

**SOLEDAD UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE**  
**GOVERNING BOARD**  
**MISSION ROOM**  
**425 GABILAN DRIVE, SOLEDAD, CA 93960**  
**WEDNESDAY, OCTOBER 9, 2013**  
**MINUTES**

<p>The Agenda, meeting notice and agenda packet are available upon request in a format appropriate for a person with a disability. To receive these documents in an alternative format, please contact the Superintendent's Office by calling (831) 678-3987 X 123.</p>
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**I. OPENED BUSINESS - 5:30 PM**

- A. Called Public Session to Order
- B. Roll Call
  - Mr. Fabian M. Barrera, President
  - Mr. Edward Lopez, Vice-President
  - Mrs. Gloria Ledesma, Clerk (Arrived at 7 p.m.)
  - Mrs. Marie Berlanga, Trustee – (Arrived at 5:50 p.m.)
  - Mr. Lucio Rios, Trustee
  - Dr. Rupi Boyd, Secretary to the Board
- C. Approved Closed Session Agenda
- D. Allowed for Public Comment on Closed Session Topics
- E. Immediately Adjourned to Closed Session – 5:30 P.M.

**II. CLOSED SESSION - 5:30 P.M.**

- A. Personnel
  - 1) Assignments/Reassignments/Resignations/Terminations
  - 2) Superintendent's Evaluation

**III. RECONVENED TO OPEN SESSION - 7:00 P.M.**

- A. Pledge of Allegiance
- B. Report of action taken in closed session

There was no action taken in closed session.
- C. Approved the Board Agenda

**MOTION TO APPROVE AGENDA BY Edward Lopez SECONDED BY: Gloria Ledesma**  
**AYES: Mrs. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None**  
**ABSENT: None**

IV. **PUBLIC HEARING – SUFFICIENCY OF INSTRUCTIONAL MATERIALS**

Pursuant to Education Code 60119, for the Instructional Materials Funding Realignment Program for the 2013/14 school year, the Governing Board of the Soledad Unified School District held a public hearing, at which time the Governing Board encouraged the participation of parents, teachers, members of the community interested in the affairs of the school district and bargaining unit leaders. The Board of Trustees made a determination, through a resolution, that there will have, prior to the end of the 2013/14 fiscal year, sufficient textbooks or instructional materials or both, in each subject that is consistent with the content and cycles of the curriculum framework as adopted by the State Board.

**PUBLIC HEARING OPENED:** 7:12 p.m. **CLOSED:** 7:13 p.m.

V. **COMMUNICATIONS**

A. **Oral Communications**

1. **Audience**

Mr. Robert Schrenk from Chartwells School Dining addressed the Board regarding the Food Service RFP and their intention to apply as the Food Service provider for the district.

2. **Student of the Month**

a. **Main Street Middle School**

Julissa Tinajero was introduced as the Student of the Month for Main Street Middle School.

b. **Soledad High School**

Yesenia Chavez was introduced as the Student of the Month for Soledad High School.

3. **Student Council Report**

a. **Main Street Middle School**

Xania Suarez, Student Council President gave the following report of activities at Main Street Middle School:

- ASB Elections took place September 4, 2013. The following are President: Xenia Suarez; Vice President: Elena Meza; Treasurer: Xitclalli Ramirez; Secretary: Sierra Ochintang; and Student Store Manager: Arylene Nunez.
- After school tutorial is being provided by Mr. Domingues on a voluntary basis. Students can receive help with their homework in every subject in Room 1.
- Good Guys day was held September 20<sup>th</sup>. Students had many activities to choose from and all students had a

great time.

- Camfel Productions Assembly held on September 27. The assembly focused on bullying, stress, pressure, fear and staying focused and balanced.
- Progress reports were distributed September 30<sup>th</sup>.
- Upcoming events include: October 17<sup>th</sup> – Great American Shakeout; October 22-25 Red Ribbon week; October 25 – Good Guys; October 28 – leadership Team Meeting and October 29-31 Vision Screening

b. Soledad High School

Vanessa Virgen & Leslie Amaro gave the following report of activities at Soledad High School.

