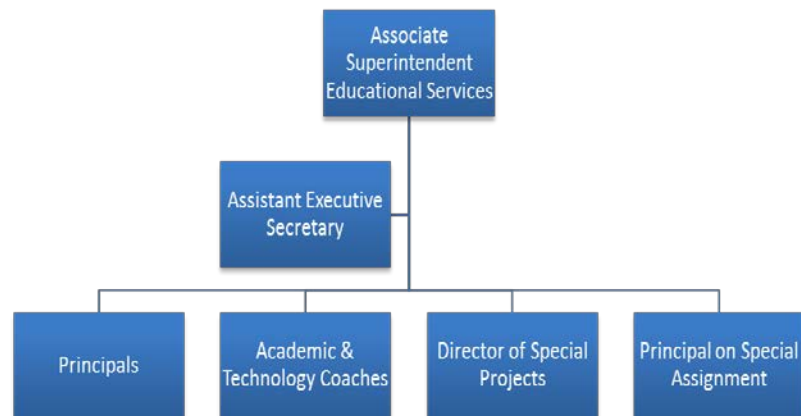
Recommendations:

- There should be an audit of the Curriculum and Instruction department to answer the following questions:
  - How is data collected and disseminated?
  - Is there a research and assessment department?
  - Are there effective processes for setting and communicating benchmarks?
  - What is the quality of instructional assessment in the district?
  - Are interim assessments used to provide feedback on a regular basis to inform instruction?
  - How is assessment data disseminated and used at the student, classroom, school and district levels?
  - Are effective assessment tools, processes, data systems, accountability mechanisms and training levels?
  - Are we using the results of our benchmarks effectively?
  - Is there open communication and support to building principals regarding all operations from the various

departments in the district? (C& I, Business, HR, Special Projects, Technology, etc.,)

- Is leadership being systematically developed in all departments in the district?

Recommended Organizational Chart for Educational Services:



Special Projects Department: Mr. Guzman also reviewed the following with the Board:

**What is Working**

- Effective and knowledgeable support staff at District Office
- Professional Development Opportunities to build knowledge base in SPED
- SPED program is compliant
- English Learner Resource teacher at each school site
- Newcomer program at the High school
- Reclassification rate and student progress

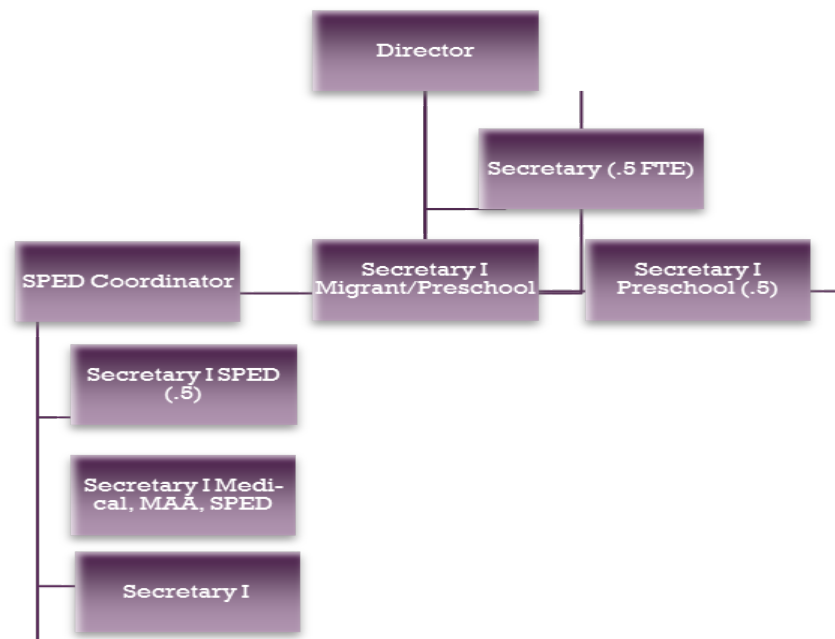
**What Needs Attention**

- Too Many areas to oversee effectively
- Special Education Services (students ages 3-22) are centralized
- Monitoring of Long Term English Learners & annual progress of Ells, SPED students
- Federal Program Monitoring Review (SV, SHS, District & After school programs)
- Systematic approach to student study teams (SST) and Response to Intervention (RTI)

