

January 15, 2020

Soledad Unified School District

Agenda

**Topic: Dealing with Food Recalls**

- Recalls like recent romaine issues from Salinas, or other major manufacturers that have issues in one of their batches, gets information immediately dispatched from the company to our distributors and from their we are contacted right away.

-The information is also often sent through the CDE email chains and sent to all directors in the state.

-From there, with the Romaine problem for instance, we notify staff to toss any items that may be affected, if it is still earlier in the information stream, I had them toss our other mixed greens product, just to be safe.

- menu items are adjusted from there until we get clearance that we are back safe to serve.

-That is the quick rundown of our process.

**Topic: Medical statement Processes**

-Currently having some issues with students and parents stating they have certain needs

- this meeting narrows down the process so that everyone is on the same page

- medical statements need correct signatures, and the communication will flow from nurse to food service supervisor, then go to the staff on site. We discussed placing picture/ profiles in the kitchen, having teachers give corrects head up when students are coming into line and also putting on their Etrition profiles an alert when they come thru the line

Meeting End