- ASB sponsored a Hawaiian Dance and it was a success.
- Homecoming Night Rally is scheduled for November 7, 2013.
- A Night Rally was also held on October 11 to help pump up the teams as they faced the weekend competitions.
- The HOPE Club took 16 members to the Monterey County SPCA. Students learned about animals at the center, pet adoptions and were able to interact with the animals at the shelter.
- Breast Cancer Awareness bracelets are on sale this month.
- Domestic Abuse and Fundraisers: rummage sale, bake sale and car wash.
- FFA attended their first contest and took 5 teams for a total of 30 students.
- MESA is holding their beef jerky fundraiser.
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4. Employees of the Month

Classified: Virginia Arreola

Certificated: Victoria Zieber

5. Board Member comments

- Trustees Rios & Berlanga congratulated the Students of the Month and the EMP– congrats to students of the month and

employees of the month

- Trustee Ledesma said that it was people like them that step up the standard for achievement and the Board really appreciate it and congratulated all students recognized.
- Trustee Lopez also congratulated the staff and students recognized. He also thanked the administrators for their weekly reports, as they include lots of color and art.
- President Barrera congratulated the students and especially to parents for supporting their children.

*There was a five (5) minute recess*

B. Curriculum/Student Achievement

1. Curriculum Report – Mr. Guzman, Associate Superintendent presented the following highlights:

Program Improvement (PI) Year 3 End of the Year Evidence report submitted to the state. It highlights the district's efforts and progress in our LEA Plan strategies and actions, three priorities:

- All students will reach high standards, at a minimum, attaining proficiency or better in reading and mathematics, by 2013-14.
- All limited-English-proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics
- By 2010-11, all students will be taught by highly qualified teachers; 100% of our teachers are highly qualified. The district continues to meet this goal.

Strategic and Intentional:

- Professional Development: Explicit Direct Instruction (EDI), NORMS and TAPPLE strategies, non-negotiable
- District Academic Coaches: To provide support to teachers in their instructional delivery with EDI and other best practices.
- English Language Development (ELD) Instructional Plans and Curriculum
- Professional Learning Communities (PLCs): Plan, review data, improve instructional practices, staff work on Three Big Ideas of Dufour's PLC model.
- The purpose of our school is to ensure all students learn at high levels
- Helping all students learn requires a collaborative and collective

effort.

- To assess our effectiveness in helping all students learn, we must focus on results-evidence of student's learning; use results to inform and improve our professional practice and respond to students who need interventions or enrichment.
- Professional Development day, October 7, focus on Common Core State Standards, writing.
- Full Day Kindergarten Planning with Advisory Group McRel tool for informal observations to monitor classroom instruction and provide feedback.
- Soledad Summits
- Site Visits, restructured DLT and CDLT Meetings
- Common Core State Standards PLCs, modules
- Grade level work on Common Core State Standards, revision of current local assessments, revising report cards, pacing guides.
- Technology for teachers

C. Administrative Reports

1. Principals' Reports
2. Director of Special Project's Report
3. Chief Business Officer's Report
4. Human Resources Director's Report
5. MOTF Director's Report
6. Director of Technology's Report

D. Superintendent's Reports

1. Enrollment Report/Class Size  
Enrollment was at 4,834 as of September 13, 2013.
2. Free & Reduce program – The new funding formula is linked to students who qualify for the free & reduced lunch program. This will impact the overall funding for our Title I & III funding. Mr. Lathrop, CBO, will be applying for provision two status; so we don't have to reapply every year.
3. Williams Lawsuit Report  
No complaints were filed for this time period under textbooks, credentials or facilities.
4. STA Negotiations Openers  
Dr. Boyd received the negotiation openers from the Soledad Teachers

Association (STA) and sunshined them as follows:

“In accordance with Article IV #6 of the Master Contract, the STA would like to request that the Master Agreement be negotiated for the 2013/2014 school year.

The STA is proposing a one year agreement and, at this time, would like to open the following articles. However, we understand that the whole contract is open and would like to reserve the right to discuss other articles as necessary:

- Article III – Definitions
- Article VIII – Evaluation Procedures and PAR
- Article IX – Grievance Procedure
- Article X – Class Size and Classroom Conditions
- Article XI – Employment Conditions and Hours
- Article XII – Compensation
- Article XIII – Benefits
- Article XIV – Early Retirement Benefits
- Article XVIII – Leaves
- Article XIX – Transfer or Reassignment
- Article XX – Safety
- Article XXIII – Duration
- Appendix D – Extra-Curricular Program Salary Schedule

This letter is being sent as means of starting the negotiations process. Further revisions will be made as we get nearer actual negotiations. We are looking forward to working with you.” Signed, STA President, Glenda Woodrow.