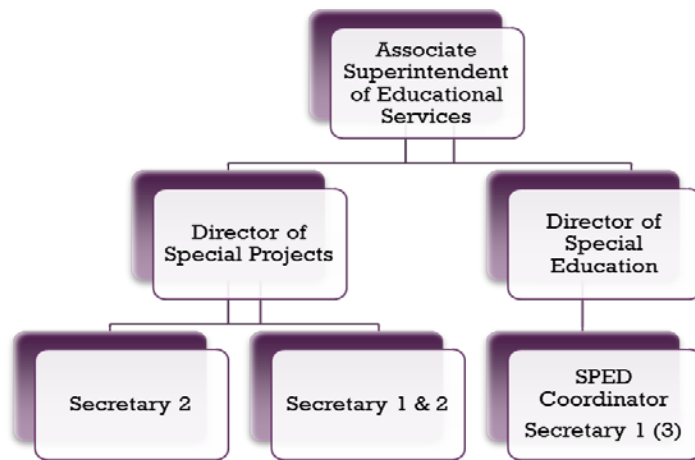
Recommendations:

- Restructure to allow each department to have its own Director. This will allow for positive change at the programmatic and instructional level.
- Decentralize SPED IEP files
- Provide Professional development to SPED staff and Instructional Aides
- Provide Professional Development to EL Resources teachers
- Monitor data to ensure ELL's and SPED students are making the necessary yearly progress

Current Organizational Chart:



Proposed Organizational Chart:



Human Resources: Mrs. Butler, H.R. Director, presented the following:

Board goals for Human Resources Department:

Recruit and retain highly qualified staff as measured by the percent of teachers meeting the NCLB requirements and the retention of NCLB compliant teachers.

**What is Working**

- Compliance
- Aesop
- Recruitment Process
- Secretary Training Days

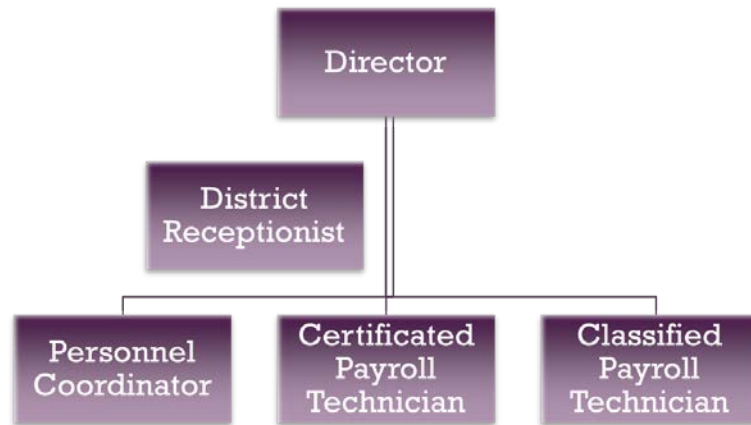
**What is Needed**

- Selection Process Improvement
- Convert Manual Processes to Automated Systems
- Risk Management
- District incoming phone system
- Training and Support for Administrators
- VeriTime Implementation

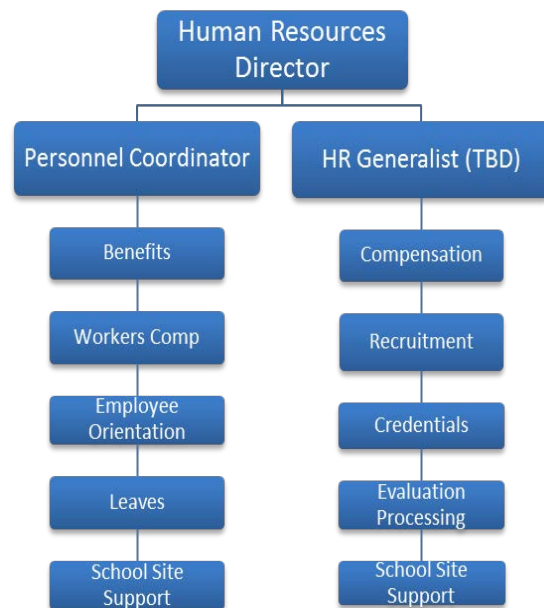
Recommendations:

- Comprehensive assessment of all processes in order to create, modify or develop effective systems, materials, and monitoring of critical internal controls and communications to insure effective operation of the department.

Current Organizational Chart:



Proposed:



Business Services: Mr. Lathrop, CBO, reviewed the following with the Board:

Board goal for Business Services:

- Sustain District fiscal solvency and rebuild reserve to 5%

What's working well:

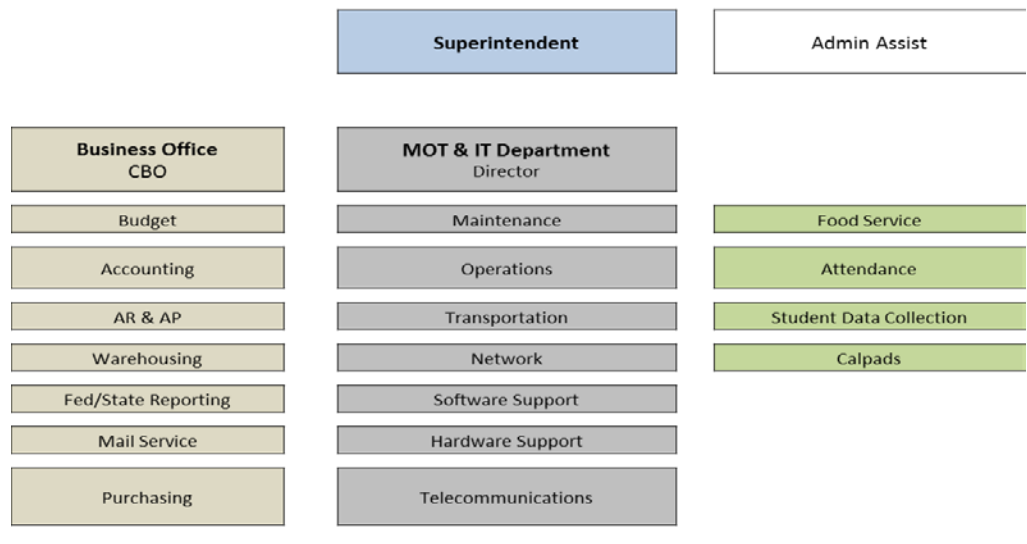
- Business Department was the district's strength
  - Veteran Staff Members
  - Team work

- Service Oriented
- The district has made fiscally sound decisions
- The district has built up its reserve in preparation for difficult fiscal conditions
- Employee units have made decisions to support district's fiscal constraints
- The district currently has a 10% reserve
- The district provides transportation throughout the city

What Needs Attention:

- Updated Organization chart
- Define Chain of Command
- Define staff work roles
- Staff Cross Training
- Establish Purchasing Department
- Short-term New Facilities Manager
- Build Capacity in current Staff

Current Organizational Chart:



Proposed Organizational Chart:



Recommendations:

- Continue to use and present financial data to assist district in making fiscally responsible decisions
- Business department needs to create a plan to support sites with the ESCAPE software and monitor spending of funds.
- Develop a plan for increasing revenues at local level
- Implementing transparent budget process so that everyone is aware of how the budget aligns to the district's strategic goals
- Adopt Updated Organization Chart
  - Defining chain of command
  - Applying the 5-7 Organization Management Rule
  - Targeting School Site Support
  - Institute Cross Training Program

Informational Technology Department: Mr. Ayala, Director of Technology reviewed the following with the Board:

**Board Goal for IT**

- Support the use of digital technology in classrooms to improve student achievement

**What is working**

- Technology staff eager to learn and support staff
- Google Apps for Education already in place

**What needs attention**

- Helpdesk system
- Website
- Hardware Standardization
- Server Virtualization

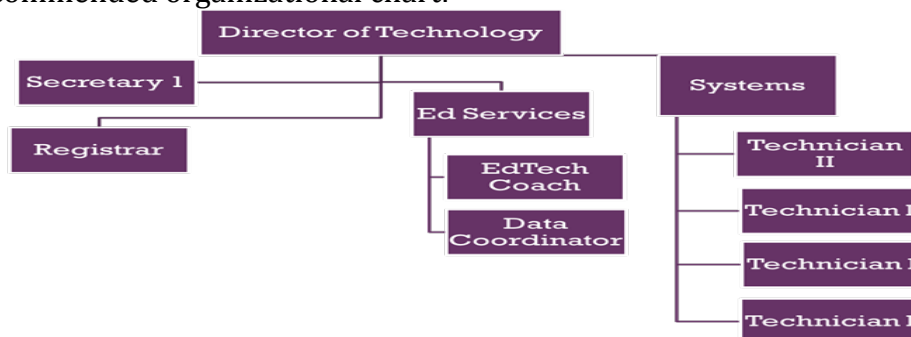


- Aeries system knowledge spread throughout District
- Online Attendance
- Intranet based grading
- Wireless Internet
- Aeries.net
- Phone Systems
- Network Connections & Design
- Data Accountability
- Instructional Technology
- New bandwidth requirements

Recommendations:

- Adopt email-based helpdesk
- Use updated open source content management system
- Adopt hardware best practices district wide
- Virtualize servers – using industry best practices
- Install new wireless system district wide
- Install and maintain Aeries.net with at home access
- Do a RFP for standard phone system district wide
- Use E-rate funds to update internal connections district wide
- Upgrade District Network Design to be scalable for mobile devices and security
- Create a CALPADS team and dedicate Secretary I to data accountability
- Partner with Ed Services to have an EdTech coach to help with Instructional Technology integration
- Build a new teacher based technology committee
- RFP for new Internet Service Provider (ISP)
- The District website updated and communication plan – for students, staff, families and community

Recommended organizational chart:



Questions/Comments/Feedback

- Trustee Ledesma commented that she liked the idea of transferring payroll of H.R. and also liked the idea of teacher being able to do grading at home. Question regarding getting on new system and do the updated progress reports for students; going out to community to provide service to community.
- Trustee Berlanga said that she was happy to hear how parents will be able to check on the progress of their student. Mr. Antosik, prior Technology Director, had set up online access for coaches/teachers to use and asked if that was the same program. Mr. Ayala said that the server was dying and they are trying to upgrade system and find something better. Parents want to know how their children are doing through teacher communication. We need to find ways to reach out to parents and students alike. Teachers need to reach
- President Barrera thanked Dr. Boyd for putting the 90 day plan together. He said he has been a lifetime resident when we had only two schools and we were still operating as if we had two schools. He commended cabinet members for looking at their departments and ways to make them more efficient. He enjoyed seeing the structure presentations and recommendations make sense. He said to start heading towards these goals. Like Mr. Lathrop mentioned, he challenged everyone to ride the school bus and see why you do your job. President Barrera thanked Dr. Boyd for her assessment. Sometimes we all get comfortable but when you have someone from outside coming in, you get a different perspective. He asked Dr. Boyd to make sure to share the information with Mr. Lopez & Mr. Fernandez.

D. Administrative Reports

1. Principals' Reports
2. Director of Special Project's Report
3. Chief Business Officer's Report
4. Human Resources Director's Report
5. MOTF Director's Report
6. Director of Technology's Report

Comments:

- President Barrera asked if they could get names of new school site council members to thank them for names for volunteering their time.
- A group of parents approached President Barrera and mentioned they had attended a supplemental services meeting where they were promised an iPad, and the parents were asking him when they were going to get it. Dr.

Jimenez said that one of the companies that were at the meeting, promised if they chose their program, they would provide them with a free iPad; but only if the student completes all requirements; but it was not the district promising the iPad.

- President Barrera referenced the CBO report on the topic of the LFCC as it relates to stakeholders' participation and have recommendations on the ongoing LCAP. He said that at the Educational Summit today, they said this was going to be ongoing and very important topic. The challenge is going to be to get parent involvement and ways to communicate with parents to get them involved. He suggested inviting LULAC & CRLA. CRLA is already doing some work in regards to teaching community about the LCAP.
- President Barrera also asked about the Food Service Contract with Sodexo and if it was a fixed contract. Mr. Scott Hoyle, District Manager said they've always had a clause in the contract where they guarantee a positive cash flow and safety net for the district.

E. Superintendent's Reports

1. Enrollment Report/Class Size

Enrollment was at 4,798 as of November 8, 2013.

2. Williams Lawsuit Report

There were no complaints filed for this time period under facilities, credentials or textbooks.

V. CONSENT ITEMS

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of special meeting of October 2, 2013
2. Approved the minutes of regular meeting of October 9, 2013
3. Approved the minutes of special meeting of October 30, 2013
4. Approved List of Bill Warrants

FUND	DATE	AMOUNT
General	09/03/2013	\$ 47,856.82
	09/05/2013	150,222.45
	09/10/2013	4,365.17
	09/12/2013	10,753.87

	09/17/2013	41,026.85
	09/19/2013	64,788.55
	09/26/2013	<u>187,909.83</u>
		\$506,923.54
Adult Education	09/03/2013	\$108.65
	09/05/2013	188.87
	09/10/2013	9.42
	09/19/2013	363.85
	09/26/2013	<u>27.70</u>
		\$698.49
Child Development	09/12/2013	\$1,390.27
Cafeteria	09/03/2013	\$2,820.36
	09/05/2013	7,622.86
	09/26/2013	<u>693.00</u>
		\$11,136.22
<b>TOTAL ALL FUNDS</b>		<b>\$520,148.52</b>

5. Approved the Revolving Fund Expenditures - \$335.00
6. Established the Annual Organizational Board Meeting  
State Education Code 35143, requires all school districts' governing boards to conduct annual organizational meetings each year. Therefore, the Board of Trustees established December 11, 2013 as the organizational meeting date, elect board officers and establish regular meeting dates and times.
7. Approved an overnight trip for the Soledad High School Boys' Basketball Team  
The Board of Trustees approved an overnight trip for the Soledad High School Boys' Basketball Team to attend a 3-day, 2-night basketball tournament at Bear Creek High School in Stockton, California, December 26-28, 2013. The trip will be paid through fundraising.
8. Approved overnight trips for Soledad High School FFA Program  
The Board of Trustees approved the following overnight field trips for the Soledad High School FFA Program:

Event	Dates	Where	Names
Excellent/Advanced Leadership Conference	January 24-25, 2014	Monterey, CA	Approx. 8 SHS students & FFA advisor/s

Event	Dates	Where	Names
FFA South Coast Regional Officer Screening	February 23-24, 2014	San Luis Obispo, CA	Maximum of 6 students and FFA advisors
Davis Field Day	March 1-2, 2014	Davis, CA	Maximum of 16 students and FFA advisors
Chico State Field Day	March 7-8, 2014	Chico, CA	Maximum of 16 students and FFA advisors
26 Hour Program	March 13-14, 2014	San Luis Obispo, CA	Maximum of 14 students and FFA advisor/s
Merced College Field Day	March 14-15, 2014	Merced, CA	Maximum of 16 students and FFA advisor/s
Modesto Jr. College Field Day	March 21-22, 2014	Modesto, CA	Maximum of 16 students and FFA advisor/s
64 <sup>th</sup> Annual CalPoly/Mt. Sac Field Day	April 4-5, 2014	Pomona, CA	Maximum of 16 students and FFA advisor/s
Fresno State Field Day	April 11-12, 2014	Fresno, CA	Maximum of 8 students and FFA advisor/s
86 <sup>th</sup> Annual FFA State Leadership Conference	April 12-15, 2014	Fresno, CA	Maximum of 16 students and FFA advisor/s
California FFA State Finals Field Day	May 2-3, 2014	San Luis Obispo, CA	Maximum of 16 students and FFA advisor/s