Dr. Boyd also read the openers from the District to STA as follows:

“The District welcomes the opportunity to enter into negotiations with the following openers:

Article II – Agreement  
Article VIII – Evaluation Procedure and PAR  
Article X – Class Size and Classroom Conditions  
Article XI – Employment Conditions and Hours  
Article XII – Compensation  
Article XIII – Benefits  
Article XVII – Mentor Teacher Program

Article XIX – Transfer or Reassignment

Article XXII –Duration

The District reserves the right to discuss, clarify, and negotiate particular contract language:"

VI. **CONSENT ITEMS**

A. Routine business transactions, annual renewal of programs, bid agreements, notices of public hearings and proclamations.

1. Approved the minutes of regular meeting of September 11, 2013

2. Approved the minutes of special meeting of September 14, 2013

3. Approved the Revolving Fund Expenditures - \$651.34

4. Approved the Annual College Trip for the MESA Program at Soledad High School

The Board of Trustees approved the Annual College Trip for the MESA Program at Soledad High School. Mr. Gribas will be taking 13 or 14 students to various colleges and universities from March 31, 2014 to April 5, 2014.

5. Approved an Agreement with Dynamic Education, LLC to support the Common Core Implementation

The Board of Trustees approved an agreement with Dynamic education, LLC, to support the Common Core Implementation from October 2013 through June 2014.

6. Approved a Memorandum of Understanding for the Monterey County Teacher Credential Program/Induction

The Board of Trustees approved the 2013/204 Memorandum of Understanding for the Monterey County Teacher Credential Program/Induction.

7. Approved a Memorandum of Understanding with the Monterey County Health Department and Soledad High School

The Board of Trustees approved a Memorandum of Understanding with the Monterey County Health Department and Soledad High School for the "Cuidate" Program.

8. Approved a Memorandum of Understanding with Planned Parenthood Mar Monte  
The Board of Trustees approved a Memorandum of Understanding with Planned Parenthood Mar Monte and Soledad High School to implement the GHGH and For REAL Peer Leader Program.
9. Approved a Memorandum of Understanding with YMCA Monterey County for Interventions Services  
The Board of Trustees approved a Memorandum of Understanding with YMCA Monterey County for Interventions Services.
10. Approved the Acceptance of the Packard Playgroup Expansion Project for Funded Partners  
The Board of Trustees approved the 2013/2014 Packard Playgroup Expansion Project Partners offered by First 5 Monterey County.

**MOTION TO APPROVE CONSENT ITEMS BY: Lucio Rios SECONDED: Marie Berlanga AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

VII. **PERSONNEL ITEMS**

A. Personnel

1. Certificated Appointments  
**RESOLVED:** The Board of Trustees appointed the following certificated employees:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Yaritza Harris	Substitute	DW
Juana Botello	Substitute	DW
Nicholas Twichell	Substitute	DW
Jose Garcia	Substitute	DW
Tashia Trevino	Substitute	DW

2. Classified Appointments  
**RESOLVED:** The Board of Trustees appointed the following classified employees:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Bertha Calderon	Controller	DW
Gerardo Fuerte	Substitute	DW
Erica Alvarez	Substitute	DW
Marta Martinez	Secretary I	SS/Tech



Misha Holguin	Pupil Supervisor	RF
Antolina Zuniga	Custodian II/Bus Driver (.5 )	RF
Yasibel Gonzalez	Instructional Aide – PS	MSMS

3. Resignations

**RESOLVED:** The Board of Trustees accepted the following resignations:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Action</u></b>	<b><u>Eff. Date</u></b>
Rosario Reynozo	ASP Nutrition Aide	JF	Resigned	08/21/13
Cheryl Heraz	ASP Group Leader	GAB	Resigned	09/27/13
Yesenia Caton	IA SPED	GAB	Resigned	09/19/13
Marta Martinez	ASP Group Leader	SV	Resigned	09/11/13

4. Leaves of Absence

**RESOLVED:** The Board of Trustees approved the following requests:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Type</u></b>	<b><u>Eff. Date</u></b>
Adriana Ramirez	Sec I	CEC	Extended Med	8/29 to 11/1/13
Maria A. Lopez	Teacher	MSMS	FMLA	10/7 to 10/18/13