9. Approved for a TK student to be promoted to kindergarten  
The Board of Trustees allowed Bella Rose Murillo, a Transitional Kindergarten student at Rose Ferrero, to be promoted to Kindergarten based on teacher and principal recommendations.

**MOTION TO APPROVE CONSENT ITEMS BY: Gloria Ledesma SECONDED: Lucio Rios AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT: Mr. Lopez**

VI. **GENERAL BUSINESS ITEMS**

A. Construction projects, acceptances of bids, major purchases, major policy and/or procedures.

1. **Food Service Management Company – Bid Award to Sodexo**

The Board of Trustees awarded the food service management contract to Sodexo beginning November 18, 2013 through June 30, 2014 with an option for additional years based on quality of service provided. (Pages 111-129)

**MOTION TO APPROVE BUSINESS ITEM #1 BY: Gloria Ledesma SECONDED: Marie Berlanga AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT: Mr. Lopez**

VII. **PERSONNEL ITEMS**

A. **Personnel**

1. **Certificated Appointments**

**RESOLVED:** The Board of Trustees appointed the following certificated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Valentine Salazar	Teacher	SHS
Jennifer Day	Substitute	DW
Rebecca Siguenza	Substitute	DW
Lavonne Kinney	Substitute	DW
Abel Barba	Substitute	DW
Jaimey Kleinsmith	Substitute	DW
Myra Villagomez	Academic Counselor	MSMS

3. **Resignations**

**RESOLVED:** The Board of Trustees accepted the following resignations:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Action</u></b>	<b><u>Eff. Date</u></b>
Molly Perry	School Nurse	DW	Resigned	11/06/13
Kelly Marshall	Teacher	SHS	Resigned	10/11/13
Steven Gordo	Teacher	MSMS	Resigned	06/03/14
Patrick Hanratty	Teacher	SHS	Resigned	12/31/13
Eleanor Alvarez	Student Sales Clk.	SHS	Resigned	10/22/13
Ludivina Cantu	Teacher	SHS	Resigned	11/05/13

4. Leaves of Absence

**RESOLVED:** The Board of Trustees approved the following requests:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Type</u></b>	<b><u>Site</u></b>	<b><u>Eff. Date</u></b>
Rosalie Navarro	Inst. Aide	Maternity	JF	09/13/13-12/11/13
Eunice Mares	Inst. Aide	Maternity	MSMS	11/29/13-01/24/14
Stephanie Flores	Teacher	Maternity	FL	11/04/13-12/23/13
<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Type</u></b>	<b><u>Site</u></b>	<b><u>Eff. Date</u></b>
Stephanie Flores	Teacher	CFRA	FL	01/13/14-04/11/14
Julie Bravo	Teacher	Maternity	SHS	11/12/13-12/31/13

5. Extra Curricular Assignments

**RESOLVED:** The Board of Trustees approved the following Extra Curricular Assignments:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Clarissa Bailon	ASP Nutrition Aide	JF
Lucy Stewart	Student Council Advisor (.5)	RF
Jaime Ceja	ASP - P.E.	DW
Ryan Nil	ASP - P.E.	DW
Amanda Rhodes	Student Council Advisor (.5)	FL
Yvonne Gray	Student Council Advisor (.5)	FL
Delia Sanchez	Student Council Advisor (.5)	RF
Alexander Medina	Girls Varsity Head Basketball	SHS
Alma Lara Pantoja	ASP Group Leader	DW
Amanda Bassetti	ASP - P.E.	DW
April Richardson	BTSA Support Provider	JF
Reyes Mendoza	Soccer Coach	DW
Priscilla Thomas	Yearbook Advisor (.5)	SV
Arthur Berlanga, Sr.	Volunteer Athletic trainer	SHS
Steven Terry	Freshmen Boys Basketball	SHS