5. Extra Curricular Assignments

**RESOLVED:** The Board of Trustees approved the following Extra Curricular Assignments:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Gerardo Fuerte	Football Volunteer	SHS
Gerardo Fuerte	Volleyball Volunteer	SHS
Hector Zapien	Boys Head JV Basketball Coach	SHS
Caitlin Craig	Band Advisor	SHS
Caitlin Craig	Chorus Advisor	SHS
Don Pyles	JV Head Wrestling Coach	SHS
Coreli Barba	Girls Head Varsity Soccer Coach	SHS
Samantha Schmatjen	Asst. Varsity Softball Coach	SHS
Antonio Garcia	Head JV Baseball Coach	SHS
Elyse Solomon	Head JV Track Coach	SHS
Joel Ramirez	Asst. Softball Coach-Volunteer	SHS
Joseph Gribas	Saturday School Teacher	SHS
Michael Branstetter	Saturday School Teacher	SHS
Etelvina Balcazar	Varsity Asst. Girls Soccer	SHS
Martin Sandoval	Asst. Varsity Wrestling Coach	SHS
Lance Campa	Asst. Varsity Baseball Coach	SHS
Jesus Cuevas	Independent Study Teacher	MS/SHS

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>
Hilda Rocha	Independent Study Teacher	GAB
Cynthia Sumner	Yearbook Advisor	GAB
Artemisa Delgado	Student Council Advisor (.5)	GAB
Valerie Maturino	Student Council Advisor (.5)	GAB
Astrid Leon	ASP Leader	GAB
Eunice Mares	ASP Leader	GAB
Alicia Dominguez	Independent Study Teacher	SV
Laura Garibay	Independent Study Teacher	RF
Erasmio Aguilar	Independent Study Teacher	FL
Lindsey Empson	Student Council Advisor	JF

6. Approved new positions

**RESOLVED:** The Board Trustees approved the following positions:

**Classified**

Campus Security	1 position, 27 hrs. per week, .6875 FTE, 180 work days per year for Soledad High School
Food Service Worker I	1 position, 3 hrs. per day, 180 work days per year for Soledad High School

**Confidential/Supervisory Classified:**

Plant Manager	1 position, 40 hrs. per week, 1.0 FTE, 260 work days, Range 25 for Soledad High School
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8. Approved the amended 2012/2013 Confidential and Supervisory Classified Salary Schedule

**RESOLVED:** The Board of Trustees approved the amended 2012/13 Confidential and Supervisory Classified Salary Schedule.

**MOTION TO APPROVE PERSONNEL BY: Edward Lopez SECONDED: Marie Berlanga**  
**AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None**  
**ABSENT: None**

7. Approved a Job Description – Plant Manager

**RESOLVED:** The Board of Trustees approved the following job description with changes (must obtain a bus driver certificate and will be supervising, evaluating the site custodial/maintenance).

Plant Manager

**MOTION TO APPROVE PERSONNEL ITEM #7 WITH CHANGES BY: Gloria Ledesma  
SECONDED: Lucio Rios AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None ABSENT: None**

VIII. **BOARD POLICIES**

- A. First Reading – BP5131.2 – Students – Bullying  
BP 5131.2 addresses bullying. Attached are also district's policy guidelines that will be distributed separately and posted on the district's website and school site, once the BP 5131.2 is adopted by the Board. The district's policy guidelines will not be accessible on gamutonline but the Board Policy will be.

IX. **RESOLUTIONS**

- A. Adopted Resolution No. 10-01-13 – For the Sufficiency of Instructional Materials for the 2013/2014 school year.

**MOTION TO APPROVE NO. 10-01-13 BY: Edward Lopez SECONDED: Lucio Rios  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios NAYS: None  
ABSENT: None**

- B. Adopted Resolution No. 10-02-13 – Declaration of Need for Fully Qualified Educators.

**MOTION TO APPROVE NO. 10-02-13 BY: Marie Berlanga SECONDED: Gloria Ledesma  
AYES: Mr. Barrera, Mrs. Berlanga, Mrs. Ledesma, Mr. Lopez, Mr. Rios  
NAYS: None ABSENT: None**

X. **NEW ITEMS OF BUSINESS**

- President Barrera would like to see the tennis court windbreakers fixed as they are falling off and need replacement.
- Newsletters are awesome and President Barrera would like to share with all the community, he would like to see one done at the district level. Especially with addressing the bond measure. President Barrera asked the bulletins could be posted on the district's website. Mr. Ayala said the goal is to get them posted on each school site's website.
- President Barrera asked that Mr. Guzman send his curriculum presentation through Dropbox.

XI. **ADJOURNMENT**

Meeting adjourned at 8:09 a.m.

Board approved November 13, 2013