6. Job Description: Bond Construction Program - Construction Project Manager

**RESOLVED:** The Board of Trustees approved the following job description:

Bond Construction Program – Construction Project Manager

**MOTION TO APPROVE PERSONNEL BY: Gloria Ledesma SECONDED: Lucio Rios**  
**AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT:**  
**Mr. Lopez**

2. Classified Appointments

**RESOLVED:** The Board of Trustees appointed the following classified employees:

<u>Employee</u>	<u>Position</u>	<u>Site</u>
Dulce Meza	Food Service Worker I	SHS/CEC
<u>Employee</u>	<u>Position</u>	<u>Site</u>
Erika Chavez	Substitute	DW
Karen Evans	Substitute	DW
Martina Hernandez	Substitute	DW
Alisa Rodriguez	Substitute	DW
Stephanie Cardona	Substitute	DW
Vanessa Alexander	Substitute	DW
Esther Figueroa	IA III	MSMS
Esteban Rios	Business Dept. Intern	DO
Isaac Olivarez	Substitute	DW

**MOTION TO APPROVE PERSONNEL BY: Gloria Ledesma SECONDED: Marie Berlanga AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma NAYS: None ABSENT: Mr. Lopez ABSTAINED: Mr. Rios**

4. Leaves of Absence:

The Board of Trustees denied the following requests for leave of absence:

<u>Employee</u>	<u>Position</u>	<u>Type</u>	<u>Site</u>	<u>Eff. Date</u>
Adriana Ramirez	Secretary I	Medical	CEC	11/01/13-01/10/14

**MOTION TO DENY LEAVE BY: Gloria Ledesma SECONDED: Lucio Rios AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT: Mr. Lopez**

VIII. BOARD POLICIES

A. Adopted – BP5131.2 – Students – Bullying

**MOTION TO ADOPT BP 5131.2 BY: Lucio Rios SECONDED: Gloria Ledesma AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT: Mr. Lopez**

IX. RESOLUTIONS

A. No. 11-01-13 – Enter into a transaction with the California State Department of Education to provide facility renovation & repairs for 2013/2014 through 2015/2016.



**MOTION TO APPROVE NO. 11-01-13 BY: Gloria Ledesma SECONDED: Lucio Rios  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT:  
Mr. Lopez**

B. No. 11-02-13 – Implementation of a Full Day Kindergarten Program for 2014-2015 school year

**MOTION TO APPROVE NO. 11-02-13 BY: Gloria Ledesma SECONDED: Fabian Barrera AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Rios NAYS: None ABSENT: Mr. Lopez**

X. **NEW ITEMS OF BUSINESS**

- Trustee Berlanga said that with board elections not yet final, she wanted to thank Trustee Rios for his service and that yet; it has been great working with him as he had brought insight from different perspectives and was there for the kids. He will be missed.
- Trustee Berlanga announced that Rose Ferrero would be having a BBQ fundraiser this Saturday
- Trustee Rios said that win or lose it had been a good ride. He said that Mrs. Massa & Mr. Fernandez were good people. He was also thankful that he had the opportunity to work with three great superintendents.
- President Barrera also thanked Mr. Rios for his service. Here was there to serve and his humbleness has shown that.
- President Barrera asked that the Common Core be a subject area addressed at each Board meeting as a future item.
- President Barrera asked that part of the H.R. Report, to include more information such as how many people are on worker's comp, not necessarily names; but number.
- President Barrera suggested finding a different location for the First 5 Playgroups. The classroom at San Vicente is packed. Maybe finding an empty classroom at transition center. He asked that Dr. Boyd find a different location and try to serve as many parents as possible.

XI. **ADJOURNMENT**

Meeting adjourned at 9:05 p.m.

Board approved December 11, 2013